



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 24-185**

### **AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE NEW JERSEY ASSET ACTIVATION PLANNING GRANT PROGRAM FOR THE JT WHITE SHELLFISH - CLAM DEPURATION PLANT**

**WHEREAS**, the Borough of Highlands has a need for professional planning services in connection with the New Jersey Asset Activation Planning Grant Program for the JT White Shellfish - Clam Depuration Plant pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the New Jersey Asset Activation Planning (the "NJAAP") Grant Program (the "Program") authorizes the Authority to provide grants of up to \$50,000 to eligible entities to develop early-stage planning and/or analysis to revitalize underutilized, distressed, vacant public lands and facilities for the benefit of their communities and the regional economy. The Program authorizes the Authority to enter into agreements with the eligible entities to provide NJAAP Grants to assist them in accomplishing the Program goals; and

**WHEREAS**, Heyer, Gruel & Associates, Community Planning Consultants, has set forth its proposed services in a written proposal dated October 9, 2024, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the scope of work for the professional planning services consists of economic/market analysis, concept design and feasibility study to plan for public enhancements; and

**WHEREAS**, the Borough requires professional planning services in connection with the aforesaid program; and

**WHEREAS**, such professional planning services can only be provided by licensed professionals and the firm of Heyer, Gruel & Associates, 236 Broad Street, Red Bank, New Jersey 07701 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Heyer, Gruel & Associates for professional planning services in connection with the New Jersey Asset Activation Planning Grant Program for the JT White Shellfish - Clam Depuration Plant; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$50,000.00, billed at an hourly rate, as stated in Heyer, Gruel & Associates' proposal dated October 9, 2024; and

**WHEREAS**, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Heyer, Gruel & Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous

one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, Heyer, Gruel & Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

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Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Heyer, Gruel & Associates is hereby retained to provide professional planning services in connection with the New Jersey Asset Activation Planning Grant Program for the JT White Shellfish - Clam Depuration Plant as outlined above for an amount not to exceed \$50,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-185:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 16, 2024

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Nancy Tran, Municipal Clerk  
Borough of Highlands