



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 22-244

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DREDGING OF JONES CREEK INCLUDING TOPOGRAPHIC SURVEY AND ACQUISITION OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) INDIVIDUAL PERMIT (IP) TO REMOVE SAID MATERIALS

WHEREAS, the Borough of Highlands has a need for professional engineering services for the dredging of Jones Creek in the Borough of Highlands and the associated permitting pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering and Design has set forth its proposed services in a written proposal No. 22011139P dated November 16, 2022, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal includes the following:

- Performance of a partial topographical survey of a portion of Block 97, Lot 1 in the Borough of Highlands including:
 - Establish on-site survey control; and,
 - Field traverse, topographic survey and data collection; and,
 - Field measure inverts of accessible gravity structures; and,
 - Field survey data reduction and computation; and,
 - Preparation of topographic survey map in AutoCAD Civil 3D format.
- New Jersey Department of Environmental Protection (NJDEP) Pre-Application Meeting with pre-application package including project narrative, supporting maps, and conceptual plans for submission to the NJDEP.
- Waterfront Development Permit Application in compliance with the standards described in the Coastal Zone Management Rules (N.J.A.C. 7:7-1.1 et. seq.). This will include preparation of an Environmental Impact Statement/Compliance Statement (EIS/CS). The EIS/CS will include environmental assessment and compliance with those applicable policies contained within the Rules of Coastal Zone Management (N.J.A.C. 7:7-1.1 et seq.).

WHEREAS, the proposed amount of the contract with Colliers Engineering and Design is \$20,400.00 which consists of the following:

Phase 1.0 Partial Topographic Survey	\$5,900.00
Phase 2.0 Permitting Services	\$13,000.00
Reimbursables (Estimated)	<u>\$1,500.00</u>
Total Fee:	\$20,400.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering and Design, 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interests of the Borough to retain Colliers Engineering and Design for the proposed professional engineering services in connection with the dredging of Jones Creek in the Borough of Highlands and the associated permitting; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$20,400.00 for professional engineering services as stated in Colliers Engineering and Design proposal dated No. 22011139P November 16, 2022; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering and Design has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering and Design from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering and Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: 2-01-26-294-000-144



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering and Design is hereby retained to provide professional engineering services for the dredging of Jones Creek in the Borough of Highlands and the associated permitting, as outlined above, for an amount not to exceed \$20,400.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-244:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 7, 2022

Nancy Tran, Municipal Clerk
Borough of Highlands