



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 24-174

### AUTHORIZING THE REFUND OF A CERTIFICATE OF OCCUPANCY APPLICATION FEE

**WHEREAS**, the Finance Officer of the Borough of Highlands has received a request to refund a certificate of occupancy application fee; and

**WHEREAS**, the Fire Official has confirmed that the inspection was not completed and accordingly determined that the certificate of occupancy application fee should be refunded and is due and payable by the Borough of Highlands; and

**WHEREAS**, the Finance Officer recommends the immediate refund of the certificate of occupancy application fee by the Borough of Highlands.

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Finance Officer is authorized to immediately refund the certificate of occupancy application fee to the individual property owner listed below:

<u>ADDRESS</u>	<u>AMOUNT</u>	<u>NAME</u>
60 South Bay Highlands, NJ 07732	\$225.00	Helen Maresca

Motion to Approve R 24-174:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 2, 2024

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Nancy Tran, Municipal Clerk  
Borough of Highlands