

**Hartford Fire Board**  
Agenda  
Monday, June 14, 2021 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
- V. Approval of previous meeting minutes from June 14, 2021: Motion by \_\_\_\_Second\_\_ Motion \_\_\_\_\_
- VI. Approval of June Treasurer's report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer's report as presented. Motion \_\_\_\_\_
  - a. Accounts Payable: Amount \$ **21,640.68** Motion by \_\_\_\_Second \_\_\_\_\_ by roll call vote Motion \_\_\_\_\_
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:  
NONE
- X. New Business:
  - 1. Acceptance of Chad Kostrzewa resignation. Motion by \_\_\_\_\_ Second \_\_\_\_\_ to accept Chad Kostrzewa's letter of resignation effective June 30, 2021. Motion \_\_\_\_\_
  - 2. Approve moving 1871 final payment from 2020/2021 Budget to 2021/2022 Budget. Motion by \_\_\_\_\_; Second \_\_\_\_\_ to approve moving the final payment to Spencer for new 1871 to 2021/2022 Budget Motion \_\_\_\_\_
- XI. Reports:
  - a. Fire Chief
  - b. Assistant Fire Chief
  - c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_ pm.

**Hartford Fire Board Meeting  
July 12, 2021  
Balance Sheet & Deposit Detail  
June Business**

**BALANCE SHEET**

|                                 | <u>May 31, 21</u>        |
|---------------------------------|--------------------------|
| <b>ASSETS</b>                   |                          |
| <b>Current Assets</b>           |                          |
| <b>Checking/Savings</b>         |                          |
| 102 Regular Check Chem Bk...847 | 73,706.61                |
| 105 CD Fund Equity..C...288     | -336.62                  |
| 106 Millage Fund Chem Bank .167 | 83,571.38                |
| 108 Maintenance Chem Bk ...183  | 16,311.61                |
| Chemical Financial Advisors     | 80,357.24                |
| TCF Investment Services #2      | 100,640.57               |
| <b>Total Checking/Savings</b>   | <u>354,250.79</u>        |
| <b>Total Current Assets</b>     | <u>354,250.79</u>        |
| <b>TOTAL ASSETS</b>             | <u><b>354,250.79</b></u> |
| <b>LIABILITIES &amp; EQUITY</b> | 0.00                     |

**Deposit Detail**

|       | <u>Type</u> | <u>Date</u> | <u>Name</u>          | <u>Account</u>                  | <u>Amount</u> |
|-------|-------------|-------------|----------------------|---------------------------------|---------------|
|       | Deposit     | 06/01/2021  |                      | Chemical Financial Advisors     | 351.62        |
|       |             |             |                      | 303 Investment Market Changes   | -351.62       |
| TOTAL |             |             |                      |                                 | -351.62       |
|       | Deposit     | 06/07/2021  |                      | 102 Regular Check Chem Bk...847 | 1,153.26      |
|       |             |             |                      | 521 Cost Recovery               |               |
|       |             |             |                      | Reimbursement                   | -50.00        |
|       |             |             |                      | 513 Payroll Taxes               | -578.26       |
|       | Payment     | 06/07/2021  | Pride Care Ambulance | Undeposited Funds               | -525.00       |
| TOTAL |             |             |                      |                                 | -1,153.26     |
|       | Deposit     | 06/07/2021  |                      | 102 Regular Check Chem Bk...847 | 13,427.79     |
|       |             |             |                      | 401 Hartford Township           | 13,427.79     |
| TOTAL |             |             |                      |                                 | 13,427.79     |
|       | Deposit     | 06/11/2021  |                      | 102 Regular Check Chem Bk...847 | 3,416.24      |
|       |             |             |                      | 420 Bangor 1st Resp Reimburse   | -3,416.24     |
| TOTAL |             |             |                      |                                 | -3,416.24     |
|       | Deposit     | 06/14/2021  |                      | 102 Regular Check Chem Bk...847 | 8,951.96      |
|       |             |             |                      | 402 Hartford City               | -8,951.96     |
| TOTAL |             |             |                      |                                 | -8,951.96     |
|       | Deposit     | 06/14/2021  |                      | 106 Millage Fund Chem Bank .167 | 6,343.02      |
|       |             |             |                      | 411 Hartford City Millage       | -6,343.02     |

**Hartford Fire Board Meeting  
July 12, 2021  
Balance Sheet & Deposit Detail  
June Business**

|          |            |                   |                                 |           |
|----------|------------|-------------------|---------------------------------|-----------|
| TOTAL    |            |                   |                                 | -6,343.02 |
| Deposit  | 06/14/2021 |                   | 106 Millage Fund Chem Bank .167 | 14,016.35 |
|          |            |                   | 412 Hartford Township Millage   | -         |
|          |            |                   |                                 | 14,016.35 |
| TOTAL    |            |                   |                                 | 14,016.35 |
| Deposit  | 06/30/2021 |                   | 106 Millage Fund Chem Bank .167 | 0.76      |
|          |            |                   | 404 Interest                    | -0.76     |
| TOTAL    |            |                   |                                 | -0.76     |
| Deposit  | 06/30/2021 |                   | 108 Maintenance Chem Bk ...183  | 0.11      |
|          |            |                   | 404 Interest                    | -0.11     |
| TOTAL    |            |                   |                                 | -0.11     |
| Deposit  | 06/30/2021 |                   | 102 Regular Check Chem Bk...847 | 0.82      |
|          |            |                   | 404 Interest                    | -0.82     |
| TOTAL    |            |                   |                                 | -0.82     |
| Paycheck | 06/30/2021 | Flemming, Ryan C. | 102 Regular Check Chem Bk...847 | 0.00      |
|          |            |                   | 500.2 Firefighters/Medics       | 30.00     |
|          |            |                   | 500.2 Firefighters/Medics       | 22.50     |
|          |            |                   | 500.2 Firefighters/Medics       | 22.50     |
|          |            |                   | Payroll Liabilities             | -46.07    |
|          |            |                   | Payroll Tax Expense             | 4.65      |
|          |            |                   | Payroll Liabilities             | -4.65     |
|          |            |                   | Payroll Liabilities             | -4.65     |
|          |            |                   | Payroll Tax Expense             | 1.09      |
|          |            |                   | Payroll Liabilities             | -1.09     |
|          |            |                   | Payroll Liabilities             | -1.09     |
|          |            |                   | Payroll Liabilities             | -23.19    |
| TOTAL    |            |                   |                                 | 0.00      |

# Hartford Fire Board

436 East Main Street, Hartford, MI 49057  
(269)621-4707

## Schedule of Regular Meetings

7 p.m. on dates listed below

Monday, July 12, 2021  
Monday, August 9, 2021  
Monday, September 13, 2021  
Monday, October 11, 2021  
Monday, November 8, 2021  
Monday, December 13, 2021

Monday, January 10, 2022  
Monday, February 14, 2022  
Monday, March 14, 2022  
Monday, April 11, 2022  
Monday, May 9, 2022  
Monday, June 13, 2022

## at the Hartford Fire Department

436 E. Main St.  
Hartford, MI 49057

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended (MCL 41.72a(2)(3)) and the Americans with Disabilities Act.

The Hartford Fire Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 7 days notice to the Hartford Fire Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Hartford Fire Board by writing or calling the following: Chair Steve Starner, 66561 CR 372, Hartford, MI 49057 or call 269-208-5896.

