



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE O-23-17

AMENDING BOROUGH OF HIGHLANDS REVISED GENERAL ORDINANCES TO ADD CODE SECTION 2-11.6 (REPORTS) TO REQUIRE THE BOROUGH FIRE DEPARTMENT TO PROVIDE MONTHLY REPORTS TO THE BOROUGH ADMINISTRATOR

WHEREAS, the Borough of Highlands has a Fire Department to protect the residents from structure, brush, car and boat fires and to extinguish such fires, as well as to provide mutual assistance to the various emergency services within the Borough; and

WHEREAS, the Borough of Highlands believes that it is in the best interest of the Borough and its residents for the Highlands Fire Department to submit reports detailing the substance of their calls during the month to the Borough Administrator including, but not limited to: the number of calls related to fire emergencies, car accidents, police assistance, first aid squad assistance, and boat rescues; all training completed by each member by course name, course agency, member name, date and time; and a listing of all vehicles by make, model, year and mileage.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

SECTION I.

Borough Code Section 2-11 "Fire Department", shall be amended as follows: (All additions are shown in ***bold italics with underlines***. The deletions are shown as ***strikeovers in bold italics***.) Code Sections 2-11.1 through 2-11.5 shall remain unchanged are omitted below.

Section 2-11.6

- a. **On the first day of each month, the Highlands Fire Department shall provide a written report to the Borough Administrator which provides the following information:**
- 1. The number of calls from the Highlands Fire Department related to fire emergencies;**
 - 2. The number of calls from the Highlands Fire Department related to car accidents;**
 - 3. The number of calls from the Highlands Fire Department related to assisting the Borough of Highlands Police Department;**
 - 4. The number of calls from the Highlands Fire Department related to assisting the Borough of Highlands First Aid Squad;**
 - 5. The number of calls from the Highlands Fire Department related to boat rescues;**
 - 6. A list of all training completed by each member of the Highlands Fire Department including the course name, course agency, member name, and the date and time of the training.**
 - 7. A list of all vehicles owned and/or utilized by the members of the Highlands Fire Department during volunteer duties and obligations. This does not include a member's personal vehicle used outside of the duties and obligations of the Highlands Fire Department. The list must include the make, model, year and mileage of each vehicle.**

SECTION II. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION III. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-23-17:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: August 16, 2023

Nancy Tran, Municipal Clerk
Borough of Highlands

Public Hearing for O-23-17:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: September 6, 2023

Carolyn Broullon, Mayor

Nancy Tran, Municipal Clerk
Borough of Highlands