

**Hartford Fire Board Meeting  
May 9, 2022  
April Business**

**RECEIVED  
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CITY OF HARTFORD**

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**Hartford Fire Board**  
Agenda  
Monday, May 9, 2022 7:00 PM

- I. Call to Order, Pledge
  - II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
  - III. Public Comment: Limited to three minutes per person
  - IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
  - V. Approval of previous meeting minutes from April 11, 2022: Motion by \_\_\_\_ Second\_\_ Motion \_\_\_\_\_
  - VI. Approval of February Treasurer's report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer's report as presented. Motion \_\_\_\_\_
    - a. Accounts Payable: Amount **\$ 19,153.94** Motion by \_\_\_\_\_ Second \_\_\_\_\_ by roll call vote Motion \_\_\_\_\_
  - VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
  - VIII. Fire calls
  - IX. Unfinished Business:  
  
NONE
  - X. New Business:  
  
NONE
- Reports:
- a. Fire Chief
  - b. Assistant Fire Chief
  - c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_ pm.

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting May 9, 2022**

**Members Present upon roll call:** Steve Starner; Carlos Ledesma; Helen Sullivan; Chief Harting  
Absent: Chad Hunt; Jerry Birmele

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of May 9, 2022 was Presented. Motion by Sullivan; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the April 11, 2022 Fire Board meeting were presented. Motion by Ledesma; Second by Sullivan to accept the minutes as presented Motion: Approved

The April Treasurer's report was presented. Motion by Starner; Second by Ledesma; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ 19,153.94 Motion by Starner; Second by Sullivan; to pay bills in amount of \$ 19,153.94. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

None

**New Business:**

None

**Fire Chief's Report:**

**Meetings Attended:**

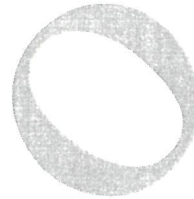
- Township
- City
- VBC FFTC
- Van Buren County Medical Control

**Information:**

- Conducted a fire inspection at Transend
- Installed 2 smoke detector

**TOTAL LABOR HOURS**

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	292.5	199.5	163	146									<b>841</b>
Training	36	28	46	32									<b>142</b>
Truck Insp.	26	26	28	28									<b>108</b>
Donated	11	0	0	113									<b>124</b>
<b>TOTAL</b>	<b>365.5</b>	<b>253.5</b>	<b>237</b>	<b>319</b>									<b>1175</b>



**Assistant Fire Chief's Report:**

**Meetings Attended:**

- Van Buren Chiefs Meeting

**Information:**

- Van Buren County Fair Event Schedule
- Radio and Pager templates completed for upcoming radio project completion
- New Thermal Imaging Cameras will be put into service soon.  
(press release/article sent to Tri City Record)
- Benefit breakfast for former Chief Randy Lowe was a huge success
- Submitted Grant to Michigan Gas Utilities for \$1,600 to purchase dash cameras for all of our apparatus.
- Working on boat purchase- been difficult to find inventory.

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

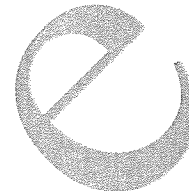
**Other Board Business:**

Really nice thing the firefighters did for former Chief Lowe.

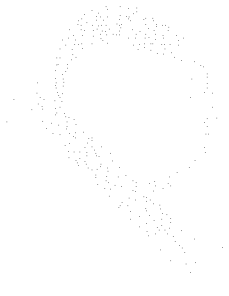
Joint (City, Township & Fire Department) Meeting on Wednesday, May 25, 2022, at 7:00 pm at the Hartford Fire Station.

Motion Starner; second by Sullivan to close meeting at 7:19 pm. Motion: Approved

Respectfully submitted,



Gerald Birmele, Secretary



**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting April 11, 2022**

**Members Present upon roll call:** Chad Hunt; Steve Starner; Carlos Ledesma; Jerry Birmele; Chief Harting Absent: Helen Sullivan

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of April 11, 2022 was Presented. Motion by Hunt; Second by Birmele; to approve the agenda as amended. Motion: Approved

The proposed minutes of the March 14, 2022 Fire Board meeting were presented. Motion by Hunt; Second by Birmele to accept the minutes as presented Motion: Approved

The March Treasurer's report was presented. Motion by Birmele; Second by Ledesma; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ **32,877.25** Motion by Starner; Second by Birmele; to pay bills in amount of \$ **32,877.25**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

**None**

**New Business:**

- Accept the resignation of David Mason. Motion by Hunt; Second by Starner to accept the resignation letter of David Mason. Motion Approved
- Motion to amend account #508.1 in the amount of \$7,753.62 from the General Fund for repairs completed to the Ladder Truck #1841 by Birmele; Second by Hunt Motion Approved.
- Motion to hold the Joint (City, Township & Fire Department) on Wednesday, May 25, 2022, at 7:00 pm at the Hartford Fire Station by Starner; Second by Hunt. Motion: Approved

**Fire Chief's Report:**

**Meetings Attended:**

- Attended Township Meeting
- Attended City Meeting
- Attended VBC FFTC Meeting

**Information:**

- Attended Hartford Chambers of Commerce Annual Dinner
- Annual Maintenance completed on Apparatus except 1841
- Conducted a fire inspection at MED Leaf

**TOTAL LABOR HOURS**

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Rolls	292.5	199.5	163										655
Training	36	28	46										110
Vehicle Insp.	26	26	28										80
Donated	11	0	0										11
<b>TOTAL</b>	<b>365.5</b>	<b>253.5</b>	<b>237</b>										<b>856</b>

**Assistant Fire Chief's Report:**

**Meetings Attended:**

- Hartford Township

**Information:**

- Grant awarded from TC Energy for \$6,000 for thermal imaging cameras- purchasing 8 new cameras
- Grant awarded from CSX for Water Rescue Program Startup for \$5,000
- Working on Pancake Breakfast Benefit for former Hartford Fire Chief Randy Lowe- breakfast will be April 24th 7am-Noon

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Motion Hunt; second by Birmele to close meeting at 7:24 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary



**Treasurer's Report for meeting on May 9, 2022  
For the month ending April 30, 2022**

Cash Balances

**Operations – General Fund**

Reconciled Cash Balances of Prior Month ended April 30, 2022–Huntington **\$ 122,639.18**

**XXX Deposits**

City of Hartford – Contribution	\$ 9,291.82
Township of Hartford – Contribution	\$ 13,937.73
Grants-CSX & TC Energy	\$ 11,000.00
Pride Care	\$ 145.00
Township Ass't Chief Grant	\$ 800.00
Report 2022-124	\$ 10.00
Cost Recovery	\$ 300.00
Interest	\$ 1.01
Returned Payroll	\$ 2,228.54
Total Deposits	<b>\$ 37,714.10</b>

**Total Balance of General Fund** **\$ 160,353.28**

**XXX Expenditures for approval:**

Vendors payable	\$ 8,686.77
Payroll released April 2022 (9,689.89 – 1,966.49)	\$ 7,723.40
Bank Fees	\$ 36.00
MI & Fed Tax Withholdings	\$ 2,707.77

**Total Expenditure** **\$ 19,153.94**

**General Fund Balance April 30, 2022** **\$ 141,199.34**

**Capital Equipment**

Reconciled Cash Balance as of April 30, 2022 – Millage Fund **\$ 91,110.73**

Reconciled Cash Balance as April 30, 2022 – Maintenance Fund **\$ 13,315.10**

Cash Balances for month April 30, 2022 **\$ 245,625.17**

Renewal CD Balance as of month ended October 31, 2020 **\$ 0.00**

**Invested Capital Equipment**

Huntington Investment #TCL6358 – Millage Fund Investment March 31, 2022 **\$ 10,318.72**

Huntington Investment #TCL6901 Investment March 31, 2022 **\$ 94,786.55**

**Hartford Fire Board  
May 9, 2022 Meeting  
Income & Expense and Expenses by Vendor Summary  
April Business**

**Expense by Vendor**

	Apr 22
At & T	-367.27
Bachman Welding	-780.00
Carlos Ledesma	-60.00
Chad Hunt	-60.00
City of Hartford (Dental/Vision)	-145.80
City of Hartford {2}	-258.28
City of Hartford Health Ins.	1,771.20
Comcast	-229.20
Consumers Energy	-109.00
Cummins Sales & Service	-480.39
First Bankcard	-435.49
Indiana Mich Power	-370.00
IRS Online Payment	2,201.18
Jerry Birmele	-60.00
Kellogg Hardware	-56.18
Kevin McGrew	813.96
Liberty Mutual	1,261.00
NFPA	-175.00
Share Corporation	-153.03
ShellFleet Plus Card	-467.71
Steven Starner	-60.00
<b>TOTAL</b>	<b>8,686.77</b>

Gross Profit	35,475.38
<b>Expense</b>	
<b>500 Payroll</b>	
500.1 Fire Chief	2,890.18
500.10 Chief Health Benefits	1,917.00
500.2 Firefighters/Medics	2,618.75
500.3 Support Staff	546.38
500.4 Chief Retirement	258.28
500 Payroll - Other	206.04
<b>Total 500 Payroll</b>	<b>8,436.63</b>
<b>502 Utilities</b>	
502.1 Internet-Telephone	229.20
502.2 Electric	370.00
502.3 Natural Gas	109.00
502.4 First Net-AT&T	367.27
<b>Total 502 Utilities</b>	<b>1,075.47</b>
<b>505 Building Maintenance</b>	
505.1 Bldg Supplies/Maintenanc	115.23
505.3 Grounds Maintenance	93.98
<b>Total 505 Building Maintenance</b>	<b>209.21</b>
<b>506 Fuel</b>	
506.1 Unleaded Gas	467.71
<b>Total 506 Fuel</b>	<b>467.71</b>
<b>508 Vehicle Maintenance</b>	
508.1 Ladder #1841	-7,753.62
508.2 Tanker #1831	600.00
<b>Total 508 Vehicle Maintenance</b>	<b>-7,153.62</b>
<b>512 Insurance</b>	
512.1 Worker's Comp	1,261.00
<b>Total 512 Insurance</b>	<b>1,261.00</b>
<b>513 Payroll Taxes</b>	2,201.18
<b>515 Equipment &amp; Equip Maint</b>	
515.3 Heavy Rescue #1871	180.00
<b>Total 515 Equipment &amp; Equip   Maint</b>	<b>180.00</b>
<b>516 Training</b>	
516.1 Fire Chief Training	435.49
<b>Total 516 Training</b>	<b>435.49</b>
<b>519 Subscriptions &amp; Dues</b>	
519.6 NFPA	175.00
<b>Total 519 Subscriptions &amp; Dues</b>	<b>175.00</b>
<b>528 Bd Members Compensation</b>	240.00
<b>530 Generator</b>	

**Income & Expense**

	Apr 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
401 Hartford Township	13,937.73
402 Hartford City	9,291.82
404 Interest	0.83
409 Fire Report Request	10.00
413 FEMA Grant	5,000.00
521 Cost Recovery Reimbursement	300.00
Federal Grant Receivable	6,000.00
Hartford Township Grants	800.00
Other Revenues	135.00
<b>Total Income</b>	<b>35,475.38</b>

**Hartford Fire Board  
 May 9, 2022 Meeting  
 Income & Expense and Expenses by Vendor Summary  
 April Business**

530.2 Maintenance Contract	480.39
Total 530 Generator	480.39
Payroll Tax Expense	1,941.28
Unassigned Fund Balance	0.00
Total Expense	9,949.74
Net Ordinary Income	25,525.64
Other Income/Expense	
Other Expense	
Grant Expenditures	3,330.02
Total Other Expense	3,330.02
Net Other Income	-3,330.02
Net Income	<b>22,195.62</b>

**Hartford Fire Board  
May 9, 2022 Meeting  
Payroll Summary  
April Business**

	<b>TOTAL</b>		
	<b>Hours</b>	<b>Rate</b>	<b>Apr 22</b>
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Salary	2.00		4,304.76
Assistant Fire Chief	2.00		400.00
Fire Board Office	35.25		546.38
Grant Pay	1.00		800.00
Med Assist	70.00		1,090.50
Mutual Aid	10.00		155.50
Other	22.50		350.00
PI Accident	12.00		185.00
Shift Coverage	68.00		1,020.00
Training	26.00		386.75
Vehicle Fire	8.00		124.00
Vehicle Inspection	22.00		327.00
<b>Total Gross Pay</b>	278.75		9,689.89
<b>Deductions from Gross Pay</b>			
Dental-Vision			-29.08
Firefighters Assn Dues			-496.07
First Net AT&T			-40.00
Health Insurance			-354.24
<b>Total Deductions from Gross Pay</b>			-919.39
<b>Adjusted Gross Pay</b>	278.75		8,770.50
<b>Taxes Withheld</b>			
Federal Withholding			-739.00
Medicare Employee			-140.52
Social Security Employee			-600.76
MI - Withholding			-486.21
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
<b>Total Taxes Withheld</b>			1,966.49
<b>Net Pay</b>	278.75		6,804.01
<b>Employer Taxes and Contributions</b>			
Company FICA			600.76
Company Med			140.52
Retirement Fund			258.28
MI - Obligation Assessment			0.00
<b>Total Employer Taxes and Contributions</b>			999.56

**Hartford Fire Board Meeting  
May 9, 2021  
Balance Sheet & Deposit Detail  
April Business**

**BALANCE SHEET**

	<b>Apr 30, 22</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Hunt..3427	104,943.69
105 CD Fund Equity..C...288	0.38
106 Millage Fund Hunt..3456	91,109.98
108 Maintenance Hunt....3469	13,314.99
Chemical Financial Advisors	69,932.47
Huntington Advisors #901	94,786.55
Huntington TLC006358	10,318.72
<b>Total Checking/Savings</b>	<b>384,406.78</b>
<b>Total Current Assets</b>	<b>384,406.78</b>
<b>TOTAL ASSETS</b>	<b>384,406.78</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>

**Deposit Detail**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	
Deposit		04/02/2022		102 Regular Check Hunt..3427	135.00
Payment	756773527	04/01/2022	Pride Care Ambulance	Undeposited Funds	-135.00
TOTAL					-135.00
Deposit		04/08/2022		102 Regular Check Hunt..3427	6,810.00
				Hartford Township Grants	-800.00
				409 Fire Report Request	-10.00
				Federal Grant Receivable	-6,000.00
TOTAL					-6,810.00
Deposit		04/08/2022	Kevin McGrew	102 Regular Check Hunt..3427	813.96
			Kevin McGrew	500 Payroll	-813.96
TOTAL					-813.96
Deposit		04/15/2022		102 Regular Check Hunt..3427	14,291.82
				402 Hartford City	-9,291.82
				413 FEMA Grant	-5,000.00
TOTAL					14,291.82
Deposit		04/15/2022		102 Regular Check Hunt..3427	13,937.73
				401 Hartford Township	13,937.73
TOTAL					13,937.73
Deposit		04/25/2022		102 Regular Check	1,714.58

**Hartford Fire Board Meeting  
May 9, 2021  
Balance Sheet & Deposit Detail  
April Business**

				Hunt..3427	
				521 Cost Recovery Reimbursement	-300.00
				500.1 Fire Chief	-1,414.58
TOTAL					-1,714.58
<b>Deposit</b>		<b>04/30/2022</b>		<b>108 Maintenance Hunt....3469</b>	<b>0.11</b>
				404 Interest	-0.11
TOTAL					-0.11
<b>Deposit</b>		<b>04/30/2022</b>		<b>106 Millage Fund Hunt..3456</b>	<b>0.72</b>
				404 Interest	-0.72
TOTAL					-0.72
<b>Paycheck</b>	<b>ACH</b>	<b>04/30/2022</b>	<b>Flemming, Ryan C.</b>	<b>102 Regular Check Hunt..3427</b>	<b>0.00</b>
				500.2 Firefighters/Medics	31.00
				500.2 Firefighters/Medics	15.50
				500.2 Firefighters/Medics	31.00
				500.2 Firefighters/Medics	31.00
				410 Firefighters Assn Dues	-25.58
				Payroll Liabilities	-50.00
				Payroll Tax Expense	6.73
				Payroll Liabilities	-6.73
				Payroll Liabilities	-6.73
				Payroll Tax Expense	1.58
				Payroll Liabilities	-1.58
				Payroll Liabilities	-1.58
				Payroll Liabilities	-24.61
TOTAL					0.00
<b>Paycheck</b>	<b>ACH</b>	<b>04/30/2022</b>	<b>Hunt, Cole E.</b>	<b>102 Regular Check Hunt..3427</b>	<b>0.00</b>
				500.2 Firefighters/Medics	23.25
				410 Firefighters Assn Dues	-20.49
				Payroll Tax Expense	1.44
				Payroll Liabilities	-1.44
				Payroll Liabilities	-1.44
				Payroll Tax Expense	0.33
				Payroll Liabilities	-0.33
				Payroll Liabilities	-0.33
				Payroll Liabilities	-0.99
TOTAL					0.00

## Hartford Fire Board Profit & Loss Budget Performance April 2022

	<u>Apr 22</u>	<u>Budget</u>	<u>Jul '21 - Apr 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
302 Cetera Investment Services	0.00		70,000.02		
303 Investment Market Changes	0.00		-6,339.40		
401 Hartford Township	13,937.73	13,937.73	139,377.30	139,377.30	167,252.76
402 Hartford City	9,291.82	9,291.82	92,918.20	92,918.20	111,501.84
404 Interest	0.83		12.73		
409 Fire Report Request	10.00	3.88	20.00	38.83	46.59
411 Hartford City Millage	0.00		34,120.26		
412 Hartford Township Millage	0.00		42,835.55		
413 FEMA Grant	5,000.00		6,235.25		
420 Bangor 1st Resp Reimburse	0.00	449.21	3,307.75	4,492.10	5,390.52
521 Cost Recovery Reimbursement	300.00		7,343.59	0.00	0.00
Accounts Receivable	0.00		0.00	0.00	0.00
Donation	0.00		1,000.00		
Federal Grant Receivable	6,000.00		11,000.00		
Hartford Township Grants	800.00		6,784.09		
Other Revenues	135.00		3,150.00		
<b>Total Income</b>	<u>35,475.38</u>	<u>23,682.64</u>	<u>411,765.34</u>	<u>236,826.43</u>	<u>284,191.71</u>
<b>Gross Profit</b>	35,475.38	23,682.64	411,765.34	236,826.43	284,191.71
<b>Expense</b>					
<b>500 Payroll</b>					
500.1 Fire Chief	2,890.18	4,304.76	41,570.33	43,047.66	51,657.18
500.10 Chief Health Benefits	1,917.00	1,528.52	18,847.25	15,285.23	18,342.27
500.2 Firefighters/Medics	2,618.75	5,666.66	35,079.85	56,666.68	68,000.00
500.3 Support Staff	546.38	625.00	6,591.40	6,250.00	7,500.00
500.4 Chief Retirement	258.28	333.33	2,582.87	3,333.34	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	12,000.00	14,400.00
500 Payroll - Other	206.04		8,816.04		
<b>Total 500 Payroll</b>	<u>8,436.63</u>	<u>13,658.27</u>	<u>113,487.74</u>	<u>136,582.91</u>	<u>163,899.45</u>
<b>501 Professional, Insur.&amp; Legal</b>					
501.1 Legal Expenses	0.00	250.00	0.00	2,500.00	3,000.00
501.2 Professional - Audit	0.00	666.66	7,850.00	6,666.68	8,000.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<u>0.00</u>	<u>916.66</u>	<u>7,850.00</u>	<u>9,166.68</u>	<u>11,000.00</u>
<b>502 Utilities</b>					
502.1 Internet-Telephone	229.20	195.83	2,472.27	1,958.34	2,350.00
502.2 Electric	370.00	450.00	4,455.18	4,500.00	5,400.00
502.3 Natural Gas	109.00	125.00	1,090.00	1,250.00	1,500.00
502.4 First Net-AT&T	367.27	358.33	3,907.10	3,583.34	4,300.00
502.5 EPS Door Security	0.00	50.00	726.15	500.00	600.00
<b>Total 502 Utilities</b>	<u>1,075.47</u>	<u>1,179.16</u>	<u>12,650.70</u>	<u>11,791.68</u>	<u>14,150.00</u>
<b>503 Mileage</b>					
503.1 Mileage - other	0.00	8.33	0.00	83.34	100.00
<b>Total 503 Mileage</b>	<u>0.00</u>	<u>8.33</u>	<u>0.00</u>	<u>83.34</u>	<u>100.00</u>

