



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 23-126

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES IN CONNECTION WITH HIGHLANDS' 2024 NJDOT STATE AID APPLICATIONS (HEREAFTER MUNICIPAL AID AND SAFE STREETS TO TRANSIT APPLICATIONS)

WHEREAS, the Borough of Highlands has a need for professional services in connection with Municipal Aid and Safe Streets to Transit Applications, pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc., has set forth its proposed services in a written proposal dated May 10, 2023, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the scope of work includes preparation of two (2) grant applications for the 2024 round of the NJDOT State Aid Program, which is due by July 1, 2023; and

WHEREAS, the scope of the Municipal Aid application will be for Portland Road, Grand Tour and Jackson Street drainage and road repair, the Safe Streets to Transit application will be for Shore Drive sidewalks on the west side from Huddy Park to the town border; and

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, New Jersey 07733 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design, Inc. for professional services in connection with Municipal Aid and Safe Streets to Transit Applications; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$9,700.00 as stated in Colliers Engineering & Design, Inc.'s proposal dated May 10, 2023; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design, Inc. is hereby retained to provide professional services in connection with Municipal Aid and Safe Streets to Transit Applications for the Borough of Highlands as outlined above for an amount not to exceed \$9,700.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 23-126:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 17, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands