



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-101

APPOINTING BOROUGH PLANNER FOR BUSINESS DISTRICT AND RESIDENTIAL DEVELOPMENT MODIFICATIONS FOR THE CALENDAR YEAR 2023 AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, Phillips Preiss Grygiel Leheny Hughes LLC has served as the Borough Planner since 2020 providing professional services for business district and residential redevelopment modifications; and

WHEREAS, the Borough of Highlands continues to have a need for professional planning services to be provided to the Borough of Highlands for the calendar year 2023 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional legal services can only be provided by licensed professionals and Phillips Preiss Grygiel Leheny Hughes LLC are so recognized; and

WHEREAS, Phillips Preiss Grygiel Leheny Hughes, LLC has set forth its proposed services in a written proposal dated April 10, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, Phillips Preiss Grygiel Leheny Hughes, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Phillips Preiss Grygiel Leheny Hughes, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Phillips Preiss Grygiel Leheny Hughes, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, Phillips Preiss Grygiel Leheny Hughes, LLC has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: 3-01-21-180-000-242



Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Phillips Preiss Grygiel Leheny Hughes, LLC is hereby appointed to serve as Borough Planner to provide professional services for business district and residential redevelopment modifications for the calendar year 2023 and is awarded a professional services contract for the period of January 1, 2023 through December 31, 2023 for an amount not to exceed \$25,000.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-101:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: April 19, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands