



# TOWN COUNCIL – PUBLIC HEARING/REGULAR MEETING

Tuesday, September 02, 2025 at 7:00 PM

Council Chambers – 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

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## DRAFT MINUTES

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### I. CALL TO ORDER

A Public Hearing and Regular Monthly Meeting of the Mayor and Town Council of the Town of Haymarket, VA was held this evening in the Council Chambers, commencing at 7 PM.

Mayor TracyLynn Pater called the meeting to order.

#### PRESENT

Mayor TracyLynn Pater  
Vice Mayor Matthew Gallagher  
Councilmember Alexander Beyene  
Councilmember Ken Luersen  
Councilmember Joe Pasanello  
Councilmember Mary Ramirez

#### ABSENT

Councilmember Justin Baker

### II. PLEDGE OF ALLEGIANCE

Mayor Pater invited everyone to stand for the Pledge of Allegiance.

### III. INVOCATION: Rev Chelsea Morse - Haymarket Church

Mayor Pater introduced the Reverend Chelsea Morse, the new pastor of Haymarket Church, and invited her to the podium to give the evening's invocation. Prior to the invocation, Pastor Morse shared some events that the church is doing.

### IV. PROCLAMATION FOR BOB WEIR

At this time, Mayor Pater and the Town Council gave tribute to a great colleague and friend, Bob Weir. Mayor Pater read into the record a Proclamation honoring Bob and declaring April 13th as Bob Weir Government Open House Day to encourage transparency and communication between citizens and their local elected officials. Mayor Pater presented the Proclamation to Bob's staff on behalf of the Weir family.

After the proclamation, Town Manager Emily Kyriazi gave a brief explanation why the Council chose April 13th as Bob Weir Government Open House Day. She shared that the date is Founder's Day at the University of Virginia where Bob attended and was so proud of. She continued to share the vision that the Council and staff have for the day. On behalf of staff, Town Manager Kyriazi shared thoughts on the loss of Bob and how it has affected the office. Following, each Councilmember shared some special memories of Bob. Mayor Pater introduced and invited Chairperson Deshundra Jefferson, Prince William County Board of Supervisors, to the podium to share some memories.

After Ms. Jefferson spoke, Mayor Pater invited anyone from audience to come speak on memories and pay tribute to Bob Weir. Those who spoke were: State Senator Danica Roem, Board of Supervisor Victor Angry, Rick Berry, Elena Schlosberg, George Stewart, Karen Sheehan, Jerome Gonzalez, Patrick Harders, Michael Whitlock, Steve Ward, and a letter from Delegate Josh Thomas. The common remark from those listed was that Bob Weir brought people together and worked hard for the good of the citizens in Western Prince William County and the Town of Haymarket. He stood with integrity and compassion. The Council took a brief recess.

## **V. PUBLIC HEARING: Amendment to FY2025-26 Budget**

### **1. Public Notice**

Mayor Pater asked Town Clerk Kim Henry to read the public notice into the record.

Notice of Public Hearing  
Town of Haymarket  
Fiscal Year 2025/2026 Amendment to the Adopted Budget

The Haymarket Town Council will hold a public hearing on Tuesday, September 02, 2025 beginning at 7:00 p.m. at the Haymarket Town Hall, 15000 Washington Street, #100, Haymarket, Virginia 20169, and/or at such other times as to which such hearing may be continued, to consider amending the FY 2025/2026 budget as summarized below. This amendment will now fund Contributions to Other Govt. Ent. Line item for Fiscal Year 2025-2026 by \$69,160 using Reserve Funds the Town has been holding to go towards this expenditure. The new overall budget adopted with these increases will be \$4,014,103.

The proposed budget amendments are available for public review both online at [www.townofhaymarket.org](http://www.townofhaymarket.org) and in the Clerk's office at 15000 Washington Street, #100 Haymarket, Virginia 20169.

The hearing is being held in a public facility believed to be accessible to persons with disabilities. Any person with questions on the accessibility to the facility should contact the Town Clerk at the above address or by calling 703-753-2600.

### **2. Citizen Comments**

Mayor Pater opened the floor for citizen comment.

### **3. Close Public Hearing**

Being there were no comments, Mayor Pater closed the public hearing.

## **VI. CITIZENS TIME**

Mayor Pater opened the floor for Citizen's Time in the Regular Meeting. There were no comments.

## **VII. CONSENT AGENDA**

Mayor Pater asked if anyone would like to pull any items off the Consent Agenda. There was a request to pull the Police Chief Report, the Finance Liaison report, and Town Administration Report.

