



TOWN COUNCIL FINANCE LIASON MEETING

Wednesday, January 21, 2026 at 2:00 PM

Conference Room - 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

MINUTES

Attendees: Councilmember Joe Pasanello, Councilmember Alexander Beyene, Mayor TracyLynn Pater, Town Manager Emily Kyriazi, Town Treasurer Robert Gonzalez, Chief of Police Al Sibert, Town Clerk Kim Henry

Town Treasurer Gonzalez began the meeting by presenting the operating budget actual spending report. He stated that the revenue side of the budget is holding strong. He shared that some line items are trending better than expected. He also stated that the expenditures are on par. He shared that he made the appropriate adjustments to the Chief's budget from the recently approved budget amendment. Discussion followed on the business license tax and meals tax line items.

There was a discussion on the museum walk through after Crossroads Arts Alliance is now out of the building and before the new tenant takes occupancy. There was also a discussion on the Old Post Office building maintenance so that it can be rented.

Mr. Gonzalez stated that he will be presenting a budget amendment for the additional monies collected from events sponsorships to allocate expenditures for the event coordinator. Mr. Gonzalez also asked for support from liaisons on rebalancing the budget. He shared that it would stay within the department. Discussion followed on percentage or money limits. Finance asked for staff to get comparisons from other localities and present a draft policy at next liaison meeting. Liaisons asked that staff provide all draft policies, such as investment policy, procurement policy, conference and training policy, for next meeting for review so that they can be presented to Council at February Work Session. Finance liaisons have agreed to meet weekly during budget season. Mr. Gonzalez presented the FY27 budget schedule.

Chief Sibert provided his report to the liaisons. He updated them on the Drone grant. He shared that staff was taking the training necessary, the delivery timeline on the new drone and the return process of the old drone. He also updated them on the body worn cameras update with the new software company. Lastly he shared on the firehouse sub grant and that firehouse will be pay invoices directly.

Mrs. Kyriazi gave an asset management update. She also shared that the new Town Planner will be starting to work on the updating the Town's Comp Plan.

Mr. Gonzalez brought the FY25 pre-audit contract up for discussion with the liaisons.

Mrs. Kyriazi provided information on the new lease agreement for the museum, the Compensation Study updates and the town center site plan updates.

The meeting concluded with review and approval of the bills presented for payment.