



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 26-017

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – SANITARY SEWER CONSULTING ENGINEER

WHEREAS, the Borough of Highlands has a need for professional consulting sanitary sewer engineering services for the calendar year 2026 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, H2M Associates, Inc. has set forth its proposed services in a written proposal dated December 5, 2025, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, said professional services include providing professional sanitary sewer engineering services to the Borough; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of H2M Associates, Inc., 4810 Belmar Boulevard, Ste. 201, Wall Township, New Jersey 07753 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain H2M Associates, Inc. for the aforesaid consulting sanitary sewer engineering services for the 2026 calendar year as set forth in its proposal; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$200,000.00 for professional services as stated in H2M Associates Inc's proposal dated December 5, 2025; and

WHEREAS, H2M Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit H2M Associates, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, H2M Associates, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of the availability of funds has been provided by the Chief Financial Officer contingent upon the adoption of the 2026 budget; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. H2M Associates, Inc. is hereby retained to provide professional consulting sanitary sewer engineering services as described above and in their proposal dated December 5, 2025, for an amount not to exceed \$200,000.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 26-017:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: January 1, 2026

Nancy Tran, Municipal Clerk
Borough of Highlands