



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

To: Honorable Mayor and Town Council  
From: Roberto Gonzalez, Town Treasurer  
Date: September 02, 2025  
Re: Fiscal Year 2025-2026 Budget Amendment

Virginia Code § 15.2-2507 allows a locality to amend its budget and adjust the aggregate amount to be appropriated during the current fiscal year. However, any amendment that exceeds one percent of the total expenditure shown in the currently adopted budget must be accomplished by advertising a meeting and holding a public hearing prior to acting on the amendment. Since the requested amendment does exceed that amount, a Public Hearing is required. The Council may adopt the amendment at the September 02, 2025, meeting.

### REQUESTED BUDGET AMENDMENT

1. This amendment changes the Fiscal Year 2025–2026 budget to move \$69,160 from the Town's reserve funds into the budget line for contributions to other government entities. The money comes from Fire Funds the Town received from the State, which are meant to help the local fire departments that serve Haymarket. The funds have been held in reserves until now, and this change will allow them to be distributed for their intended purpose.

| Line Item                       | <u>Adopted 2025-26 Budget</u> | <u>Amended Budget</u> | <u>Change</u> |
|---------------------------------|-------------------------------|-----------------------|---------------|
| <u>REVENUE:</u>                 |                               |                       |               |
| Reserve Funds                   | \$ 0                          | \$ 69,160             | \$ 69,160     |
| <u>EXPENDITURE:</u>             |                               |                       |               |
| Fire & Rescue:                  |                               |                       |               |
| Contributions to Other Govt Ent | \$ 15,000                     | \$ 84,160             | \$ 69,160     |

*Sample Motion*

*I move the Haymarket Town Council to approve an amendment to the Fiscal Year 2025 - 2026 budget as designated by Resolution #2025-008.*

*Or*

*Alternative Motion*



RESOLUTION 2025-008

FISCAL YEAR 2025-2026 BUDGET AMENDMENT

WHEREAS, The Haymarket Town Council adopted the Fiscal Year 2026 Budget on June 02, 2025, and

WHEREAS, The proposed budget amendment will increase Reserve Funds revenue line-item by \$69,160; and

WHEREAS, The proposed budget amendment will increase expenditure line-item Contributions to Govt Ent Expenditures by \$69,160; and

NOW THEREFORE, BE IT RESOLVED that the Haymarket Town Council amends the Fiscal Year 2025-2026 Budget as reflected below:

**Budget Amendment for FY2025-2026 Budget**

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**Operational Budget**

|                                 | <u>Adopted 2025-26 Budget</u> | <u>Amended Budget</u> | <u>Change</u> |
|---------------------------------|-------------------------------|-----------------------|---------------|
| <u>REVENUE:</u>                 |                               |                       |               |
| 3500                            |                               |                       |               |
| Reserve Funds                   | \$ 0                          | \$ 69,160             | \$ 69,160     |
| <u>EXPENDITURE:</u>             |                               |                       |               |
| 3210001                         |                               |                       |               |
| Contributions to other Govt Ent | \$ 15,000                     | \$ 84,160             | \$ 69,160     |

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Done this 02nd Day of September 2025

Motion By:

Seconded By:

Ayes:

Nays:

Absent:

ATTEST:

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Kimberly Henry, Clerk of Council