Posted on: 7/12/2021

Signature of Board Chairman \_\_\_\_\_

# **Assistant Chief Report**

**June**

## **Information**

- 1871 update
- AAA grant was denied
- Light Bar on 1810 broke
- Finishing up EMT Class

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

**Hartford Fire Board**  
Organizational Meeting Agenda  
Monday, 12 July, 2021 7:00 PM

I. Call to Order, Pledge

1. Roll call: Jerry Birmele, Steve Starner, Chad Hunt; Helen Sullivan; Carlos Ledesma; Absent:

II. Public Comment: Limited to three minutes per person

III. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion: \_\_\_\_\_

Organization of Fire Board Offices:

- IV. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Chairperson for the 2021-22 fiscal year. Motion: \_\_\_\_\_.

- V. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Vice – Chairperson for the 2021-22 fiscal year. Motion: \_\_\_\_\_.

- VI. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Secretary for 2021-22 fiscal year. Motion: \_\_\_\_\_.

- VII. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to nominate \_\_\_\_\_ as Fire Board Treasurer for 2021-22 fiscal year. Motion: \_\_\_\_\_.

Organization of Meetings for 2021-2022 fiscal year:

- VIII. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to set regular meetings of the Hartford Fire Board on the second Monday of each month at 7 p.m. for the 2021-2022 fiscal year. Motion: \_\_\_\_\_.

- IX. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to adjourn the 2021-2022 organizational meeting at \_\_\_\_\_ pm. Motion: \_\_\_\_\_.

