



# TOWN COUNCIL – REGULAR MEETING

Monday, February 02, 2026 at 7:00 PM

Council Chambers – 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

---

## DRAFT MINUTES

---

### I. CALL TO ORDER

A Regular Meeting of the Mayor and Town Council of the Town of Haymarket, VA was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor TracyLynn Pater called the meeting to order.

#### PRESENT

Mayor TracyLynn Pater  
Councilmember Justin Baker  
Councilmember Alexander Beyene  
Councilmember Ken Luersen  
Councilmember Joe Pasanello  
Councilmember Dave Capossela

#### ABSENT

Vice Mayor Matthew Gallagher

### II. PLEDGE OF ALLEGIANCE

Mayor Pater invited everyone to stand for the Pledge of Allegiance.

### III. INVOCATION: Bishop Dan Ricks - The Church of Jesus Christ of Latter Day Saints, Gainesville Campus

Mayor Pater introduced Bishop Dan Ricks from the Gainesville Campus of the Church of Jesus Christ of Latter Day Saints and invited him to the podium to give this evening's invocation.

### IV. PRESENTATION: FY24 Audit Report - Michael Lupton, Robinson Farmer and Cox

Mayor Pater introduced Michael Lupton from Robinson Farmer and Cox. Mr. Lupton attended the meeting via Zoom and provided the Town Council with the FY24 audit report. (Due to the YouTube streaming not supporting Zoom, Mr. Lupton could only be heard in the Council Chambers.) Mr. Lupton discussed the revenues and expenditures and the fund balance. He shared that the total revenues exceeded the total expenditures. He shared with the Council that he has a clean opinion over all the financials for the FY24 budget. There was a brief discussion and questions with Mr. Lupton. A question was raised on segregation of duties. Mr. Lupton shared that the Town staff takes the initiative to segregate the duties and policies and that his company confirms that the staff is following the proper procedures. Mayor Pater thanked Mr. Lupton for his time and sharing the positive outcome of the audit.

## V. CITIZENS TIME

There were no citizens present at this meeting and no emails were submitted to address to the Council.

## VI. CONSENT AGENDA

**Mayor Pater asked if Council would like to pull any reports for discussion. With no requests to pull reports, Councilmember Pasanello moved that the Haymarket Town Council adopt Consent Agenda Items A:1, B:1-5 and C:1-4. Councilmember Beyene seconded the motion. The motion carried unanimously.**

**Motion made by Councilmember Pasanello, Seconded by Councilmember Beyene.  
Voting Yea: Councilmember Baker, Councilmember Beyene, Councilmember Luersen,  
Councilmember Pasanello, Councilmember Capossela  
Absent: Vice Mayor Gallagher**

### A. Minute Approval

1. Mayor and Council – Regular Monthly Meeting: January 5, 2026

### B. Department Reports

1. Town Administration Report
2. Town Treasurer Report
3. Police Chief Report
4. Town Engineer Report
5. Town Attorney Report

### C. Liaison Reports

1. Finance Liaison Report
2. Business Liaison Report
3. Planning Commission Liaison Report
4. Architectural Review Board Liaison Report

## VII. AGENDA ITEMS

1. Resolution #2026-002: Budget Amendment

Mayor Pater asked Town Treasurer Roberto Gonzalez to lead in the conversation on the resolution. Mr. Gonzalez shared that the resolution is a budget amendment regarding the event sponsorship.

**Councilmember Beyene moved that the Haymarket Town Council approve an amendment to Fiscal Year 2025-2026 budget as designated in Resolution #2026-002. Councilmember Baker seconded the motion. The motion carried unanimously by roll call.**

**Motion made by Councilmember Beyene, Seconded by Councilmember Baker.  
Voting Yea: Councilmember Baker, Councilmember Beyene, Councilmember Luersen,  
Councilmember Pasanello, Councilmember Capossela  
Absent: Vice Mayor Gallagher**

2. Adoption of Revised Strategic Plan

Town Manager Emily Kyriazi shared that she provided feedback from the Planning Commission at the work session. Mrs. Kyriazi stated that she would like to hear feedback from the Council and proposed that Council consider including the top ten priorities as an additional page in the

document. The Council discussed the Planning Commission comments. The Council decided to review the Planning Commission comments to discuss at the February 23rd work session.

At this time, there was a consensus of Council to add the Investment Policy to the agenda to further discuss from the work session.

### 3. Draft Investment Policy - Continued Discussion from Work Session

The discussion continued on the subject from the work session. Councilmember Pasanello commented that it is a very good policy overall. He stated that he appreciated that the finance liaisons were able to first discuss it in their meeting and provide feedback. He stated that one thing added to the policy that is excellent is that the Treasurer will report on a regular basis what the Town's investments are at the meetings. Councilmember Beyene shared that the policy will set the perimeters going forward. Councilmember Luersen stated that the policy identifies different investment strategies and provides more transparency to the public. Mr. Gonzalez thanked the finance liaisons for working with him on the policy. He stated that the policy is a great tool to make sure things are done correctly in the future, which protects the position as treasurer and the town. He shared that he will bring this with a resolution to the March Regular meeting for adoption.

## VIII. COUNCILMEMBER TIME

### **1. Vice Mayor Gallagher**

Vice Mayor Gallagher was not present and did not have a report for Council.

### **2. Councilmember Luersen**

Councilmember Luersen did not have anything to report.

### **3. Councilmember Pasanello**

Councilmember Pasanello congratulated Commissioner Kress on the birth of his daughter. He also shared that the Planning Commission on January 20th was an excellent meeting. He was encouraged by participants and is looking forward to some of recommendations coming from the meeting on the rezoning application. He shared that Data Reform Lobby Day is February 9th in Richmond. Lastly he shared that February is National Cancer Prevention Month and encouraged everyone to get their screenings.

### **4. Councilmember Beyene**

Councilmember Beyene congratulated Mr. Gonzalez on the work he did on the Investment Policy. He also thanked the Town Staff for all their hard work.

### **5. Councilmember Baker**

Councilmember Baker thanked the Chief of Police and the Town Manager for their hard work on the recent snow storms and snow removal. He also shared that he's excited to see what's coming in 2026 with new policies, events and projects.

### **6. Councilmember Capossela**

Councilmember Capossela stated that it was a rough and cold week for a lot of people and thanked the town staff for working hard in their efforts and communications with VDOT to get the streets cleared in a timely manner. He gave Matt Burrows, the town's maintenance supervisor, a thank you for all of his hard work during the snow storm making sure all the town owned property and buildings were secure.

## **7. Mayor Pater**

Mayor Pater thanked the staff and police department in all their hard work during the snow storm. She stated that she is proud and grateful to live in this community. She congratulated Town Manager Emily Kyriazi for being selected to participate in the Virginia Women's Municipal Leadership Institute. She thanked Chief Sibert for signing up to participate in the polar plunge. She also shared that she is excited about the women's defense class and will be looking for the date. She is also excited about the upcoming Farmer's Market season. She shared the date for the business roundtable meeting and encouraged businesses to come. Lastly, she encourage the citizens to check out the town businesses on some of their upcoming events.

## **IX. ADJOURNMENT**

**With no further business before the Town Council, Councilmember Luersen moved to adjourn seconded by Councilmember Capossela. The motion carried.**

**Motion made by Councilmember Luersen, Seconded by Councilmember Capossela.  
Voting Yea: Councilmember Baker, Councilmember Beyene, Councilmember Luersen,  
Councilmember Pasanello, Councilmember Capossela  
Absent: Vice Mayor Gallagher**