Task	Assigned To	Date Task Started	Last worked	Action Needed By	Comments
Active Plans/Projects		Starteu	on		
Robinson Village	Katie/Thomas	8/13/2020	6/26/2024	Applicant	-Construction and Town E&S inspections ongoing -Pavement design submission expected -As-Built inserts provided 3/4/24. Conditional approval 4/11. Coordinating turn/bike lane ponding issue. Onsite meeting 6/13
Lifetime Smiles Site Plan	Katie/Thomas	4/10/2023	6/26/2024	Applicant	-Construction and Town E&S inspections ongoing -Sidewalk addition coordination
Park Sidewalk	Katie/Thomas	4/27/2021	6/25/2024	Town/Consultant	-100% Plans approved by PC -Notice of Award letter drafted 4/17 -Park design memo sent 4/24 -Town engineering approval sent 5/17 -Ongoing VDOT coordination. Meeting 5/23
Crossroads Village - Kiddie Academy	Katie/Thomas	7/27/2022	6/25/2024	Applicant	-PC approved FSP 8/14/23 -I-66 buffer coordination approval 10/11 -Preconstruction/inspection kickoff meeting 6/27
Crossroads Village - Taco Bell	Katie/Thomas	1/6/2022	6/25/2024	Applicant	-Construction and Town E&S inspections ongoing -Landscape inspection and bond coordination
Crossroads Village	Katie/Thomas	10/18/2018	6/25/2024	Katie/Thonas	-Construction and Town E&S inspections ongoing -As-builts 2nd submission 6/10. Comments due 7/22 -Landscape inspection and bond coordination
Bleight Residential Plan	Katie/Thomas	8/5/2022	6/20/2024	Katie/Applicant	-Hard copy of final site plan submitted 3/1. Comments provided 4/12/23 -Coordination of VDOT concerns with Town -Review of sidewalk waiver request sent 12/5
Jeffreson/Fayette Street Site Plan	Katie/Thomas	10/5/2018	6/20/2024	Applicant/Katie	-Revision submitted 1/24 -Approved 2/22 -Bond coordination 4/30 -Preconstruction meeting held 5/10

Engineer's Report 5/29/24 through 6/26/24

Task	Assigned To	Date Task	Last worked	Action Needed By	Comments
	3.00	Started	on	,	
Active Plans	l				
14750 Jordan Lane	Katie/Thomas	2/6/2023	6/20/2024	Applicant	-Construction and Town E&S
Site Plan	,				inspections ongoing
Robinson's Paradise	Katie/Thomas	1/4/2021	6/20/2024	Applicant	-Construction and Town E&S
					inspections ongoing
					-Lot 1 yard requirement
					coordination 4/16
Nova Haymarket Hotel	Katie/Thomas	11/17/2023	6/11/2024	Applicant	-Insert submission received
					6/11. Response due ASAP -Town to confirm bond status
	Katie/Emily	11/16/2021	5/24/2024	Applicant	for release coordination
Chick-fil-A					-1st submission SP comments
					sent 5/7
					-2nd submission SUP comments
					sent 5/23
					-As-built comments provided
					5/24
	Emily/Thomas/ Katie	6/29/2023	9/26/2023	Applicant/Katie	-Provide review comments of
Highpointe at					plan
Haymarket					-Meeting with Applicant
	Katie/Thomas	9/8/2016	8/23/2023	Town/Katie	-Test pit change order approved
					-E&S approval letter provided
					for DEQ. Approved by DEQ
Haymarket Town Center Final Site Plan					-PWCSA approval 2/15/23. RDA
					providing final required docs
					-VDOT approval 4/17/23
					-Town approval 4/18/23
					-DEQ requested VSMP
					registration statement. RDA
					provided. Town to submit
					-Katie to update estimate

		Date Task	Last worked		
Task	Assigned To	Started	on	Action Needed By	Comments
Low Activity Open Plan	ns				
Haymarket Hotel Venture, LLC Preliminary Site Plan	Katie/Emily	9/6/2019	5/1/2023	Applicant	-Landscape reinspection conducted 4/25/23. Report issued 5/1
Masonic Lodge/Tobaccology Parking Lot	Katie/Thomas	10/18/2022	2/17/2023	Applicant	-Applicant wishes to pave lot and install parking lot lights. Updates to site plan sheets required
QBE	Katie/Emily	1/20/2017	12/14/2022	Applicant	-Minor Site plan revision revision submitted on 9/27 to add a patio at the front of the business. Comments provided to Emily on 10/8 - Potential development discussion conference call w/ The Land Lawyers
MWCoG	Katie	2/14/2022	4/22/2022	Katie	-Stacey Juran and Katie to provide summary memo regarding MWCoG and rider clauses
Karter School	Katie/Emily	8/20/2020	11/3/2021	Applicant	-Received inserts and recommend for approval 11/3. Bonds to be posted
Transform Power Yoga Site Plan	Katie/Emily	1/28/2021	8/23/2021	Applicant	-Resubmission received 6/21. Engineering comments provided 7/26 -Met with applicant to discuss comments 8/23/22
Morais - Aroma II	Katie/Emily	1/15/2019	9/25/2020	Applicant	-Plan approved 10/11/19Construction completed -Site inspection 5/22/20As builts submitted for review 7/9/20As built comments provided 7/28. Comment review call ~9/28
Zupan Property Preliminary Site Plan	Katie/Emily	2/25/2020	3/4/2020	Applicant	-Engineering review comments provided 3/4/20