



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Memorandum

To: Honorable Mayor and Town Council
From: Kim Henry, Clerk of Council Planning
Re: Commission Vacancy
Date: July 28, 2025

Background: Pankaj Singla was appointed to the Planning Commission in July 2023 filling the vacant seat when Alexander Beyene was appointed to the Town Council and became the liaison to the Planning Commission. Mr. Singla was then re-appointed to the Planning Commission in July 2024 for a 4 year term. Recently, Mr. Singla was needed in his home country of India for an undetermined amount of time and has resigned from the Planning Commission effectively immediately. He would like to continue serving in some capacity when he returns. Once I received his letter, I posted the vacancy on the Town's website and through our social media platforms. We have received two applications for the vacancy: Jeff Kress, Greenhill Crossing, which you interviewed at the June 30 Work Session and Sreeja Nair, Caboose Trail, which you interviewed at the July 7 Regular Monthly Meeting. At the meeting in July, Council decided to defer the appointment until the July 28 Work Session in order to have time to think about who would best fit into the vacancy.

Recommended Motion: ***I move to appoint _____ to the Haymarket Planning Commission filling the vacant seat held by Pankaj Singla with the term expiring on June 30, 2028.***

Or Alternate Motion