



Town of Haymarket
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Thomas Britt
Town Planner

MEMORANDUM

TO: Architectural Review Board
FROM: Thomas Britt, Town Planner
DATE: February 12, 2025
SUBJECT: Discussion Item, Revisions to ARB Guidelines

Background:

The Town Planner is providing edits of the current Architectural Review Board Guidelines for the ARB's review and comment. The sections provided for review in this meeting include:

- General Summary of Conditions in each district of Haymarket
- List of Administrative Approval Items versus ARB Approval Items
- Cleanup of language and formatting in the guidelines.
- Updated external links on miscellaneous management of exterior elements, such as painting guidelines.

The Town Planner has included map elements such as the Historic District Overlay Map as placeholders until documents are finalized and any zoning text and comprehensive plan amendments are approved.

Note, formatting of the guidelines are subject to change, and alterations to the theme and format of the final copy recommended by the ARB are expected as this discussion continues.

The Town Planner has taken the recommendations from the ARB in previous 2024 meetings and presented the revisions for discussion and comment.

The Town Planner has previously discussed with the Planning Commission amending the historic district overlay of the Town, but will format the current guidelines updates to work both with the current historic overlay and any future proposals.

The Town Planner will send out the revised guidelines in a separate email and will provide a hard copy of the packet pages for the public in the February 19 meeting.