



August 12, 2025

Finance Discussion Agenda:

1. **Review of invoices and check signing - Finance Liaisons & Town Manager**
2. **Spending/Procurement Policy Amendment**
3. **Audits**
4. **Police Department – Chief Updates**
 - HEAT Grant for ALPR's (VSP) FLOCK
 - Help Eliminate Auto Theft (HEAT) License Plate Readers, FLOCK
 - 4 units for \$12,000
5. **FY2025 Budget – Update Treasurer and Chief of Police**
 - Awaiting a few final tax payments – Update?
6. **FY2026 Budget – Discussion**
 - Fire Funds – Amendment for a Public Hearing – Prepared for Posting
7. **Internship for Asset Management Discussion**
 - Need to prepare a write up to send over to Stephanie to start putting out the call for assistance
 - Identified a grad student local to Haymarket to assist in Winter 2025/2026, meeting her on Thursday (Stephanie Davis recommended her)
8. **Compensation Study Update – Posted August 4th**
 - Posted and Live on EVA
9. **Washington Street Realty AC Updates and Lease Discussion**
 - WSR is staying in the space, AC prep work schedule for 8-15
10. **Town Owned Structures, Structural Evaluation**
 - Thoughts on proceeding with Cupcake Heaven and Museum Structural Analysis?
11. **Town Center Interior Building Plans,**
 - awaiting price quote from John Heltzel – should have pricing by 8-13
12. **Town Center Site Plan Quotes**
 - Signed Quote with Downey and Scott, working on the next steps and answering questions from the consultant
13. **Upstairs Tenant Space**
 - Tenant space – new lease finalized and tenant moving into space
14. **Tourism Expenditure, Murals and Community Art**
15. **Other/New Items as Needed**
16. **Previous Items to Keep Updated**
 - Event Accounting – will work with Julia to schedule her to attend 2nd August Finance Meeting, proposed date August 27th
17. **Proposed Meeting Dates for August and September**
 - August 27th at 2pm
 - September 10th at 2pm
 - September 24th at 2pm
18. **Next Meeting Topics**