

Engineer's Report 11/26/25 through 12/30/25

Task	Assigned To	Date Task Started	Last worked on	Action Needed By	Comments
Active Plans/Projects					
Crossroads Village - Kiddie Academy	Katie/Emily	7/27/2022	12/30/2025	Applicant	-Construction and Town E&S inspections ongoing
Jefferson/Fayette Street Site Plan	Katie/Emily	10/5/2018	12/30/2025	Applicant	-Construction and Town E&S inspections ongoing -Landscape inspection and report for bond release sent 8/22. Coordinating bond release requirements between developer and homeowner -As-builts to be requested -Streetlights to be installed by developer
Schoolhouse Commons	Katie/Emily	6/11/2025	12/23/2025	Katie	-TIA scoping 6/11 -Follow up meeting with VDOT 8/13 + Town 9/24 -2nd Submission received 12/23
Crossroads Village - Hotel Preliminary Plan	Katie/Emily	11/10/2025	12/22/2025	Applicant	-First submission comments sent 12/22
Crossroads Village - Retail Preliminary Plan	Katie/Emily	11/10/2025	12/22/2025	Applicant	-First submission comments sent 12/22
Chick-fil-A SUP + Site Plan	Katie/Emily	11/16/2021	12/19/2025	Town/Applicant	-2nd submission plan amendment comments sent 11/24 -Coordinating adjacent plan number info
Park Sidewalk	Katie/Emily	4/27/2021	12/18/2025	Groupe/Town	-Change orders approved -Plat/deed recorded. Property corners set. -As-Builts in process -Final punchlist items completed
Meladon Self Storage	Katie/Emily	4/11/2025	12/17/2025	Applicant	-Preliminary plan 2nd submission comments sent 12/17
Lumina	Staff	11/29/2025	12/17/2025	Staff	-Met with applicant to discuss SWM facility in Conservation zone -Town comments due to PWC
EPA Stormwater Grant	Staff	12/4/2024	11/24/2025	Town/County	-Scope will focus on known drainage issues in Town -Re-kickoff meeting scheduled 7/2. Added Robinson Paradise to scope -Coordinated CVC plans to JMT
Park Pavilion and Restrooms	Emily	11/13/2025	11/24/2025	Town	-RFP Question coordination

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Active Plans					
Chick-fil-A As-Built, Bonds and Closeout	Katie/Emily	7/3/2025	11/19/2025	Applicant	-As-built conditional approval 12/15. Need SWM Maintenance agreement and outfall spreadsheet -Landscape bond to be kept active from original plan
Chestnut Street Lots	Katie/Emily	9/19/2025	11/10/2025	Applicant	-Site plan submitted 9/19 -Comments sent 11/10
Crossroads Village - Taco Bell	Katie/Emily	1/6/2022	11/6/2025	Katie	-As-builts submitted 7/8. Comments provided 8/29 -Landscape re-inspection report due early December
Bleight Residential Plan	Katie/Emily	8/5/2022	11/4/2025	Applicant	-Review of sidewalk waiver request sent 12/5/23 -Resubmission approved 2/3 -Coordination of status of deed/plat recordation and bonds with Applicant
Crossroads Village	Katie/Emily	10/18/2018	11/4/2025	Applicant	-Stockpile permit coordination -E&S bond release inspection completed. Report provided 11/4 -As-builts resubmitted 4/18. Ready for approval pending signed copy and recorded BMP maintenance agreement
Haymarket Town Center Final Site Plan	Katie/Emily	9/8/2016	10/29/2025	Town	-Plans approved -Town to submit registration statement -Cost estimate provided to Town 7/31. Turn lane cost breakout analysis completed 10/29
Robinson's Paradise	Katie/Emily	1/4/2021	10/29/2025	Applicant/Town	-Landscape bond released -Site visit for resident flooding concerns 7/23 -Received geotech report 10/20 -Waiting on as-built resub and need to provide feedback on SWM agreement and sort ownership of SWM facility before bond release

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Active Plans					
Karter School	Katie/Emily	8/20/2020	10/23/2025	Applicant	-Plan revision submitted 12/15. Comments provided 3/31 -Met with applicant. -2nd submission comments sent to Applicant 10/23
Robinson Village	Katie/Emily	8/13/2020	10/8/2025	Applicant	-Performance Bond released -E&S Bond released -Landscape bond release inspection report sent 10/8
Iceplex	Katie/Emily	10/4/2024	7/14/2025	Applicant	-Meeting 11/22 to coordinate ramp to second story on site plan revision -Plan revision requirement coordination meeting held 7/14 no site plan required
QBE	Katie/Emily	1/20/2017	6/11/2025	Applicant	-Minor Site plan revision revision submitted on 9/27 to add a patio at the front of the business. Comments provided to Emily on 10/8 -Met with VDOT and Applicant on TIA scoping for rezoning
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Low Activity Open Plans					
Masonic Lodge/Tobaccology Parking Lot	Katie/Emily	10/18/2022	2/17/2023	Applicant	-Applicant wishes to pave lot and install parking lot lights. Updates to site plan sheets required
MWCoG	Katie	2/14/2022	4/22/2022	Katie	-Katie to provide summary memo regarding MWCoG and rider clauses
Transform Power Yoga Site Plan	Katie/Emily	1/28/2021	8/23/2021	Applicant	-Resubmission received 6/21. Engineering comments provided 7/26 -Met with applicant to discuss comments 8/23/22
Morais - Aroma II	Katie/Emily	1/15/2019	9/25/2020	Applicant	-Plan approved 10/11/19. -Construction completed -Site inspection 5/22/20. -As built submitted for review 7/9/20. -As built comments provided 7/28. Comment review call ~9/28
Zupan Property Preliminary Site Plan	Katie/Emily	2/25/2020	3/4/2020	Applicant	-Engineering review comments provided 3/4/20