



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 24-110

### AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE COUNTY OF MONMOUTH FOR THE USE OF MONMOUTH COUNTY'S OPEN PUBLIC RECORDS SEARCH SYSTEM - RECORDS INFORMATION MANAGEMENT MODULE

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

**WHEREAS**, the Borough of Highlands and the County of Monmouth wish to enter into a Shared Services Agreement for the use of Monmouth County's Open Public Records Search System-Records Information Management Module (OPRS-RIM); and

**WHEREAS**, OPRS-RIM provides for the Inventory Management, Retention Management, and Disposition Management of Official Records; and

**WHEREAS**, OPRS-RIM is owned by developer, Sunrise Systems, Inc.

**WHEREAS**, the County has obtained a limited license from Sunrise Systems, Inc.; and

**WHEREAS**, the Borough of Highlands finds that it would be in the best interest of the Borough to participate in the Monmouth County Shared Services Program for the aforesaid services; and

**WHEREAS**, the Borough shall annually pay \$3,500.00 to Monmouth County computed as follows:

- \$2,300.00 to Sunrise for Maintenance and Support
- \$640.00 for hosting by Monmouth
- \$560.00 reserve for future Server/SAN image storage upgrades; and

**WHEREAS**, term of the Shared Services Agreement shall be in effect through June 29, 2029, unless sooner terminated or extended.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement between the Borough of Highlands and the County of Monmouth, for the aforesaid services.

**BE IT FURTHER RESOLVED,** that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

**BE IT FURTHER RESOLVED,** that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Clerk of the Board of County Commissioners.

Motion to Approve R 24-110:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: May 1, 2024

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Nancy Tran, Municipal Clerk  
Borough of Highlands