



**City Manager's Monthly Update
Staff Update**

February 23, 2026

I have spent most of my time at the front counter taking in payments for utility and property taxes. I started working with Rose Street on training to help with new employee intake. I spent time onboarding the new employee for the Department of Public Works.

I continue to manage daily tasks, including returning phone calls and emails, filing when possible, reviewing and processing construction payment requests, and preparing quarterly project updates for the Master Plan and the Spark grant.

I attended the Hartford Chamber of Commerce Annual Dinner and the Market One Annual Gala. Both events allowed me to network.

Utility Billing Clerk/Administrative Assistant position:

The applicant accepted the conditional offer and will be starting on February 23, 2026.

Spark Grant/DNR/Council Michigan Foundations:

The project will start as soon as the weather allows, and the contractor is prepared to start in March.

Master Plan:

McKenna will give a presentation at the city commission meeting on February 23rd. I would like to request a date to set a public hearing and allow 62 days for public comments.

Treasurer's Department:

Posted the position on Indeed. We have 4 -5 applicants to interview. I have not had the chance to create a LinkedIn page in order to post the position.

Mayor and City Commissioners Retreat/Workshop:

I would like to request two additional days to discuss the Waste Water Treatment Plant and Iron Removal Plant. I'm offering March 3rd, 5th, 10th, or 12th.

Drinking Water Sewer Revolving Fund Project (Lead Service Line Replacement & Water System Improvements) Update:

See Wightman's update

West Main Street Improvements – W. City Limits to Center Street:

See Wightman's Report

Respectfully Submitted,

Nicol Pulluian

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City Manager