



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 23-142

### AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE PREPARATION OF A PRELIMINARY ASSESSMENT FOR OVERLOOK PARK

**WHEREAS**, the Borough of Highlands has a need for professional engineering services in connection with the preparation of a Preliminary Assessment for Overlook Park, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, CME Associates has set forth its proposed services in a written proposal dated March 26, 2023, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the said proposal encompasses the preparation of a Preliminary Assessment for Block 40, Lot 11.01, 104 Navesink Avenue; and

**WHEREAS**, the proposed budget for completion of the Scope of Services with CME Associates is \$6,500.00, consisting of the following:

• Preliminary Assessment	\$ 5,500.00
• Direct Costs (Chain-of-Tile, Environmental Lien, Historical Reference Reports)	<u>\$ 1,000.00</u>
Total	\$ 6,500.00

**WHEREAS**, such professional engineering services can only be provided by licensed professionals and the firm of CME Associates, 3759 Highway 1 South, Suite 100, New Jersey 08852 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed engineering services in connection with the preparation of a Preliminary Assessment for Overlook Park as set forth in its proposal; and

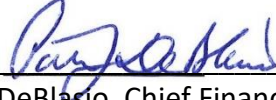
**WHEREAS**, this contract is to be awarded for an amount not to exceed \$6,500.00 for professional engineering services as stated in CME Associates' proposal dated March 26, 2023; and

**WHEREAS**, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct #3-01-20-165-000-284



Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. CME Associates is hereby retained to provide engineering services in connection with the preparation of a Preliminary Assessment for Overlook Park as described above and in their proposal dated March 26, 2023, for an amount not to exceed \$6,500.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-142:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: June 7, 2023

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Nancy Tran, Municipal Clerk  
Borough of Highlands