



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 22-076

### RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE SNUG HARBOR SKATEPARK PROJECT

**WHEREAS**, the Borough of Highlands has a need for professional engineering services in connection with the design and construction of a skatepark to be located at Snug Harbor Park, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Colliers Engineering & Design has set forth its proposed services in a written proposal dated November 19, 2021, a copy of which is available at the office of the Borough Clerk; and

**WHEREAS**, the proposed amount of the contract with Colliers Engineering & Design is in the amount of \$64,400.00, consisting of the following:

Phase 1.0 Topographic Survey	
1.1 Skatepark Topographic Survey	\$3,600.00
1.2 Additional Topographic Survey (Snug Harbor Pump Station Permit Coordination)	\$1,600.00
Phase 2.0 Preliminary Design (Skatepark)	\$19,500.00
Phase 3.0 CAFRA Permit Submission	
3.1 NJDEP Pre-Application Meeting	\$2,900.00
3.2 Snug Harbor Pump Station Permit Coordination	\$6,500.00
3.3 CAFRA Permit Application	\$11,500.00
Phase 4.0 Final Design (Skatepark)	\$ 9,500.00
Phase 5.0 NJDEP Green Acres Grant Services	\$ 4,300.00
Phase 6.0 Bidding Services (Skatepark)	\$ 3,500.00
Reimbursables (Estimated)	<u>\$ 1,500.00</u>
	\$64,400.00; and

**WHEREAS**, such professional engineering services can only be provided by licensed professionals and the firm of Colliers Engineering & Design, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 is so recognized; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Colliers Engineering & Design for the proposed engineering services in connection with the design and construction of a skatepark to be located at Snug Harbor Park; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$64,400.00 for professional engineering services as stated in Colliers Engineering & Design's proposal dated November 19, 2021; and

**WHEREAS**, Colliers Engineering & Design has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Colliers Engineering & Design from making any reportable contributions through the term of the contract; and

**WHEREAS**, Colliers Engineering & Design has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows: Account #2-01-20-165-000-244

  
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Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Colliers Engineering & Design is hereby retained to provide professional engineering services in connection with the design and construction of a skatepark to be located at Snug Harbor Park as described above in their proposal dated November 19, 2021, for an amount not to exceed \$64,400.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R 22-076:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						
CHELAK						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 02, 2022

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Nancy Tran, Acting Municipal Clerk  
Borough of Highlands