## June 2021 CALLS

| +      | #        | TIME  | Address       | People | COST      | TYPE OF CALL                 |
|--------|----------|-------|---------------|--------|-----------|------------------------------|
| 1-Jun  | 360      | 15:13 | Bangor Twp    | 6      | \$ 72.75  | Grass Fire                   |
| 1-Jun  | 361-Twp  | 17:39 | 67 1/2 St.    | 7      | \$ 102.00 | Med Assist-Difficulty Breath |
| 1-Jun  | 362-City | 23:12 | Linden St.    | 3      | \$ 43.75  | Med Assist-Medical Alarm     |
| 2-Jun  | 363-Twp  | 4:53  | 68th St.      | 3      | \$ 43.75  | Med Assist-Difficulty Breath |
| 4-Jun  | 364-Twp  | 15:14 | Rush Lake Rd. | 4      | \$ 58.25  | Med Assist-Full Arrest       |
| 4-Jun  | 365-Twp  | 22:24 | 65th St.      | 4      | \$ 58.25  | Other-Lift Assist            |
| 4-Jun  | 366-Twp  | 15:52 | 48th & 68th   | 4      | \$ 145.62 | Other-Assist PD              |
| 5-Jun  | 367-City | 1:22  | Bennett Ave.  | 1      | \$ 15.00  | Med Assist-Sick Person       |
| 5-Jun  | 368-Twp  | 7:10  | Red Arrow Hwy | 4      | \$ 145.62 | Other-Wires Down             |
| 5-Jun  | 369-City | 14:29 | Spaulding     | 3      | \$ 40.75  | Med Assist-Fall              |
| 5-Jun  | 370-City | 20:31 | Bowie St.     | 3      | \$ 43.75  | Med Assist-Seizure           |
| 5-Jun  | 371-City | 21:39 | Bowie St.     | 4      | \$ 59.25  | Med Assist-Sick Person       |
| 6-Jun  | 372-Twp  | 1:11  | 66th St.      | 2      | \$ 31.00  | Med Assist-Suicidal Person   |
| 6-Jun  | 373-City | 18:22 | Vanderlyn Dr. | 4      | \$ 58.25  | Med Assist-Fainting          |
| 8-Jun  | 374-City | 13:23 | Paras Hill    | 4      | \$ 58.75  | Med Assist-Fall              |
| 9-Jun  | 375      | 18:02 | Bangor Twp    | 4      | \$ 61.12  | Other-Lines Down             |
| 10-Jun | 376-Twp  | 1:58  | 70th St.      | 2      | \$ 30.00  | Med Assist-Chest Pain        |
| 10-Jun | 377-Twp  | 7:54  | Red Arrow Hwy | 6      | \$ 74.25  | Med Assist-Difficulty Breath |
| 10-Jun | 378-City | 15:25 | Paras Hill    | 5      | \$ 72.75  | Med Assist-Abdominal Pain    |
| 11-Jun | 379-City | 0:55  | Wendell       | 2      | \$ 26.75  | Med Assist-Altered           |
| 11-Jun | 380      | 6:37  | Bangor Twp    | 2      | \$ 31.00  | Other-Lift Assist            |
| 11-Jun | 381-Twp  | 11:05 | 65th St.      | 4      | \$ 43.25  | Med Assist-Open Wounds       |
| 11-Jun | 382-Twp  | 18:32 | 63rd St.      | 4      | \$ 56.75  | Med Assist-Diaphoretic       |
| 11-Jun | 383-City | 20:18 | Pleasant St.  | 4      | \$ 55.50  | PI Accident                  |
| 12-Jun | 384-Twp  | 17:48 | 67th St.      | 5      | \$ 71.75  | Other-Wires Down             |
| 13-Jun | 385-City | 11:21 | Vanderlyn Dr. | 5      | \$ 73.25  | Med Assist-Unresponsive      |
| 14-Jun | 386-Twp  | 12:13 | Red Arrow Hwy | 7      | \$ 87.00  | Med Assist-LOC               |
| 15-Jun | 387      | 14:25 | Bangor Twp    | 7      | \$ 71.00  | Med Assist-Fall              |
| 15-Jun | 388      | 16:19 | Bangor Twp    | 5      | \$ 71.00  | Med Assist-Unresponsive      |
| 15-Jun | 389-Twp  | 16:43 | CR 687        | 6      | \$ 15.00  | Med Assist-Difficulty Breath |
| 15-Jun | 390      | 22:45 | Bangor Twp    | 4      | \$ 57.00  | Med Assist-Allergic Reaction |
| 16-Jun | 391-City | 10:54 | Main St.      | 4      | \$ 43.75  | Med Assist-Difficulty Breath |
| 17-Jun | 392-Twp  | 9:03  | CR 687        | 5      | \$ 59.25  | Med Assist-Fall              |
| 18-Jun | 393-Twp  | 10:56 | CR 687        | 5      | \$ 60.50  | Med Assist-Sick Person       |
| 18-Jun | 394-Twp  | 13:08 | 70th St.      | 4      | \$ 43.25  | Med Assist-Non responsive    |
| 18-Jun | 395-City | 20:48 | Wendell       | 1      | \$ 15.00  | Med Assist-Fall              |
| 19-Jun | 396-City | 8:26  | Spaulding     | 5      | \$ 73.25  | Med Assist-Rapid Heart Rate  |
| 19-Jun | 397      | 13:41 | EB I-94       | 6      | \$ 86.75  | PI Accident                  |
| 19-Jun | 398-Twp  | 19:48 | 70th St.      | 7      | \$ 102.25 | Other-Smoke Alarm            |
| 20-Jun | 399-Twp  | 16:00 | CR 687        | 5      | \$ 73.25  | Med Assist-Difficulty Breath |
| 20-Jun | 400      | 19:36 | Lawrence      | 6      | \$ 87.25  | Mutual Aid-Lawrence          |
| 21-Jun | 401-City | 1:24  | Main St.      | 3      | \$ 45.00  | Other-Weather Stand by       |
| 21-Jun | 402-Twp  | 2:01  | Red Arrow Hwy | 3      | \$ -      | Med Assist-DOA               |
| 21-Jun | 403-Twp  | 2:34  | 54th Ave.     | 3      | \$ 67.50  | Other-Wires Down             |

|        |          |       |                         |   |    |        |                          |
|--------|----------|-------|-------------------------|---|----|--------|--------------------------|
| 21-Jun | 404-City | 18:24 | Wendell                 | 4 | \$ | 41.00  | Med Assist-Fall          |
| 21-Jun | 405-City | 18:46 | Center                  | 4 | \$ | 41.00  | Med Assist-Chest Pain    |
| 22-Jun | 406-City | 5:36  | Wendell                 | 1 | \$ | 12.75  | Med Assist-Lift Assist   |
| 22-Jun | 407-City | 11:13 | Linden St.              | 2 | \$ | 12.75  | Med Assist-Chest Pain    |
| 23-Jun | 408-City | 2:41  | Wendell                 | 3 | \$ | 43.75  | Med Assist-Lift Assist   |
| 23-Jun | 409      | 12:14 | Bangor Twp              | 5 | \$ | 56.00  | Med Assist-Chest Pain    |
| 24-Jun | 410-Twp  | 13:23 | Springdale Dr.          | 6 | \$ | 56.50  | Med Assist-Fall          |
| 24-Jun | 411-Twp  | 21:08 | 70th St.                | 6 | \$ | 70.00  | Med Assist-Sick Person   |
| 25-Jun | 412-City | 22:24 | Michigan Ave.           | 6 | \$ | 86.00  | Med Assist-OD            |
| 26-Jun | 413      | 11:07 | Bangor Twp              | 6 | \$ | 88.25  | Other-Lines Down         |
| 26-Jun | 414-Twp  | 18:23 | 59 1/2 St.              | 8 | \$ | 175.87 | Other-Smoke Alarm        |
| 26-Jun | 415      | 18:45 | Bangor Twp              | 8 | \$ | -      | Other-Lines Down         |
| 26-Jun | 416-Twp  | 21:15 | CR 687                  | 7 | \$ | 102.25 | Other-Assist PD          |
| 27-Jun | 417-Twp  | 11:47 | Red Arrow Hwy           | 9 | \$ | 198.37 | PI Accident              |
| 27-Jun | 418      | 12:17 | Bangor Twp              | 9 | \$ | -      | Other-Wires Down         |
| 28-Jun | 419-Twp  | 0:07  | CR 372                  | 2 | \$ | -      | Med Assist-Psych Eval    |
| 28-Jun | 420-City | 0:24  | Maple St.               | 2 | \$ | 31.00  | Med Assist-Chest Pain    |
| 28-Jun | 421-City | 9:51  | Oak St.                 | 5 | \$ | 59.25  | Med Assist-Fall          |
| 29-Jun | 422-City | 14:27 | Wendell                 | 5 | \$ | 43.75  | Med Assist-Lift Assist   |
| 29-Jun | 423-Twp  | 14:35 | Red Arrow Hwy           | 5 | \$ | -      | Med Assist-Chest Pain    |
| 29-Jun | 424      | 20:31 | Watervliet Twp          | 8 | \$ | 378.62 | Mutual Aid-Watervliet    |
| 30-Jun | 425-City | 4:25  | Wendell                 | 3 | \$ | 45.00  | Med Assist-Medical Alarm |
| 30-Jun | 426      | 4:55  | Watervliet Twp          | 4 | \$ | 166.00 | Mutual Aid-Watervliet    |
| 30-Jun | 427-City | 17:51 | Hillsborough & Railroad | 6 | \$ | 87.75  | Med Assist-Assault       |
| 30-Jun | 428-Twp  | 21:36 | Red Arrow Hwy           | 6 | \$ | 88.25  | Med Assist-Mental Eval   |