**Councilmember Pasanello moved to adopt Consent Agenda Items A:1-4, B:2,4,5 and C:2-5. Councilmember Ramirez seconded the motion. The motion carried.**

**Motion made by Councilmember Pasanello, Seconded by Councilmember Ramirez.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Pasanello, Councilmember Ramirez  
Absent: Councilmember Baker**

**After the pulled reports were discussed, Councilmember Pasanello moved to adopt Consent Agenda Items B:1 and 3 and C:1. Vice Mayor Gallagher seconded the motion. The motion carried.**

**Motion made by Councilmember Pasanello, Seconded by Vice Mayor Gallagher.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Pasanello, Councilmember Ramirez  
Absent: Councilmember Baker**

**A. Minute Approval**

1. Mayor and Council - Closed Session: July 28, 2025
2. Mayor and Council - Work Session: July 28, 2025
3. Mayor and Council - Closed Session: August 4, 2025
4. Mayor and Council - Regular Monthly Meeting: August 4, 2025

**B. Department Reports**

1. Town Administration Report
2. Town Treasurer Report
3. Police Chief Report
4. Town Engineer Report
5. Town Attorney Report

**Town Administration Report**

Town Manager Emily Kyriazi gave some updates on her report from the previous week's Work Session. She shared that staff held a site visit with the consultant on the PWC Storm Water grant funding that the Town is receiving. She shared that they were able to speak with the residents at Robinson Paradise who came to a previous meeting about flooding issues. She shared that the next visit the consultants will be doing some surveying along Fayette Street as well as the Robinson Paradise community. She also shared information from her Town Managers meeting with Prince William County CXO. She stated that she was able to speak about events, such as Haymarket Day, and having a safe event and partnering with Fire and Rescue to have a first aid station on Town property. She shared that she will be following up with the Fire and Rescue Chief to get that set up. She also shared that the town will be resourcing the County print shop for the Town's print needs. She also shared that the County transportation department is working on the sidewalk connection at Somerset Crossing and also at the north end of Fayette from Heathcote. She shared that she asked the County for help with the traffic light and intersection of Jefferson and Washington Street. She shared that the conversation with the County will continue on the subject. She also shared that she spoke with the building permit department on being proactive with inspections. She shared that she asked that the fire marshal come and inspect all town owned properties to insure safety of the structures. Lastly, she shared that she brought up the subject of the police department utilizing the training facility. She shared that PWC is going to follow up by retrieving the minutes when this discussion and the directive that followed.

#### Police Chief Report

Councilmember Beyene thanked Chief Sibert for updating and clarifying a graph on his report. Councilmember Beyene asked Chief Sibert if he would start and collect data on speed with the cameras. Chief Sibert stated that he would start putting the data in his monthly report.

#### **C. Liaison Reports**

1. Finance Liaison Report
2. Business Liaison Report
3. Community Relations Liaison Report
4. Planning Commission Liaison Report
5. Architectural Review Board Liaison Report

#### Finance Liaison Report

Councilmember Ramirez noted in the report about Food Pantry assistance and food drive. She asked if this could be a Community Outreach effort. Town Manager Emily Kyriazi further explained that at the liaisons meeting, there was a discussion on ways the Town could help. She stated that she would like to invite them to the events to speak on the needs within the community. There was a short discussion on the Council and staff finding out about some volunteer opportunities. There was also a discussion on the spending policy/procurement amendment that was in the liaison report. Councilmember Ramirez asked what the amendment might entail. Councilmember Pasanello shared that once the liaisons are ready, they may bring to Council a request to increase the limits on the spending policy. He also shared that they had a conversation on sole sourcing, which would give the Town Manager some flexibility in awarding contracts that may not be competitive. He shared that they will continue the conversation at their next finance liaison meeting.

#### **VIII. AGENDA ITEMS**

1. Resolution 2025-008: Budget Amendment for FY 2025-2026

Town Treasurer Roberto Gonzalez gave a brief update on the proposed resolution. He stated that the funds were held over from the FY25 budget from the Fire Program Funds grant and was put in the FY26 reserves. He stated that the invoice from the approved purchase of fire equipment did not come in until after the start of the FY26 budget. He stated that since it was over the 1% threshold, a public hearing was held and is recommending Council adopt the resolution to move funds from the reserves to the expenditure line item for payment of the equipment.

**Councilmember Beyene moved for the Haymarket Town Council approve the amendment to Fiscal Year 2025-2026 budget as designated by Resolution #2025-008. Councilmember Pasanello seconded the motion. The motion carried by a roll call vote.**

**Motion made by Councilmember Beyene, Seconded by Councilmember Pasanello.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Pasanello, Councilmember Ramirez  
Absent: Councilmember Baker**

2. Town Park Pavilion RFP

Town Manager Emily Kyriazi presented the proposed scope of work for the Park Pavilion RFP from the previous Work Session and asked if Council had any questions or edits before she proceeds. A short discussion followed on the restroom facilities design options. Councilmember Pasanello suggested the concept of a smart toilet. Town Manager Kyriazi explained the smart toilet concept. Mrs. Kyriazi shared that Council will be able to talk about the design options at a later date in the process. The Council directed Town Manager Kyriazi to proceed with the RFP.

