



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-244

AWARDING A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PHASE 1 SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, the Borough of Highlands has a need for professional engineering services in connection with the Phase 1 Sanitary Sewer Improvements Project; and

WHEREAS, H2M Associates, Inc. has set forth its proposed services in a written proposal dated December 11, 2023; and

WHEREAS, the said proposed services and the amount of the contract consist of the following:

Task 1 – Phase 1 Construction Observation	\$261,500.00
<u>Task 2 – Phase 1 Construction Administration</u>	<u>\$ 78,000.00</u>
Total:	\$339,500.00; and

WHEREAS, such professional engineering services can only be provided by licensed professionals and the firm of H2M Associates, Inc., 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain H2M Associates, Inc. for professional engineering services in connection with the Phase 1 Sanitary Sewer Improvements Project; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$339,500.00 for professional engineering services as stated in H2M Associates, Inc.'s proposal dated December 11, 2023; and

WHEREAS, H2M Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that H2M Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit H2M Associates, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, H2M Associates, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows: C-06-22-101-000-201

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body as follows:

1. That the Contract for Professional Engineering Services for the Phase 1 Sanitary Sewer Improvements Project is hereby awarded to H2M Associates, Inc. in an amount not to exceed \$339,500.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of this Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-244:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: December 20, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands