



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 24-040

Approving the 2024 Temporary Budget

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

WHEREAS, the date of this resolution is within the first thirty days of January 2024: and

WHEREAS, the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of:

2023 Municipal Budget	\$13,332,311.45
2023 Sewer Utility Budget	\$ 1,777,101.53

WHEREAS, 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2023 budget is the sum of:

2023 Municipal Budget	\$2,975,782.51
2023 Sewer Utility Budget	\$ 336,607.03

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands, County of Monmouth, State of New Jersey that the temporary appropriations be made and a certified copy of this resolution be transmitted to the Borough Chief Financial Officer for their records:

2024 Temporary Appropriations Municipal Budget

Department	Salaries	Other Expenses	Total
General Government:			
Mayor and Borough Council	\$ 0.00	\$ 5,150.00	\$ 5,150.00
Borough Clerk	\$ 22,500.00	\$ 11,250.00	\$ 33,750.00
Borough Administrator	\$ 45,000.00	\$ 1,393.75	\$ 46,393.75
Central Services	\$ 6,250.00	\$ 7,500.00	\$ 13,750.00
Financial Administration	\$ 39,500.00	\$ 4,500.00	\$ 44,500.00
Grants Writer	\$ 0.00	\$ 1,250.00	\$ 1,250.00
Audit	\$ 0.00	\$ 13,750.00	\$ 13,750.00
Assessment of Taxes	\$ 13,750.00	\$ 11,125.00	\$ 24,875.00
Collection of Taxes	\$ 27,500.00	\$ 3,000.00	\$ 30,500.00

Legal Services	\$ 0.00	\$ 76,250.00	\$ 76,250.00
Municipal Prosecutor	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Engineering Services	\$ 0.00	\$ 72,500.00	\$ 72,500.00
Public Buildings & Grounds	\$ 12,500.00	\$ 25,000.00	\$ 37,500.00
Municipal Land Use Law	\$ 3,000.00	\$ 14,637.50	\$ 17,637.50
Master Plan	\$ 0.00	\$ 1,250.00	\$ 1,250.00
Shade Tree Commission	\$ 0.00	\$ 250.00	\$ 250.00
Environmental Commission	\$ 0.00	\$ 125.00	\$ 125.00
Insurance:			
Group Insurance	\$ 0.00	\$ 300,000.00	\$ 300,000.00
Group Insurance Stipend	\$ 12,500.00	0.00	\$ 12,500.00
General Liability	\$ 0.00	\$ 150,000.00	\$ 150,000.00
Workers' Compensation	\$ 0.00	\$ 150,000.00	\$ 150,000.00
Flood Insurance	\$ 0.00	\$ 20,000.00	\$ 20,000.00
Unemployment	\$ 0.00	\$ 0.00	\$ 0.00
Public Safety:			
Fire	\$ 0.00	\$ 27,700.00	\$ 27,700.00
Police	\$ 500,000.00	\$ 41,375.00	\$ 541,375.00
Dispatch	\$ 0.00	\$ 0.00	\$ 0.00
First Aid	\$ 0.00	\$ 8,875.00	\$ 8,875.00
911 Telecommunications	\$ 0.00	\$ 0.00	\$ 0.00
Emergency Management	\$ 1,500.00	\$ 8,600.00	\$ 10,100.00
School Crossing Guards	\$ 11,250.00	\$ 1,000.00	\$ 12,250.00
Municipal Court	\$ 4,625.00	\$ 1,200.00	\$ 5,825.00
Public Defender	\$ 1,000.00	\$ 0.00	\$ 1,000.00
Streets and Roads:			
Road Repair & Maintenance	\$ 115,000.00	\$ 23,750.00	\$ 138,750.00
Snow Removal	\$ 5,000.00	\$ 10,000.00	\$ 15,000.00
Health and Welfare:			
Regional Health Commission	\$ 0.00	\$ 0.00	\$ 0.00
Dog Control	\$ 0.00	\$ 5,500.00	\$ 5,500.00
Substance Abuse Program	\$ 0.00	\$ 750.00	\$ 750.00
P.E.O.S.H.A.	\$ 0.00	\$ 1,000.00	\$ 1,000.00
Zoning-OE	\$ 0.00	\$ 5,250.00	\$ 5,250.00
Recreation and Education:			
Beachfront Maintenance	\$ 1,500.00	\$ 2,625.00	\$ 4,125.00
Parks & Playgrounds	\$ 0.00	\$ 3,000.00	\$ 3,000.00
Public Events	\$ 0.00	\$ 2,000.00	\$ 2,000.00

Community Center	\$ 43,750.00	\$ 10,000.00	\$ 53,750.00
Uniform Fire Safety Act	\$ 12,000.00	\$ 1,840.00	\$ 13,840.00
Code Enforcement Officer	\$ 31,250.00	\$ 2,750.00	\$ 34,000.00
Code – Substandard Housing	\$ 0.00	\$ 6,250.00	\$ 6,250.00
Sanitation	\$ 3,750.00	\$ 11,000.00	\$ 14,750.00
Sanitation- Contractual Service	\$ 0.00	\$ 106,250.00	\$ 106,250.00
Monmouth Cty Reclamation Svc	\$ 0.00	\$ 53,750.00	\$ 53,750.00
Mechanical Garage	\$ 0.00	\$ 4,875.00	\$ 4,875.00
Condominium Services	\$ 0.00	\$ 10,625.00	\$ 10,625.00
Construction Code Official	\$ 10,000.00	\$ 5,000.00	\$ 15,000.00
Accumulated Leave	\$ 8,750.00	\$ 0.00	\$ 8,750.00
Utilities:			
Electricity	\$ 0.00	\$ 17,500.00	\$ 17,500.00
Street Lighting	\$ 0.00	\$ 15,000.00	\$ 15,000.00
Telephone	\$ 0.00	\$ 13,000.00	\$ 13,000.00
Water	\$ 0.00	\$ 4,750.00	\$ 4,750.00
Gasoline-Fuel	\$ 0.00	\$ 25,000.00	\$ 25,000.00
Natural Gas	\$ 0.00	\$ 4,375.00	\$ 4,375.00
Telecommunications	\$ 0.00	\$ 11,250.00	\$ 11,250.00
Fire Hydrants	\$ 0.00	\$ 19,000.00	\$ 19,000.00
Deferred Charges:			
PERS	\$ 0.00	\$ 32,339.00	\$ 32,339.00
Social Security System	\$ 0.00	\$ 41,250.00	\$ 41,250.00
PFRS	\$ 0.00	\$ 120,999.25	\$ 120,999.25
DCRP	\$ 0.00	\$ 250.00	\$ 250.00
Contingent	\$ 0.00	\$ 2,500.00	\$ 2,500.00
TOTAL INSIDE "CAP"	\$ 931,875.00	\$ 1,536,109.50	\$ 2,467,984.50
"OUTSIDE CAPS"			
Matching Funds for Grants		\$ 3,750.00	\$ 3,750.00
LOSAP	\$ 0.00	\$ 18,750.00	\$ 18,750.00
Recycling Tax	\$ 0.00	\$ 500.00	\$ 500.00
Stormwater Management	\$ 0.00	\$ 14,375.00	\$ 14,375.00
Interlocal:			
Atlantic Highlands:			
Garage	\$ 0.00	\$ 15,000.00	\$ 15,000.00
Municipal Court	\$ 0.00	\$ 21,750.00	\$ 21,750.00

Middletown Township:			
UCC Construction	\$ 0.00	\$ 0.00	\$ 0.00
Sea Bright Lifeguards	\$ 0.00	\$ 15,500.00	\$ 15,500.00
Monmouth County 911 Dispatch	\$ 0.00	\$ 25,000.00	\$ 25,000.00
EMS/JFK Medical Services		\$ 45,000.00	\$ 45,000.00
Alliance Grant	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL OUTSIDE "CAP"	\$ 0.00	\$ 159,625.00	\$ 159,625.00
SUB TOTAL APPROPRIATIONS	\$ 931,875.00	\$ 1,695,734.50	\$ 2,627,609.50
Statutory Additions:			
Capital Improvement Fund		\$ 200,000.00	\$ 200,000.00
Payment of Bond Principal		\$ 575,000.00	\$ 575,000.00
Interest on Bonds		\$ 312,611.11	\$ 312,611.11
Payment on Note Principal		\$ 892,306.00	\$ 892,306.00
Interest on Notes		\$ 398,746.70	\$ 398,746.70
Loan Principal		\$ 35,000.00	\$ 35,000.00
Lease Purchase			
Principal		\$ 2,000.00	\$ 2,000.00
Interest		\$ 1,000.00	\$ 1,000.00
SUB-TOTAL STATUTORY ADDITIONS	\$ 0.00	\$ 2,416,663.81	\$ 2,416,663.81
TOTAL TEMPORARY MUNICIPAL BUDGET	\$ 931,875.00	\$ 4,112,398.31	\$ 5,044,273.31
SEWER UTILITY:			
	Salaries	Other Expenses	Total
Sewer Operating	\$ 31,250.00	\$ 267,500.00	\$ 298,750.00
Group Insurance		\$ 7,500.00	\$ 7,500.00
Workers Compensation		\$ 5,500.00	\$ 5,500.00
Insurance Other		\$ 5,000.00	\$ 5,000.00
PERS		\$ 1,578.13	\$ 1,578.13
Social Security System		\$ 2,250.00	\$ 2,250.00
Sub Total	\$ 31,250.00	\$ 289,328.13	\$ 320,578.13
Statutory Additions:			
Payment of Bond Principal		\$ 100,000.00	\$ 100,000.00
Interest on Bonds		\$ 90,000.00	\$ 90,000.00

Principal/Interest on Notes/Loans		\$ 91,707.38	\$ 91,707.38
Total Statutory Additions	\$ 0.00	\$ 281,707.38	\$ 281,707.38
Total Sewer Utility Budget	\$ 31,250.00	\$ 571,035.51	\$ 602,285.51

I hereby certify the above Resolution was duly adopted by the Governing Body of the Borough of Highlands at a meeting held January 1, 2024.

Nancy Tran, RMC
Municipal Clerk

Motion to Approve R 24-040:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: January 1, 2024

Nancy Tran, Municipal Clerk
Borough of Highlands