

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2024 - 027**



RESOLUTION ADOPTING FISCAL YEAR 2023/2024 BUDGET ADJUSTMENTS NO. FOUR

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 24, 2024 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford has met all requirements for Public Hearing on the Budget-Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 11, 2023, and a public hearing on the proposed budget was held on May 22, 2023, and participation regarding the adoption of a budget and property tax levy for the City’s fiscal year commencing July 1, 2023 and ending June 30, 2024, and whereas, the City Commission has carefully considered same,

WHEREAS, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

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WHEREAS, the City of Hartford Commission understands the budget is a planning tool for the fiscal year, and

WHEREAS, the City of Hartford Commission understands the budget numbers are estimated making it necessary to make quarterly adjustments to distribute spending across the budget line items.

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Hartford hereby adopts the following exhibit A budget adjustment no. four by Activity/Department for fiscal year commencing July 1, 2023, and ending June 30, 2024, in accordance with the City Charter.

BE IT FURTHER RESOLVED, that the adjustments change the overall fiscal 2023/2024 budget of revenue by **\$154,636.00** and expenditures by **-\$741,180.00**

YEAS: Commissioners’

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 24, 2024

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on April 22, 2024 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. DATE: June 24, 2024

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2024-009**



RESOLUTION ADOPTING FISCAL YEAR 2023/2024 BUDGET ADJUSTMENTS NO. FOUR

EXHIBIT A

FISCAL 2023-2024 BUDGET ADJUSTMENTS NO. FOUR GENERAL FUND				
GENERAL FUND	REVENUE			
	CURRENT BUDGET			\$1,429,716
	CURRENT (JUNE 14, 2024)	1,289,280		
	ACCRUAL – JUNE ADMIN FEES	14,408		
	REAL PROPERTY TAX	29,810		
	VAN BUREN COUNTY ROAD MILLAGE	25,489		
	INTEREST ON PROPERTY TAXES	1,472		
	PROPERTY TAX ADMIN FEES	1,742		
	STATE SHARED REVENUE	60,556		
	OTHER MISC REVENUES COMBINED	5,200		
	INSURANCE REFUNDS	3,945		
	LABOR/EQUIPMENT RENTAL	7,995		
	PROJECTED REVENUE	1,439,897		
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	TAXES – REAL PROPERTY		3,320	
	VAN BUREN COUNTY ROAD MILLAGE		1,400	
	MUNICIPAL SERVICE AGREEMENTS	40,000		
	LCSS COMMUNITY STABILIZATION		8,500	
	STATE SHARED REVENUE	4,100		
	MISC REVENUE (POLICE ACADEMY)		23,361	
	ZONING BOARD FEES		2,700	
	INSURANCE REFUNDS	1,000		
	LABOR/EQUIPMENT RENTAL		16,000	
	TOTAL REVENUE ADJUSTMENTS:		10,181	
	ADJUSTED REVENUE			\$1,439,897
GENERAL FUND	EXPENDITURES			
	CURRENT BUDGET			\$1,654,694

	CURRENT (JUNE 14, 2024)	1,505,188		
	ADDITIONAL PROJECTED	56,695		
	PROJECTED EXPENDITURES		1,561,883	
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	CITY COMMISSION	375		
	MAYOR	300		
	CITY MANAGER	20,000		
	CLERK	6,000		
	CENTRAL SUPPLIES	2,700		
	TREASURER		5,100	
	ASSESSOR	3,600		
	ELECTIONS	11,000	200	
	CITY HALL & GROUNDS	29,000		
	LEGAL FEES	1,600		
	POLICE DEPT	12,000		
	FIREBOARD	13,336	1,201	
	DEPT OF PUBLIC WORKS	4,000		
	PLANNING COMMISSION		3,000	
	CULTURAL PROGRAMS	3,000		
	TOTAL EXPENDITURES ADJUSTMENTS		(92,811)	
	ADJUSTED TOTAL EXPENDITURES			\$1,561,883
	PROJECTED ADJUSTMENT TO GENERAL FUND BALANCE:			(\$121,986)

**FISCAL 2023-2024
BUDGET ADJUSTMENTS NO. FOUR
STREET FUNDS**

MAJOR STREETS	REVENUE			
	CURRENT BUDGET			\$300,258
	CURRENT (JUNE 14, 2024)	296,669		
	PLUS ACT 51 DUE	21,000		
	METRO ACT	5,700		
	JUNE ADMIN FEES	3,333		
	PROJECTED REVENUE		326,772	
	ADJUSTMENTS:			
	ACT 51		18,000	
	COMMUNITY STABILIZATION		700	

	INTEREST ON INVESTMENT		7,814	
	TOTAL REVENUE ADJUSTMENT		26,514	
	ADJUSTED REVENUE			\$326,772
MAJOR STREETS	EXPENDITURES			
	CURRENT BUDGET			\$208,057
	CURRENT (JUNE 14, 2024)	134,766		
	ADDITIONAL PROJECTED	7,991		
	PROJECTED EXPENDITURES		142,757	
	ADJUSTMENTS:	SUBTRACT	ADD	
	STREET CONSTRUCTION	50,000		
	ROUTINE MAINTENANCE	13,000		
	TRAFFIC SERVICES		1,700	
	WINTER MAINTENANCE	4,000		
	TOTAL EXPENDITURE ADJUSTMENTS		(65,300)	
	ADJUSTED EXPENDITURES			\$142,757
	PROJECTED ADJUSTMENT TO MAJOR STREET FUND BALANCE:			\$184,015
LOCAL STREETS	REVENUE			
	CURRENT BUDGET			\$100,743
	CURRENT REVENUE (JUNE 14, 2024)	92,955		
	PLUS ACT 51 DUE	7,800		
	METRO ACT	5,770		
	PROJECTED REVENUE		106,525	
	BUDGET ADJUSTMENTS	SUBTRACT	ADD	
	RIGHT OF WAY PERMITS		900	
	ACT 51		3,882	
	COMMUNITY STABILIZATION		1,000	
	TOTAL REVENUE ADJUSTMENTS		5,782	
	ADJUSTED REVENUE			\$106,525
LOCAL STREETS	EXPENDITURES			
	CURRENT BUDGET			\$97,169

	CURRENT (JUNE 14, 2024)	64,307		
	ADDITIONAL PROJECTED	7,262		
	ADJUSTMENTS		SUBTRACT	ADD
	ROUTINE MAINTENANCE	17,000		
	TRAFFIC SERVICES	500		
	WINTER MAINTENANCE	8,100		
	PROJECTED EXPENDITURES			71,569
	TOTAL EXPENDITURE ADJUSTMENTS			(25,600)
	ADJUSTED EXPENDITURES			\$71,569
	PROJECTED ADJUSTMENT TO LOCAL STREET FUND BALANCE:			\$34,956

FISCAL 2023-2024 BUDGET ADJUSTMENTS – NO. FOUR SEWER FUND				
SEWER FUND	REVENUE			
	CURRENT BUDGET			\$802,642
	CURRENT REVENUE (JUNE 14, 2024)	758,877		
	ADDITIONAL PROJECTED	73,000		
	PROJECTED REVENUE		831,877	
	ADJUSTMENTS:			
			SUBTRACT	ADD
	SALES & SERVICE			20,000
	CAPITAL RESERVE			2,500
	PENALTIES ON DELINQUENT BILLS			1,500
	MISC			5,235
	TOTAL REVENUE ADJUSTMENT			29,235
	ADJUSTED REVENUE			\$831,877
SEWER FUND	EXPENDITURES			
	CURRENT BUDGET			\$1,095,646
	CURRENT (JUNE 14, 2024)	684,022		
	ADDITIONAL PROJECTED	55,524		
	PROJECTED EXPENDITURES		739,546	

	ADJUSTMENTS:			
		SUBTRACT	ADD	
	GENERAL OPERATIONS	6,100		
	SEWER TREATMENT PLANT	97,000		
	SEWER LIFT STATIONS	3,000		
	*	250,000		
	TOTAL EXPENDITURE ADJUSTMENTS		(326,100)	
	ADJUSTED EXPENDITURES			\$739,546
	PROJECTED ADJUSTMENT TO SEWER FUND BALANCE:			\$92,331
*Depreciation should be around \$250,000				

FISCAL 2023-2024 BUDGET ADJUSTMENTS – NO. FOUR WATER FUND				
WATER FUND	REVENUE			
	CURRENT BUDGET			\$432,0449
	CURRENT (JUNE 14, 2024)	409,227		
	ADDITIONAL PROJECTED	63,522		
	PROJECTED REVENUE		472,749	
	ADJUSTMENTS:			
		SUBTRACT	ADD	
	CHARGES FOR SERVICE		32,000	
	CAPITAL RESERVE		6,000	
	PENALTIES ON DELQ BILL		1,400	
	MISC REVENUE		1,300	
	TOTAL REVENUE ADJUSTMENT		40,700	
	ADJUSTED REVENUE			\$472,749
WATER FUND	EXPENDITURES			
	CURRENT BUDGET			\$637,427
	CURRENT (JUNE 14, 2024)	399,839		
	ADDITIONAL PROJECTED	44,588		
	PROJECTED EXPENDITURES		444,427	
	ADJUSTMENTS:			
		SUBTRACT	ADD	

	IRP OPERATIONS		2,000	
	WATER DISTRIBUTION SYSTEM		5,000	
	*	200,000		
	TOTAL EXPENDITURE ADJUSTMENT		(193,000)	
	ADJUSTED EXPENDITURES			\$444,427
PROJECTED ADJUSTMENT TO WATER FUND BALANCE:				\$ 28,322
*Depreciation should be around \$200,000				

FISCAL 2023-2024 BUDGET ADJUSTMENTS – NO. FOUR MISCELLANEOUS FUNDS					
	COMPREHENSIVE IMPROVEMENT	REVENUE			
		CURRENT BUDGET			\$142,553
		CURRENT (JUNE 14, 2024)	167,254		
		ADDITIONAL PROJECTED	5,000		
		PROJECTED REVENUE		172,254	
		ADJUSTMENTS:	SUBTRACT	ADD	
		REIMBURSEMENTS (DEMO)		29,701	
		TOTAL REVENUE ADJUSTMENT		29,701	
		ADJUSTED REVENUE			\$172,254
	COMPREHENSIVE IMPROVEMENT	EXPENDITURES			
		CURRENT BUDGET			\$88,738
		CURRENT (JUNE 14, 2024)	54,992		
		ADDITIONAL PROJECTED			
		PROJECTED EXPENDITURES		54,992	
		ADJUSTMENTS:	SUBTRACT	ADD	
		POLICE DEPT		3,900	
		SEWER SYSTEM IMPROVEMENTS	18,823		
		WATER DISTRIBUTION IMPROVEME	18,823		
		TOTAL EXPENDITURE ADJUSTMENT		(33,746)	
		ADJUSTED EXPENDITURES			\$54,992

PROJECTED ADJUSTMENT TO COMP IMPROVEMENT FUND BALANCE:					\$117,262

BUILDING DEPARTMENT		REVENUE			
		CURRENT BUDGET			\$44,444
		CURRENT (JUNE 14, 2024)	53,591		
		ADDITIONAL PROJECTED	2,917		
		PROJECTED REVENUE		56,508	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPART		12,064	
		TOTAL REVENUE ADJUSTMENT		12,064	
		ADJUSTED REVENUE			\$56,508

BUILDING DEPARTMENT		EXPENDITURES			
		CURRENT BUDGET			\$32,892
		CURRENT (JUNE 14, 2024)	56,072		
		ADDITIONAL PROJECTED	2,571		
		PROJECTED EXPENDITURES		58,643	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPARTMENT	3,950		
		LAND USEAGE/DEMOLITIONS		29,701	
		TOTAL EXPENDITURE ADJUSTMENT		25,751	
		ADJUSTED EXPENDITURES			\$58,643

PROJECTED ADJUSTMENT TO BUILDING DEPARTMENT FUND BALANCE:					(\$2,135)
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BUILDING AUTHORITY FUND		REVENUE			
		CURRENT BUDGET			\$50,000
		CURRENT (JUNE 14, 2024)	50,459		
		ADDITIONAL PROJECTED			
		PROJECTED REVENUE		50,459	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING AUTHORITY		459	

		TOTAL REVENUE ADJUSTMENT		459	
		ADJUSTED REVENUE			\$50,459
BUILDING DEPARTMENT		EXPENDITURES			
		CURRENT BUDGET			\$45,000
		CURRENT (JUNE 14, 2024)	44,626		
		ADDITIONAL PROJECTED			
		PROJECTED EXPENDITURES		44,626	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING AUTHORITY	374		
		TOTAL EXPENDITURE ADJUSTMENT		(374)	
		ADJUSTED EXPENDITURES			\$44,626
PROJECTED ADJUSTMENT TO BUILDING DEPARTMENT FUND BALANCE:					\$5,833