**Total Costs for Fire Calls** \$ 4,515.22

Chief's Salary \$ 4,179.38

Administrative Cost (Support Staff) \$ 622.50

Trainings/Inspection Costs \$ 685.75

**Total Costs for Fire Calls** \$ 10,002.85

| Total Calls this mont  |     | Total June Calls |    | Fiscal Year Totals |     |              |    |
|------------------------|-----|------------------|----|--------------------|-----|--------------|----|
| Total Calls for 2020   | 698 | City Calls       | 26 | City Calls         | 364 | Grass Fire   | 1  |
| Total Calls for 2019   | 673 | Twp Calls        | 29 | Twp Calls          | 323 | Med Assist   | 48 |
| Total Calls for 2018   | 552 | I-94 Calls       | 1  | I-94 Calls         | 26  | PI Accident  | 3  |
| Total Calls for 2017   | 345 | Other            | 13 | Other              | 92  | Mutual Aid   | 3  |
| Total Calls for 2016   | 303 |                  |    |                    |     | Other        | 14 |
| Total Calls for 2015   | 333 |                  |    | Total f/y          | 805 | Gas Leak     | 0  |
| Total Calls for 2014   | 312 |                  |    |                    |     | Fire         | 0  |
| Total Calls for 2013   | 292 |                  |    |                    |     | Vehicle Fire | 0  |
| Total Calls for 2012   | 281 |                  |    |                    |     |              |    |
| Respectfully submittec |     |                  |    |                    |     |              |    |
| Priority 3 Calls       |     |                  |    | SHADED             |     |              |    |



# Hartford Fire Board

## Profit & Loss Budget Performance

### June 2021

|  | Jun 21           | Jul '20 - Jun 21  | YTD Budget        | Annual Budget     |
|--|------------------|-------------------|-------------------|-------------------|
| <b>Ordinary Income/Expense</b>                   |                  |                   |                   |                   |
| <b>Income</b>                                    |                  |                   |                   |                   |
| 303 Investment Market Changes                    | 351.62           | 8,614.90          |                   |                   |
| 401 Hartford Township                            | 13,427.79        | 161,133.48        | 161,133.36        | 161,133.36        |
| 402 Hartford City                                | 8,951.96         | 107,422.31        | 107,422.31        | 107,422.31        |
| 404 Interest                                     | 1.69             | 16.15             |                   |                   |
| 405 Miscellaneous                                | 0.00             | 630.00            |                   |                   |
| 409 Fire Report Request                          | 0.00             | 20.00             | 46.44             | 46.44             |
| 411 Hartford City Millage                        | 6,343.02         | 35,356.40         |                   |                   |
| 412 Hartford Township Millage                    | 14,016.35        | 66,007.48         |                   |                   |
| 418 US Treasury                                  | 0.00             | 10.32             |                   |                   |
| 420 Bangor 1st Resp Reimburse                    | 3,416.24         | 15,240.36         | 5,362.92          | 5,362.92          |
| 521 Cost Recovery Reimbursement                  | 50.00            | 12,586.49         | 12,033.12         | 12,033.12         |
| Accounts Receivable                              | 0.00             | 0.00              | 2,688.72          | 2,688.72          |
| Donation   | 0.00             | 8.13              |                   |                   |
| Federal Grant Receivable                         | 0.00             | 20,192.00         |                   |                   |
| Other Revenues                                   | 525.00           | 8,085.00          |                   |                   |
| <b>Total Income</b>                              | <b>47,083.67</b> | <b>435,323.02</b> | <b>288,686.87</b> | <b>288,686.87</b> |
| <b>Gross Profit</b>                              | <b>47,083.67</b> | <b>435,323.02</b> | <b>288,686.87</b> | <b>288,686.87</b> |
| <b>Expense</b>                                   |                  |                   |                   |                   |
| <b>500 Payroll</b>                               |                  |                   |                   |                   |
| 500.1 Fire Chief                                 | 4,179.38         | 50,152.56         | 50,152.60         | 50,152.60         |
| 500.10 Chief Health Benefits                     | 1,810.35         | 21,237.16         | 17,636.76         | 17,636.76         |
| 500.2 Firefighters/Medics                        | 5,216.01         | 61,105.85         | 62,000.00         | 62,000.00         |
| 500.3 Support Staff                              | 622.50           | 7,758.75          | 7,000.00          | 7,000.00          |
| 500.4 Chief Retirement                           | 250.76           | 3,009.16          | 3,000.16          | 3,000.16          |
| 500.5 Shift Coverage                             | 0.00             | 0.00              | 14,400.00         | 14,400.00         |
| 500 Payroll - Other                              | 1,020.00         | 12,345.00         | 0.00              | 0.00              |
| <b>Total 500 Payroll</b>                         | <b>13,099.00</b> | <b>155,608.48</b> | <b>154,189.52</b> | <b>154,189.52</b> |
| <b>501 Professional, Insur.&amp; Legal</b>       |                  |                   |                   |                   |
| 501.1 Legal Expenses                             | 0.00             | 0.00              | 3,000.00          | 3,000.00          |
| 501.2 Professional - Audit                       | 0.00             | 7,500.00          | 8,000.00          | 8,000.00          |
| <b>Total 501 Professional, Insur.&amp; Legal</b> | <b>0.00</b>      | <b>7,500.00</b>   | <b>11,000.00</b>  | <b>11,000.00</b>  |
| <b>502 Utilities</b>                             |                  |                   |                   |                   |
| 502.1 Internet-Telephone                         | 189.17           | 2,248.50          | 2,250.00          | 2,250.00          |
| 502.2 Electric                                   | 327.00           | 4,452.51          | 5,400.00          | 5,400.00          |
| 502.3 Natural Gas                                | 109.00           | 1,240.49          | 2,000.00          | 2,000.00          |
| 502.4 First Net-AT&T                             | 352.05           | 4,216.33          | 4,320.00          | 4,320.00          |
| 502.5 EPS Door Security                          | 0.00             | 580.92            | 600.00            | 600.00            |
| <b>Total 502 Utilities</b>                       | <b>977.22</b>    | <b>12,738.75</b>  | <b>14,570.00</b>  | <b>14,570.00</b>  |
| <b>503 Mileage</b>                               |                  |                   |                   |                   |
| 503.1 Mileage - other                            | 0.00             | 165.02            | 100.00            | 100.00            |
| <b>Total 503 Mileage</b>                         | <b>0.00</b>      | <b>165.02</b>     | <b>100.00</b>     | <b>100.00</b>     |
| <b>505 Building Maintenance</b>                  |                  |                   |                   |                   |

