

Engineer's Report 4/1/26 through 4/29/26

Task	Assigned To	Date Task Started	Last worked on	Action Needed By	Comments
Active Plans/Projects					
St. Michael's Academy	Lydia/Katie	3/17/2026	4/29/2026	Property Owner	-Met onsite to review flooding at transformer 3/25 -Followed up to determine VDOT maintenance responsibility and recommended VDOT contact
Jordan Lane Development	Staff	4/1/2026	4/29/2026	Applicant	-Met with applicant to discuss by-right residential development in Town along Jordan Lane 4/14 -Provided DEQ contact
EPA Stormwater Grant	Staff	12/4/2024	4/29/2026	County Consultant	-Scope will focus on known drainage issues in Town. Added Robinson Paradise to scope -County consultant to survey indicated areas of Town -County consultant survey ongoing. Analysis will be ongoing through June -Sherwood Forest SWM maintenance noted as needed
Jefferson/Fayette Street Site Plan	Lydia/Katie	10/5/2018	4/28/2026	Applicant	-Construction and Town E&S inspections ongoing. Developer to remove IP at inlet across Fayette -As-builts to be requested. Driveway apron and stair repairs needed -Met with developer to discuss revising plan for landscape and streetlights
Crossroads Village - Kiddie Academy	Lydia/Katie	7/27/2022	4/28/2026	Katie	-Construction and Town E&S inspections ongoing -As-builts submitted 4/2. Comments due 5/4
Robinson's Paradise	Staff	1/4/2021	4/22/2026	Applicant/Katie	-Landscape bond released -Site visit for resident flooding concerns 7/23 -Met w/ developer on site 3/11+4/10 -Waiting on SWM agreement. Ownership of SWM facility to be sorted before bond release
Park Pavilion and Restrooms	Emily	11/13/2025	4/17/2026	Town	-RFP Response review -Interviews held 3/17

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Active Plans					
Karter School	Lydia/Katie	8/20/2020	4/14/2026	Katie	-2nd submission comments sent to Applicant 10/23 -E&S review approval letter requested by Applicant for DEQ -3rd submission 4/14. Comments due 5/14
Schoolhouse Commons	Katie/Emily	6/11/2025	4/14/2026	Town	-Met with Applicant 2/24 -Staff and PC Recommendation due 4/14
Lifetime Smiles Site Plan	Lydia/Katie	4/10/2023	4/13/2026	Katie	-As-built submission 4/13. Comments due 5/13
Crossroads Village - Retail Preliminary Plan	Lydia/Katie	11/10/2025	4/10/2026	Applicant	-Met with Applicant 2/19 -Resubmission 3/10. Approval sent 4/10
Crossroads Village - Hotel Preliminary Plan	Lydia/Katie	11/10/2025	4/9/2026	Katie	-Met with Applicant 2/19 -Plan resubmitted 4/8. Comments due 5/8
Chestnut Street Lots	Lydia/Katie	9/19/2025	4/9/2026	Applicant	-Site plan submitted 9/19. Comments sent 11/10 -Resubmitted 3/10. Comments sent 4/9
CBPA Annual Report	Katie/Lydia	2/11/2026	4/9/2026	DEQ	-Updated 2025 report for submission to DEQ, reviewed with Lydia
Meladon Self Storage	Lydia/Katie	4/11/2025	4/8/2026	Katie	-Preliminary plan 3rd submission 2/17 -Comments due 5/1
Robinson Village	Lydia/Katie	8/13/2020	4/8/2026	Town/Applicant	-Performance Bond released -E&S Bond released -Landscape bond recommended for 90% release
Park Sidewalk	Katie/Emily	4/27/2021	3/25/2026	Katie/Roberto	-As-Built in process -Final pay app approved -As-builts submitted 3/25. Review due ASAP
Chick-fil-A SUP + Site Plan	Lydia/Katie	11/16/2021	3/25/2026	Applicant	-Plans and noise variance approved. Grading permit issued -Working through bond agreements -Preconstruction meeting held at Town 3/25

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Crossroads Village	Katie/Emily	10/18/2018	3/16/2026	Town	-E&S and performance bonds released -As-builts approved. Recorded SWM Agreement provided. J2 provide pdf copy of Town signed plans
Chick-fil-A As-Builts, Bonds and Closeout	Katie/Emily	7/3/2025	3/4/2026	Applicant/Town	-As-built conditional approval 12/15. Need SWM Maintenance agreement and outfall spreadsheet -Landscape bond to be kept active from original plan -Lydia coordinating payment of outstanding review fees
Crossroads Village - Taco Bell	Katie/Emily	1/6/2022	1/16/2026	Applicant/Town	-As-builts submitted 7/8. Comments provided 8/29 -Landscape re-inspection report sent 1/16. Landscape bond to be released minus 10% escrow
Lumina	Staff	11/29/2025	12/17/2025	Staff	-Met with applicant to discuss SWM facility in Conservation zone
Bleight Residential Plan	Katie/Emily	8/5/2022	11/4/2025	Applicant	-Review of sidewalk waiver request sent 12/5/23 -Resubmission approved 2/3 -Coordination of status of deed/plat recordation and bonds with Applicant
Haymarket Town Center Final Site Plan	Katie/Emily	9/8/2016	10/29/2025	Town	-Plans approved -Town to submit registration statement -Cost estimate provided to Town 7/31. Turn lane cost breakout analysis completed 10/29
Iceplex	Katie/Emily	10/4/2024	7/14/2025	Applicant	-Meeting 11/22 to coordinate ramp to second story on site plan revision -Plan revision requirement coordination meeting held 7/14 no site plan required

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Low Activity Open Plans					
QBE	Katie/Emily	1/20/2017	6/11/2025	Applicant	-Minor Site plan revision submitted on 9/27 to add a patio at the front of the business. Comments provided to Emily on 10/8 -Met with VDOT and Applicant on TIA scoping for rezoning
Masonic Lodge/Tobaccology Parking Lot	Katie/Emily	10/18/2022	2/17/2023	Applicant	-Applicant wishes to pave lot and install parking lot lights. Updates to site plan sheets required
MWCoG	Katie	2/14/2022	4/22/2022	Katie	-Katie to provide summary memo regarding MWCoG and rider clauses
Transform Power Yoga Site Plan	Katie/Emily	1/28/2021	8/23/2021	Applicant	-Resubmission received 6/21. Engineering comments provided 7/26 -Met with applicant to discuss comments 8/23/22
Morais - Aroma II	Katie/Emily	1/15/2019	9/25/2020	Applicant	-Plan approved 10/11/19. -Construction completed -Site inspection 5/22/20. -As built submitted for review 7/9/20. -As built comments provided 7/28. Comment review call ~9/28
Zupan Property Preliminary Site Plan	Katie/Emily	2/25/2020	3/4/2020	Applicant	-Engineering review comments provided 3/4/20