## Hartford Fire Board Profit & Loss Budget Performance April 2022

	<u>Apr 22</u>	<u>Budget</u>	<u>Jul '21 - Apr 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>505 Building Maintenance</b>					
505.1 Bldg Supplies/Maintenanc	115.23	250.00	1,341.40	2,500.00	3,000.00
505.2 Building Maintenance	0.00		2,032.53	0.00	0.00
505.3 Grounds Maintenance	93.98	41.66	93.98	416.68	500.00
505.4 Capital Bldg Improvement	0.00	770.83	0.00	7,708.34	9,250.00
505.5-Trash	0.00	25.00	234.75	250.00	300.00
<b>Total 505 Building Maintenance</b>	<u>209.21</u>	<u>1,087.49</u>	<u>3,702.66</u>	<u>10,875.02</u>	<u>13,050.00</u>
<b>506 Fuel</b>					
506.1 Unleaded Gas	467.71	266.66	4,325.99	2,666.68	3,200.00
506.2 Diesel	0.00	166.66	2,516.96	1,666.68	2,000.00
<b>Total 506 Fuel</b>	<u>467.71</u>	<u>433.32</u>	<u>6,842.95</u>	<u>4,333.36</u>	<u>5,200.00</u>
<b>508 Vehicle Maintenance</b>					
508.1 Ladder #1841	-7,753.62	175.00	381.88	1,750.00	2,100.00
508.2 Tanker #1831	600.00	175.00	1,936.62	1,750.00	2,100.00
508.3 Heavy Rescue #1871	0.00	25.00	0.00	250.00	300.00
508.4 Rescue Pickup #1869	0.00	33.33	364.73	333.34	400.00
508.5 Jeep #1860	0.00	33.33	214.70	333.34	400.00
508.6 Explorer #1810	0.00	116.66	63.80	1,166.68	1,400.00
508.7 Pick-Up #1801	0.00	66.66	456.00	666.68	800.00
508.8 #1802	0.00	33.33	1,223.79	333.34	400.00
508 Vehicle Maintenance - Other	0.00		19.93		
<b>Total 508 Vehicle Maintenance</b>	<u>-7,153.62</u>	<u>658.31</u>	<u>4,661.45</u>	<u>6,583.38</u>	<u>7,900.00</u>
<b>511 Office</b>					
511.1 Office Equipment	0.00	108.33	2,569.07	1,083.34	1,300.00
511.2 Equipment Repairs	0.00	12.50	0.00	125.00	150.00
511.3 Office Supplies	0.00	125.00	595.01	1,250.00	1,500.00
511.4 Printing	0.00	16.66	166.57	166.68	200.00
511.5 Software/Upgrades	0.00	100.00	1,059.99	1,000.00	1,200.00
511.6 Copy Lease	0.00	30.00	278.10	300.00	360.00
<b>Total 511 Office</b>	<u>0.00</u>	<u>392.49</u>	<u>4,668.74</u>	<u>3,925.02</u>	<u>4,710.00</u>
<b>512 Insurance</b>					
512.1 Worker's Comp	1,261.00	416.66	4,413.25	4,166.68	5,000.00
512.10 Accident & Sickness Ins	0.00	1,750.00	3,901.00	17,500.00	21,000.00
512 Insurance - Other	0.00		11,726.15		
<b>Total 512 Insurance</b>	<u>1,261.00</u>	<u>2,166.66</u>	<u>20,040.40</u>	<u>21,666.68</u>	<u>26,000.00</u>
<b>513 Payroll Taxes</b>	2,201.18		26,192.57		
<b>515 Equipment &amp; Equip Maint</b>					
515.1 Ladder #1841	0.00	58.33	14.57	583.34	700.00
515.10 Firefighting Foam	0.00	83.33	0.00	833.34	1,000.00
515.11 Ford Truck	0.00	8.33	468.52	83.34	100.00
515.12 Air Tanks	0.00	150.00	2,833.15	2,000.00	2,300.00
515.2 Tanker #1831	0.00	58.33	468.60	583.34	700.00
515.3 Heavy Rescue #1871	180.00	133.33	712.94	1,333.34	1,600.00
515.4 Rescue Pickup #1869	0.00	16.66	132.76	166.68	200.00



