



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-160

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE PHASE 2 SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the Phase 2 Sanitary Sewer Improvements Project pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, H2M Architects & Engineers has set forth its proposed services in a written proposal dated August 12, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the professional engineering services pertain to additional services that are required to complete the engineering work for the Phase 2 Sanitary Sewer Improvements project; and

WHEREAS, Phase 2 of the Sanitary Sewer Improvements Project includes the design of the sanitary sewer improvements for a total of nine (9) roads in the Borough of Highlands, which includes a survey on the eastern halves of Marine and Recreation Place; and

WHEREAS, the scope of work to be performed by H2M Architects & Engineers includes additional survey work for Marine Place and Recreation Place, additional efforts for preliminary design for all nine (9) roadways associated with the project, additional due diligence for utility identification which includes identifying sub-surface utility locations with a utility mark-out specialist and additional due diligence for sewer infrastructure, which includes CCTV Video Inspection of all the sanitary sewers considered within the scope of work; and

WHEREAS, the said proposed engineering services includes the following schedule of fees:

Additional Scope

Task 2A – Additional Survey (Marine & Recreation Pl.)	\$ 5,000.00
Task 3A – Additional Efforts on Preliminary Design	<u>\$ 35,000.00</u>
Total fees	\$ 40,000.00

Recommended Additional Scope

Task 2B – Additional Subsurface Utility Identification	\$ 28,000.00
Task 2C – Additional CCTV Inspection	<u>\$ 38,000.00</u>
Total additional recommended fees	\$ 66,000.00

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of H2M Architects & Engineers, 119 Cherry Hill Road, Ste 110, Parsippany, New Jersey 07054 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain H2M Architects & Engineers for professional engineering services in connection with the Phase 2 Sanitary Sewer Improvements Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$106,000.00 as stated in H2M Architects & Engineers' proposal dated August 12, 2024; and

WHEREAS, H2M Architects & Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that H2M Architects & Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit H2M Architects & Engineers from making any reportable contributions through the term of the contract; and

WHEREAS, H2M Architects & Engineers has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. H2M Architects & Engineers is hereby retained to provide professional engineering services in connection with the Phase 2 Sanitary Sewer Improvements Project, in the Borough of Highlands as outlined above, for an amount not to exceed \$106,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.

3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-160:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: September 4, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands