



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Town Council  
**From:** Olaun Simmons, Town Attorney  
**Re:** Town Attorney Report  
**Date:** January 29, 2025

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This is a non-confidential report on the matters that we have been working on for the Town since the date of my last report:

1. Reviewed, revised and provided legal counsel regarding the Dedication Deed and Plat related to the Town Park Streetscape.
2. Prepared and filed the court documentation to facilitate the appointment of a new member to the Town's Board of Zoning Appeals.
3. Performed research and provided a legal opinion regarding Town Council's meeting procedures and the rules governing parliamentary procedure.
4. Performed research and provided a legal opinion regarding advertising for public hearings that are rescheduled due to weather conditions.