



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Memorandum

To: Town Council
From: Olaun Simmons, Town Attorney
Re: Town Attorney Report
Date: November 25, 2025

This is a non-confidential report on the matters that we have been working on for the Town since the date of my last report:

1. Reviewed the applicable law and drafted a power of attorney in accordance with Town Code Section 58-4.7.
2. Reviewed the applicable law and provided legal counsel, recommendations and revisions to Town staff regarding the RFP for the Park Pavilion.
3. Reviewed the applicable law and provided legal counsel and recommendations regarding the allowable uses within the Town's B-1 zoning district.
4. Reviewed the applicable law and provided legal counsel and recommendations to Town staff regarding a stormwater maintenance agreement.
5. Reviewed the applicable law and provided legal counsel and recommendations to Town staff regarding a proffer justification narrative submitted by a developer.
6. Reviewed the applicable law and provided legal counsel and recommendations to Town staff regarding a survey needed by the Town Police Department.
7. Reviewed the applicable law and provided legal counsel and recommendations regarding a draft AI use policy.