



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-097

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE MARINE PLACE EAST PEDESTRIAN WALKWAY PROJECT

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the Marine Place East Pedestrian Walkway Project pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has set forth its proposed services in a written proposal dated March 14, 2024, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the professional engineering services pertain to improvements to establish an elevated pedestrian walkway at the existing bulkhead along Marine Place East; and

WHEREAS, the project includes the addition of handicap accessible ramps as well as benches, bike racks, and other amenities; and

WHEREAS, the scope of work to be performed by Colliers Engineering & Design Inc. includes a roadway topographic survey of Marine Place East, preparation of a topographic survey map, preparation of engineering design and construction plans as well as bid services; and

WHEREAS, the said proposed engineering services includes the following schedule of fees:

Phase 1.0 – Roadway Topographic Survey Services	\$ 4,800.00
Phase 2.0 – Design Services	
2.1 Engineering Design & Construction Documents	\$36,500.00
2.2 Bidding Services	\$ 2,750.00
Reimbursable Expenses	<u>\$ 250.00</u>
Total Fee	\$44,300.00

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional engineering services in connection with the Marine Place East Pedestrian Walkway Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$44,300.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated March 14, 2024; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional engineering services in connection with the Marine Place East Pedestrian Walkway in the Borough of Highlands as outlined above for an amount not to exceed \$44,300.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 24-097:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: April 3, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands