



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Memorandum

To: Honorable Mayor and Town Council
From: Kimberly Henry, Town Clerk
Re: Planning Commission and BZA Vacancy

Update: Councilmember Justin Baker served on the Haymarket Planning Commission until he was elected to the Town Council in November. He also served as the liaison to the Architectural Review Board and a member of the Haymarket Board of Zoning Appeals. He filled the unexpired term of Commissioner Rob Hallet, who decided not to continue to serve on the Planning Commission. Once Mr. Baker was elected to the Town Council, he resigned as the member of the Planning Commission and the Board of Zoning Appeals. The staff advertised the vacancy on social media and the Town's website. We also approached the rest of the members of the Planning Commission to see if there was an interest in someone serving on the Board of Zoning Appeals and/or the liaison for the Architectural Review Board. We received one interest from the Planning Commission for the Board of Zoning Appeals vacancy. We also received an interest for the Planning Commission vacancy. This person is also interested in being the liaison to the Architectural Review Board.

Jerome Gonzalez has served on the Planning Commission since his appointment in April 2023. His term expires in June of 2025. But he has expressed an interest in continuing to serve on the Planning Commission. He has expressed an interest to serve on the Board of Zoning Appeals. He comes to the Board with a wealth of knowledge in land use and zoning regulations. The Town Council will make a recommendation to the Circuit Court to appoint Mr. Gonzalez to the Board of Zoning Appeals. His term would begin February 1, 2025 and expire January 31, 2030.

David Capossela, a resident of Greenhill Crossing, has expressed an interest in serving on the Planning Commission and also as the liaison to the Architectural Review Board. In your packet is a brief biography provided by Mr. Capossela and his desire to serve the Town of Haymarket. His term would begin January 13, 2025 and would expire June 30, 2028.

Recommended Motion:

I move that the Haymarket Town Council nominate Jerome Gonzalez to the Haymarket Board of Zoning Appeals with a term beginning February 1, 2025 and expiring January 31, 2030.

Or Alternate Motion

I move that the Haymarket Town Council appoint David Capossela to the Haymarket Planning Commission filling the unexpired term of Justin Baker beginning January 13, 2025 and expiring June 30, 2028.

Or Alternate Motion