## Hartford Fire Board Profit & Loss Budget Performance April 2022

	<u>Apr 22</u>	<u>Budget</u>	<u>Jul '21 - Apr 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
515.5 Jeep #1860	0.00	16.66	78.51	166.68	200.00
515.6 Explorer #1810	0.00	8.33	748.06	83.34	100.00
515.7 Eq Maintenance Other	0.00	33.33	123.92	333.34	400.00
515.8 Small Equipment Maintenance	0.00	33.33	199.86	333.34	400.00
515.9 Medical Supplies	0.00	166.66	3,633.54	3,312.68	3,646.00
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>180.00</b>	<b>766.62</b>	<b>9,414.43</b>	<b>9,812.76</b>	<b>11,346.00</b>
515.13 Ford Truck 1802	0.00	8.33	23.59	83.34	100.00
<b>516 Training</b>					
516.1 Fire Chief Training	435.49	125.00	1,186.49	1,250.00	1,500.00
516.2 Firefighter I & II	0.00	83.33	525.88	833.34	1,000.00
516.3 Medic	0.00	83.33	0.00	833.34	1,000.00
516.4 Fire Officer Classes	0.00	83.33	0.00	833.34	1,000.00
516.5 Drivers Training	0.00	16.66	0.00	166.68	200.00
<b>Total 516 Training</b>	<b>435.49</b>	<b>391.65</b>	<b>1,712.37</b>	<b>3,916.70</b>	<b>4,700.00</b>
<b>518 Physicals</b>					
518.1 Annual Physicals	0.00	666.66	6,000.00	6,666.68	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	250.00	300.00
<b>Total 518 Physicals</b>	<b>0.00</b>	<b>691.66</b>	<b>6,000.00</b>	<b>6,916.68</b>	<b>8,300.00</b>
<b>519 Subscriptions &amp; Dues</b>					
519.1 HelpNet	0.00	66.66	558.00	666.68	800.00
519.11 West MI Assn of Fire Chi	0.00	12.50	100.00	125.00	150.00
519.13 S MEMSIC	0.00	6.25	75.00	62.50	75.00
519.2 Magazine Subscriptions	0.00		0.00	0.00	0.00
519.3 FirePrograms	0.00	150.00	2,034.75	1,500.00	1,800.00
519.4 IAFC	0.00	20.83	0.00	208.34	250.00
519.5 MI State Firefighters Asn	0.00	8.33	75.00	83.34	100.00
519.6 NFPA	175.00	25.00	175.00	250.00	300.00
519.9 MPSCS	0.00	8.33	0.00	83.34	100.00
519 Subscriptions & Dues - Other	0.00		120.00		
<b>Total 519 Subscriptions &amp; Dues</b>	<b>175.00</b>	<b>297.90</b>	<b>3,137.75</b>	<b>2,979.20</b>	<b>3,575.00</b>
<b>525 Personal Equipment</b>					
525.1 Duty Gear	0.00	583.33	718.00	5,833.34	7,000.00
525.2 Personal Equipment	0.00	233.33	10,513.87	12,133.34	12,600.00
525.3 Small Equipment	0.00	133.33	246.41	1,333.34	1,600.00
<b>Total 525 Personal Equipment</b>	<b>0.00</b>	<b>949.99</b>	<b>11,478.28</b>	<b>19,300.02</b>	<b>21,200.00</b>
<b>526 FEMA Grant</b>					
526 FEMA	0.00		2,470.50		
526 FEMA Grant - Other	0.00	416.66	0.00	4,166.68	5,000.00
<b>Total 526 FEMA Grant</b>	<b>0.00</b>	<b>416.66</b>	<b>2,470.50</b>	<b>4,166.68</b>	<b>5,000.00</b>
527 Bank Fees	0.00	25.00	323.35	250.00	300.00
528 Bd Members Compensation	240.00	375.00	2,640.00	3,750.00	4,500.00
<b>529 Mandatory Annual Testing</b>					
529.1 Personal Veh Inspections	0.00	41.66	0.00	416.68	500.00
529.2 Fire Extinguishers	0.00	83.33	941.00	833.34	1,000.00

