



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## **RESOLUTION 22-143**

### **AUTHORIZING CONTRACT FOR CONSULTING SERVICES TO ASSIST THE BOROUGH OF HIGHLANDS POLICE DEPARTMENT WITH DEVELOPING A CUSTOMIZED POLICY MANUAL, ACCREDITATION AND AN ONLINE IN-SERVICE TRAINING MODULE PROGRAM**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq. (New Jersey Local Unit Pay-To-Play Laws), the Borough must award by resolution all goods and services contracts with a dollar amount between \$17,500 and \$43,999. These contracts are not bid, but vendors are still responsible to provide political contribution and company disclosure information in order to do business with the Borough; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., when the cost of goods and/or services falls between \$17,500 and the bid threshold of \$44,000 in the aggregate, an approval by resolution must be in place; and

**WHEREAS**, the Borough of Highlands Police Department has determined there is a need for services to develop a customized policy manual and for an online, in-service training module program; and

**WHEREAS**, The Rodgers Group, LLC (hereafter The Rodgers Group) is the only firm that provides such services, therefore, the solicitation of quotations for such services is impracticable and additionally such services constitute extraordinary, unspecifiable services pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

**WHEREAS**, The Rodgers Group provided a quotation in the amount of \$29,900.00 to update and rewrite the Police Department written directive system including SOP's General Orders and Rules and Regulations to make them compliant with all laws, Attorney General Guidelines and the standards required for NJSACOP Accreditation, and a quotation of \$2,937.60 to provide an online in-service training module program for a total of \$32,837.60; and

**WHEREAS**, the Borough desires to retain the services of The Rodgers Group for a contract term not to exceed two (2) for the above-noted consulting services; and

**WHEREAS**, The Rodgers Group completed and submitted a Business Entity Disclosure Certification which certifies the business entity has not made any reportable contributions to a political or candidate committee in the Borough in the previous one year, and that the contract will prohibit The Rodgers Group from making any reportable contributions through the term of the contract.

**NOW THEREFORE, BE IT RESOLVED** by the Borough of Highlands as follows:

1. The Rodgers Group is hereby retained to provide the above-noted consulting services in a total amount not to exceed \$32,837.60 in accordance with the terms of a contract or contracts to be entered into between the Borough and The Rodgers Group.
2. The Mayor and Borough Clerk are hereby authorized to sign a contract or contracts with The Rodgers Group in accordance with this Resolution.

Motion to Approve R 22-143:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 1, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands