



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Honorable Mayor and Town Council  
**From:** Kim Henry, Clerk of Council  
**Re:** Policies and Procedures and Code of Ethics

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Attached is the latest clean version of the Policies and Procedures with the Attorney Contact Policy. Also is the latest clean version of the Code of Ethics Policy. I have also attached a few code of ethics policies from a couple other jurisdictions so that you can compare and make any edits. Most of the local government websites have their code of ethics on the main page. Since Julia and I are working at establishing a new website, I would like direction from Council if this is something you would like to do as well. I would like to get these finalized so that they can be adopted by July 1.

**Recommended Motion:** *I move that the Haymarket Town Council adopt Resolution #2025-003: Policies and Procedures and the Code of Ethics as presented effective July 1, 2025.*

Or Alternate Motion.