3. Outdoor Event Ordinance: Final Draft - Authorize for Public Hearing

Town Manager Emily Kyriazi provided the final clean draft of the Outdoor Event Ordinance. She asked for any questions and edits. With no edits or questions, the Council directed Town Manager Kyriazi to proceed with public notice for a public hearing at the October 6th regular meeting.

4. Resolution #2025-009: Prince William County Tap Grant Support

Town Manager Emily Kyriazi apologized that she was unable to give a draft resolution for Council review. Mrs. Kyriazi asked for the Council to proceed with the mural and LOVE sign discussion so that she could provide the Council with more information.

After the discussion on the mural and LOVE sign and a brief recess, Town Manager Emily Kyriazi shared that she is seeking a letter of support requested by the Prince William County Board of Supervisors on an application process they would be doing for the upcoming TAP (transportation alternatives program) grant that is administered by VDOT. She shared the proposed resolution. She shared that this resolution would include the project that comes from Somerset Crossing that will meet up with the shared use path and come up to Fayette Street and continue north on Fayette where there is a ramp. She provided the visual for the Council. She shared that it requires a 20% local funding match. A discussion followed if the Town is required to meet the match. Mrs. Kyriazi confirmed that the Town would need to meet the match. The discussion continued on if the Town would be responsible for part of the grant match and how it would fit into the Town's strategic plan and future budgets. The Council directed the Town Manager to communicate with the County that the Town is in support of the grant but is not able to make a decision until the Council understands if the County is requesting a financial match and at what percent of the project.

5. Discussion on Wall Mural and LOVE Sign - Continued

The Town Council discussed the subject of the mural design and placement that was presented to them earlier in the evening. There was a discussion of having both the LOVE sign and the mural done but to hold off on the placement of the LOVE sign. The Council discussed temporarily placing it on the proposed property for Haymarket Day and then decide later where it would permanently be placed. There was also a discussion of updating the sign ordinance. There was a suggestion to get citizen feed back on Haymarket Day on placement of the LOVE sign. Town Attorney Simmons stated that he would follow up the ordinances regarding signs and sculpture. A discussion continued on the subject. The Council decided to hold off until Town Attorney interpretation of the ordinance on murals.

## IX. COUNCILMEMBER TIME

1. Councilmember Ramirez
2. Councilmember Baker
3. Councilmember Beyene
4. Councilmember Pasanello
5. Councilmember Luersen
6. Vice Mayor Gallagher
7. Mayor Pater

### Councilmember Ramirez

Councilmember Ramirez thanked everyone for coming to the meeting this evening to pay tribute to Bob Weir. She also thanked and congratulated the staff and the police department for hosting the recent events.

Councilmember Baker

Councilmember Baker was not present and did not provide any written report.

Councilmember Beyene

Councilmember Beyene thanked the staff for creating and organizing the proclamation for Bob Weir.

Councilmember Pasanello

Councilmember Pasanello remarked that the evening was a wonderful tribute to Bob. He shared that the County Board of Supervisors will be doing a proclamation at their next meeting on September 9th. He also shared information on the celebration of life event for Bob at Giuseppe's on September 27th. He continued to share information on a fall festival at Leopold's Preserve on September 20th. He asked that the staff post the event on social media. He shared information about rail safety week from September 15-September 21. He provided additional information on statistics involving rail accidents. Lastly, he brought attention to the gold bows on the light poles in the Town and recognized Alex's Army for bringing awareness that September is Childhood Cancer Awareness month. He shared that September is also Blood Cancer Awareness month. He shared statistics on childhood cancer.

Councilmember Luersen

Councilmember Luersen expressed his condolences to Bob's family and appreciated all the tributes from this evening's meeting. He thanked the staff for their engagement with County on the storm water management program.

Vice Mayor Gallagher

Vice Mayor Gallagher shared that the evening was great and most everything about Bob had already been said on how Bob touched everybody's lives. He also shared that he enjoyed the conversations on the dais on the mural and sign and reminded him of the businesses in the Town that have murals on their walls of the Town. He encouraged everyone to visit the businesses and view the murals. Lastly, he delightfully shared that September 23rd was National Dog's in Politics and Government Day.

Mayor Pater

Mayor Pater shared that there was a great turnout at the last Business Roundtable meeting. She also shared on the success of the Summer Concert event in August. She congratulated and thanked the staff for organizing such a great event. She shared her excitement and the date of Haymarket Day on October 18th. She also shared that she will be at the September 7th Farmer's Market. Lastly, she thanked everyone for coming to share their stories about Bob at this evening's meeting.

**X. ADJOURNMENT**

**With no further business before the Town Council, Councilmember Ramirez moved to adjourn seconded by Councilmember Beyene. The motion carried.**

**Motion made by Councilmember Ramirez, Seconded by Councilmember Beyene.**

**Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen, Councilmember Pasanello, Councilmember Ramirez**

**Absent: Councilmember Baker**