



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Town Council  
**From:** Olaun Simmons, Town Attorney  
**Re:** Town Attorney Report  
**Date:** August 28, 2024

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This is a non-confidential report on the matters that we have been working on for the Town since the date of my last report:

1. Performed research and provided legal counsel regarding procedures for Council meetings, to include a review of Robert's Rules and Council's Rules of Procedure.
2. Provided legal advice, counsel and representation regarding the placement of liens and the collection of land development fees.
3. Provided legal advice and counsel regarding the collection of rental payments from lessees of Town-owned property.
4. Prosecuted criminal matters and traffic matters in the Prince William County courts.