



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-090

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE CONGRESSIONAL DIRECTED SPENDING APPLICATIONS PROJECT

WHEREAS, the Borough of Highlands has a need for Professional Services in connection with the Congressional Directed Spending Applications Project pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated March 13, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the said proposal is for Professional Services in connection with the Congressional Directed Spending Applications Project and includes the following:

- Preparation and submittal of six (6) FY2023 Congressional Directed Spending Applications to Congressman Pallone, Senator Booker and Senator Menendez, as well as assistance with providing cost details, coordinate items needed, provide letters of support, and prepare and submit applications. The scope and fee does not include developing new materials in response to Requests for Information (RFI) from the granting agencies, such as new Benefit Costs Analyses (BCA); one application will be submitted to each of the three (3) offices for each of the following two (2) projects:
 1. Highlands & Monmouth Hills Flood Mitigation and Green Infrastructure Project (application pending with FEMA); and
 2. Veterans Memorial Park – Living Shoreline (USDOD REPI grant awarded for design and permitting).

Total Fee Estimate: \$5,950.00; and

WHEREAS, such Professional Services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for the proposed Professional Services in connection with the Congressional Directed Spending Applications Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$5,950.00 for professional services as stated in Colliers Engineering & Design, Inc.'s proposal dated March 13, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the

previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Acct# 3-01-20-165-000-244



 Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide Professional Services in connection with the Congressional Directed Spending Applications Project as outlined above for an amount not to exceed \$5,950.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-090:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: March 15, 2023

 Nancy Tran, Municipal Clerk
 Borough of Highlands