



TOWN COUNCIL FINANCE LIASON MEETING

Monday, June 30, 2025 5:30 PM

Conference Room - 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

MINUTES

Call To Order

Town Manager Emily Kyriazi called the meeting to order. Those in attendance were: Councilmember Joe Pasanello, Councilmember Alexander Beyene, Councilmember Mary Ramirez, Mayor TracyLynn Pater, Town Treasurer Roberto Gonzalez, Town Manager Emily Kyriazi, and Town Clerk Kim Henry.

Mrs. Kyriazi presented invoices and checks for final approval and signatures. Mr. Gonzalez presented the most recent monthly financial report for ending FY25. The committee discussed the Park Pavilion RFP, the Compensation Study RFP and the Town Hall architecture interior design estimates. Discussion included bid opening committees and possible engineering comments in relation to the pavilion. Mrs. Kyriazi shared that she met with the architect who did the original plans for the Town Hall interior design and will be getting updated cost estimates.

There was a discussion on the air conditioning units at Washington Street Realty, the Town Museum and the Cupcake Heaven building. The liaisons gave a directive to proceed with replacing the air conditioning unit at Washington Street Realty and to have the contractor look at the other two buildings for resolutions. There was a decision to go into a closed session at the July 7th Council meeting regarding a lease agreement. There was also a discussion to reach out Stephanie Davis from Virginia Tech about getting interns to do an assessment analysis of the rental buildings.

Mrs. Kyriazi gave an update on the park sidewalk. She gave general administrative updates, including the videos with the Mayor at various businesses that was filmed recently.

The liaisons decided to try going back to bi-weekly meetings: one being at 2 pm on the second Wednesdays of the month and the other being before the work session at the end of the month.

The meeting concluded at 6:50 pm