



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-068

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE CENTRAL BUSINESS DISTRICT REDEVELOPMENT PLAN

WHEREAS, the Borough of Highlands has a need for professional planning services in connection with the Central Business District Redevelopment Plan pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Heyer, Gruel & Associates, Community Planning Consultants, has set forth its proposed services in a written proposal dated February 15, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the professional planning services consists of a revision to the Central Business District Redevelopment Plan to simplify the plan and make it more user friendly; and

WHEREAS, the Borough requires professional planning services in connection with the aforesaid project; and

WHEREAS, such professional planning services can only be provided by licensed professionals and the firm of Heyer, Gruel & Associates, 236 Broad Street, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Heyer, Gruel & Associates for professional planning services in connection with revisions to the Central Business District Redevelopment Plan; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$5,000.00, billed at an hourly rate, as stated in Heyer, Gruel & Associates' proposal dated February 15, 2024; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Heyer, Gruel & Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# 4-01-21-180-000-212



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Heyer, Gruel & Associates is hereby retained to provide professional planning services in connection with revisions to the Central Business District Redevelopment Plan as outlined above for an amount not to exceed \$5,000.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-068:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: February 21, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands