



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-193

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR GRANT MANAGEMENT SERVICES IN CONNECTION WITH THE FY22 SAFE STREETS AND ROADS FOR ALL SUBAWARD MANAGEMENT

WHEREAS, the Borough of Highlands has a need for grant management services for the FY22 Safe Streets and Road for all Subaward Management program pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the Safe Streets and Roads for All (SS4A) discretionary program established through the Bipartisan Infrastructure Law funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries; and

WHEREAS, as a subrecipient of Monmouth County, the Borough was awarded \$200,000.00 in USDOT funds to complete a comprehensive safety action plan, wherein the Borough is responsible for providing \$50,000.00 in non-federal matching funds, for a project total of \$250,000.00; and

WHEREAS, in accordance with the grant agreement with Monmouth County, the Borough must complete all grant funded activities by August 3, 2026; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated October 24, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work for the project includes completing all aspects of the grant to ensure compliance with federal guidelines and proper execution of all activities funded by the grant; and

WHEREAS, the Borough requires such professional services to manage the Borough's SS4a award; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with managing the FY22 Safe Streets and Road for all Subaward Management Grant; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$25,500.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated October 24, 2024; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Acct# C-04-23-101-000-203 – \$50,000 Match

Acct# G-02-41-813-000-015 - \$200,000



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services as Grant Manager for the FY22 Safe Streets and Roads for all Subaward Management Grant as outlined above for an amount not to exceed \$25,500.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Borough Administrator and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-193:

| | INTRODUCED | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|-----------|------------|--------|-----|-----|---------|--------|
| CERVANTES | | | | | | |
| CHELAK | | | | | | |
| MELNYK | | | | | | |
| OLSZEWSKI | | | | | | |
| BROULLON | | | | | | |

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: November 6, 2024

 Nancy Tran, Municipal Clerk
 Borough of Highlands