## Hartford Fire Board Profit & Loss Budget Performance April 2022

	<u>Apr 22</u>	<u>Budget</u>	<u>Jul '21 - Apr 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
529.3 Hoses	0.00	225.00	2,586.88	2,250.00	2,700.00
529.4 Ladders	0.00	100.00	1,276.00	1,000.00	1,200.00
529.6 Bottles	0.00		0.00	0.00	0.00
529.8 Air Compressor	0.00	83.33	850.00	833.34	1,000.00
529.9 Flow Testing Air Packs	0.00	91.66	1,020.00	916.68	1,100.00
<b>Total 529 Mandatory Annual Testing</b>	<b>0.00</b>	<b>624.98</b>	<b>6,673.88</b>	<b>6,250.04</b>	<b>7,500.00</b>
<b>530 Generator</b>					
530.1 Maintenance	0.00	20.83	0.00	208.34	250.00
530.2 Maintenance Contract	480.39	58.33	480.39	583.34	700.00
<b>Total 530 Generator</b>	<b>480.39</b>	<b>79.16</b>	<b>480.39</b>	<b>791.68</b>	<b>950.00</b>
<b>531 Auxiliary</b>					
531.1 Auxiliary Supplies	0.00	20.83	0.00	208.34	250.00
<b>Total 531 Auxiliary</b>	<b>0.00</b>	<b>20.83</b>	<b>0.00</b>	<b>208.34</b>	<b>250.00</b>
Capital Expense	0.00		175,120.95	164,880.75	164,880.75
Investment Fees	0.00		6.00		
Payroll Tax Expense	1,941.28		17,052.93	0.00	0.00
Reconciliation Discrepancies	0.00		27.80		
Unassigned Fund Balance	0.00		0.00		
Uncategorized Expenses	0.00		-12,040.73		
<b>Total Expense</b>	<b>9,949.74</b>	<b>25,148.47</b>	<b>424,618.70</b>	<b>428,314.26</b>	<b>478,611.20</b>
<b>Net Ordinary Income</b>	<b>25,525.64</b>	<b>-1,465.83</b>	<b>-12,853.36</b>	<b>-191,487.83</b>	<b>-194,419.49</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Grant Expenditures	3,330.02		6,345.50		
<b>Total Other Expense</b>	<b>3,330.02</b>		<b>6,345.50</b>		
<b>Net Other Income</b>	<b>-3,330.02</b>	<b>0.00</b>	<b>-6,345.50</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b><u>22,195.62</u></b>	<b><u>-1,465.83</u></b>	<b><u>-19,198.86</u></b>	<b><u>-191,487.83</u></b>	<b><u>-194,419.49</u></b>

# Fire Chiefs Report

May 2022

## INFORMATION:

1. Meetings Attended:

- Township
- City
- VBC FFTC
- Van Buren County Medical Control

2. Conducted a fire inspection at Transend

3. Installed 2 smoke detector

## TOTAL LABOR HOURS

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	292.5	199.5	163	146									<b>841</b>
Training	36	28	46	32									<b>142</b>
Truck Insp.	26	26	28	28									<b>108</b>
Donated	11	0	0	113									<b>124</b>
<b>TOTAL</b>	<b>365.5</b>	<b>253.5</b>	<b>237</b>	<b>319</b>									<b>1175</b>

Respectfully Submitted,

*R Harting*

Robbie Harting – Fire Chief

## **Assistant Chief Report**

**April**

### **Information**

- **Van Buren County Fair Event Schedule**
- **Radio and Pager templates completed for upcoming radio project completion**
- **New Thermal Imaging Cameras will be put into service soon.  
(press release/article sent to tri city record)**
- **Benefit breakfast for former Chief Randy Lowe was a huge success**
- **Submitted Grant to Michigan Gas Utilities for \$1,600 to purchase dash cameras for all of our apparatus.**
- **Working on boat purchase- been difficult to find inventory.**

