



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-25-23

**AMENDING CHAPTER 10 “BUILDINGS AND HOUSING” SECTION 10-2 “FEES” OF
THE CODE OF THE BOROUGH OF HIGHLANDS**

WHEREAS, Chapter 10, Section 10-2 of the Borough Code establishes various subcode fees; and

WHEREAS, the Construction Official has analyzed and evaluated the Borough Code and has recommended certain changes; and

WHEREAS, the governing body finds that these recommendations should be adopted for the general welfare of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Borough of Highlands as follows:

SECTION I.

Borough Code Section 10-2 entitled “Fees” shall be amended by the following: (All additions are shown in **bold italics with underlines**. The deletions are shown as ~~**strikeovers in bold italics**~~.):

NOTE TO CODIFIER: *Changes were made to this Section by way of Ordinance No. O-25-20 adopted on September 3, 2025. These are additional changes to be made to this Section.*

Section 10-2. FEES.

§ 10-2.1. Uniform Construction Code Fees, Subsection c. Fee Schedule.

1. Building Subcode Fees

Use	Fee
Extension of temporary certificate of occupancy	\$125.00

5. Certificate and Other Fees.

(c) The fee for a certificate of continued occupancy issued under N.J.A.C. 5:23-2.23(c): ~~**\$175.00**~~
\$30.00.

NOTE TO CODIFIER: *All other sections not noted in this Ordinance remain the same.*

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

First Reading and Set Hearing Date for O-25-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: October 1, 2025

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-25-23:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk’s Office.

DATE OF VOTE: October 15, 2025

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands