



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Planning Commission  
**From:** Kim Henry  
**Re:** By-Laws and Code of Ethics

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I apologize I won't be at the Planning Commission meeting on June 10<sup>th</sup>. However, below are the two agenda items that you will need to address.

Attached is the clean version of the Bylaws with the suggested changes from your meeting in April. I have also attached the red line version so that you can compare. If there are no other changes, a motion will need to be made to adopt the Bylaws with an effective date upon adoption.

**Draft Motion:** I move that the Haymarket Planning Commission adopt the revised Planning Commission Bylaws effective June 10, 2025.

Or Alternate Motion.

The second item is a draft of the Code of Ethics. This was presented to the Town Council for review. Since this is for all Boards and Commissions, they asked for the Planning Commission and Architectural Review Board to also review them. Please review and share your comments to Councilmember Baker so that he can take them back to Council.