Meetings Attended: Van Buren Chiefs Meeting

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

**April 2022 CALLS**

<b>+</b>	<b>#</b>	<b>TIME</b>	<b>Address</b>	<b>People</b>	<b>COST</b>	<b>TYPE OF CALL</b>
1-Apr	183-City	0:07	Haver St.	2	\$ 31.00	Med Assist-Difficulty Breathing
1-Apr	184-Twp	10:45	Butcher Rd.	3	\$ 16.00	Med Assist-LOC
2-Apr	185-City	13:39	Prospect	2	\$ 31.50	Med Assist-Chest Pain
2-Apr	186-Twp	14:24	ush Lake & 70th :	3	\$ 47.00	Med Assist-Chest Pain
3-Apr	187-Twp	6:19	70th St.	3	\$ 15.50	Med Assist-Chest Pain
3-Apr	188-City	18:20	East St.	3	\$ 45.50	Other-Wires Down
3-Apr	189-Twp	23:28	CR 687	2	\$ 31.00	Med Assist-Medical Alarm
5-Apr	190-City	12:58	Center St.	2	\$ -	Med Assist-Numbness
5-Apr	191-Twp	16:57	CR 681	1	\$ 16.50	Med Assist-Altered
5-Apr	192	18:00	Red Arrow Hwy	2	\$ 32.50	Med Assist-Fall
6-Apr	193	5:20	Red Arrow Hwy	2	\$ 31.00	Med Assist-Difficulty Breathing
6-Apr	194	12:53	Red Arrow Hwy	4	\$ 16.00	Med Assist-Difficulty Breathing
6-Apr	195-Twp	17:07	Rush Lake Rd	1	\$ 16.50	Med Assist-Medical Alarm
6-Apr	196-Twp	23:13	66th St.	2	\$ 32.00	Med Assist-Medical Alarm
7-Apr	197	7:20	Red Arrow Hwy	3	\$ 48.00	Med Assist-Difficulty Breathing
7-Apr	198-City	22:57	Wendell Ave	2	\$ 32.00	Med Assist-Rib Pain
8-Apr	199	7:56	I-94	5	\$ 94.50	Mutual Aid
9-Apr	200	19:20	I-94	4	\$ 124.00	Vehicle Fire
12-Apr	201-Twp	0:14	CR 687	2	\$ 48.00	Med Assist-Lift Assist
12-Apr	202-City	18:49	Main St.	2	\$ 32.00	Med Assist-Seizure
13-Apr	203-City	5:27	School St.	2	\$ 32.00	Other-Fire Alarm
14-Apr	204-City	9:46	School St.	3	\$ 16.00	Med Assist-Seizure
16-Apr	205	11:03	Red Arrow Hwy	2	\$ 32.00	Med Assist-Mental Evaluation
16-Apr	206-City	17:07	Paras Hill	2	\$ 31.00	Med Assist-Fall
17-Apr	207-Twp	18:26	Jerrdean	3	\$ 47.00	Med Assist-Disregarded
17-Apr	208-City	18:43	Wendell Ave	5	\$ 55.50	Other-Service Call
18-Apr	209	12:12	Red Arrow Hwy	6	\$ 123.00	PI Accident
18-Apr	210-Twp	14:40	CR 372	5	\$ 45.25	Med Assist-Sick Person
19-Apr	211-City	6:40	Maple St.	2	\$ 32.00	Other-Smoke Alarm
19-Apr	212-City	12:42	Pleasant St.	2	\$ -	Med Assist-Fall
19-Apr	213-Twp	16:31	66th St.	1	\$ 16.50	Med Assist-Altered
19-Apr	214	21:16	City of Coloma	4	\$ 61.00	Mutual Aid
21-Apr	215-Twp	3:25	64th Ave	4	\$ 62.00	Med Assist-Sick Person
21-Apr	216-City	23:32	Wendell Ave	2	\$ 32.00	Other-Lift Assist
22-Apr	217-City	11:08	Main St.	2	\$ -	Med Assist- Abdominal Pain
23-Apr	218	23:37	Red Arrow Hwy	1	\$ 16.50	Med Assist-Difficulty Breathing
24-Apr	219-City	11:35	Wendell Ave	9	\$ 119.25	Med Assist-Lift Assist
23-Apr	220-Twp	16:05	CR 372	5	\$ 73.25	Med Assist-Seizures
23-Apr	221-Twp	21:47	62nd St.	5	\$ 61.00	Other-Outside Pipe
25-Apr	222-City	17:14	Main St.	3	\$ 43.25	Med Assist-Not Breathing
26-Apr	223-Twp	19:30	CR 687	2	\$ 32.00	Med Assist-Suicidal
26-Apr	224-City	2:02	Hart St.	4	\$ 61.00	Other-Smoke Investigation
27-Apr	225-Twp	11:04	Butcher Rd.	2	\$ -	Med Assist-Altered
29-Apr	226	15:43	Red Arrow Hwy	4	\$ 62.00	PI Accident
29-Apr	227-City	16:10	Wendell Ave	4	\$ 31.00	Other-Service Call

30-Apr	228-City	17:18	South St.	3	\$	48.00	Med Assist-Sick Person
30-Apr	229-City	21:09	Bernard St.	3	\$	46.50	Med Assist-Difficulty Breathing

<b>Total Costs for Fire Calls</b>	<b>\$1,919.50</b>
Chief's Salary	\$4,304.76
Administrative Cost (Support Staff)	\$ 546.38
Trainings/Inspection Costs	\$ 713.75
<b>Total Costs for Fire Calls</b>	<b>\$7,484.39</b>

<b>Total Calls this mo</b>		<b>Total April Calls</b>	<b>Fiscal Year Totals</b>			
Total Calls for 2022	47	City Calls	20 City Calls	273	Grass Fire	0
Total Calls for 2020	794	Twp Calls	16 Twp Calls	229	Med Assist	34
Total Calls for 2019	698	I-94 Calls	2 I-94 Calls	33	PI Accident	2
Total Calls for 2018	673	Other	1 Other	30	Mutual Aid	2
Total Calls for 2017	552	Red Arrow Calls	RA-2022	*29	Other	8
Total Calls for 2016	345		Total f/y	584	Gas Leak	0
Total Calls for 2015	303				Fire	0
Total Calls for 2014	333				Vehicle Fire	1
Total Calls for 2013	312					
Total Calls for 2012	292					
Total Calls for 2012	281					
Respectfully submit						

Priority 3 Call SHADED