# Hartford Fire Board

## Profit & Loss Budget Performance

### June 2021

|                                       | Jun 21          | Jul '20 - Jun 21 | YTD Budget       | Annual Budget    |
|---------------------------------------|-----------------|------------------|------------------|------------------|
| 505.1 Bldg Supplies/Maintenanc        | 0.00            | 1,696.02         | 3,500.00         | 3,500.00         |
| 505.2 Building Maintenance            | 0.00            | 1,073.68         | 1,000.00         | 1,000.00         |
| 505.3 Grounds Maintenance             | 0.00            | 1,190.42         | 1,440.00         | 1,440.00         |
| 505.5-Trash                           | 0.00            | 154.50           | 300.00           | 300.00           |
| 505 Building Maintenance - Other      | 0.00            | 148.50           | 0.00             | 0.00             |
| <b>Total 505 Building Maintenance</b> | <b>0.00</b>     | <b>4,263.12</b>  | <b>6,240.00</b>  | <b>6,240.00</b>  |
| 506 Fuel                              |                 |                  |                  |                  |
| 506.1 Unleaded Gas                    | 297.63          | 2,631.82         | 3,200.00         | 3,200.00         |
| 506.2 Diesel                          | 0.00            | 1,606.59         | 2,000.00         | 2,000.00         |
| <b>Total 506 Fuel</b>                 | <b>297.63</b>   | <b>4,238.41</b>  | <b>5,200.00</b>  | <b>5,200.00</b>  |
| 507 Supplies                          | 0.00            | 40.00            |                  |                  |
| 508 Vehicle Maintenance               |                 |                  |                  |                  |
| 508.1 Ladder #1841                    | 0.00            | 7,719.01         | 2,100.00         | 2,100.00         |
| 508.2 Tanker #1831                    | 0.00            | 5,767.18         | 7,100.00         | 7,100.00         |
| 508.3 Heavy Rescue #1871              | 0.00            | 2,053.65         | 2,500.00         | 2,500.00         |
| 508.4 Rescue Pickup #1869             | 0.00            | 2,249.71         | 400.00           | 400.00           |
| 508.5 Jeep #1860                      | 0.00            | 171.13           | 400.00           | 400.00           |
| 508.6 Explorer #1810                  | 0.00            | 0.00             | 700.00           | 700.00           |
| 508.7 Pick-Up #1801                   | 0.00            | 2,567.67         | 400.00           | 400.00           |
| 508.8 #1802                           | 19.37           | 1,739.14         |                  |                  |
| <b>Total 508 Vehicle Maintenance</b>  | <b>19.37</b>    | <b>22,267.49</b> | <b>13,600.00</b> | <b>13,600.00</b> |
| 511 Office                            |                 |                  |                  |                  |
| 511.1 Office Equipment                | 0.00            | 795.00           | 300.00           | 300.00           |
| 511.2 Equipment Repairs               | 0.00            | 0.00             | 300.00           | 300.00           |
| 511.3 Office Supplies                 | 0.00            | 1,299.99         | 1,500.00         | 1,500.00         |
| 511.4 Printing                        | 0.00            | 0.00             | 200.00           | 200.00           |
| 511.5 Software/Upgrades               | 0.00            | 79.49            | 1,000.00         | 1,000.00         |
| 511.6 Copy Lease                      | 0.00            | 390.27           | 360.00           | 360.00           |
| <b>Total 511 Office</b>               | <b>0.00</b>     | <b>2,564.75</b>  | <b>3,660.00</b>  | <b>3,660.00</b>  |
| 512 Insurance                         |                 |                  |                  |                  |
| 512.1 Worker's Comp                   | 0.00            | 7,542.25         | 4,900.00         | 4,900.00         |
| 512.10 Accident & Sickness Ins        | 0.00            | 4,084.00         | 20,695.00        | 20,695.00        |
| 512.6 Automobile                      | 0.00            | 389.96           |                  |                  |
| 512 Insurance - Other                 | 3,304.00        | 17,633.00        |                  |                  |
| <b>Total 512 Insurance</b>            | <b>3,304.00</b> | <b>29,649.21</b> | <b>25,595.00</b> | <b>25,595.00</b> |
| 513 Payroll Taxes                     | 2,259.30        | 33,455.17        |                  |                  |
| 514 Banking Fees                      | 0.00            | -10.00           | 0.00             | 0.00             |
| 515 Equipment & Equip Maint           |                 |                  |                  |                  |
| 515.1 Ladder #1841                    | 0.00            | 1,553.60         | 700.00           | 700.00           |
| 515.10 Firefighting Foam              | 0.00            | 0.00             | 1,000.00         | 1,000.00         |
| 515.11 Ford Truck                     | 0.00            | 44.12            | 100.00           | 100.00           |
| 515.2 Tanker #1831                    | 0.00            | 263.95           | 700.00           | 700.00           |
| 515.3 Heavy Rescue #1871              | 0.00            | 696.12           | 1,600.00         | 1,600.00         |
| 515.4 Rescue Pickup #1869             | 0.00            | 0.00             | 200.00           | 200.00           |

# Hartford Fire Board

## Profit & Loss Budget Performance

### June 2021

|  | Jun 21        | Jul '20 - Jun 21 | YTD Budget       | Annual Budget    |
|--|---------------|------------------|------------------|------------------|
| 515.5 Jeep #1860                             | 0.00          | 0.00             | 200.00           | 200.00           |
| 515.6 Explorer #1810                         | 0.00          | 0.00             | 100.00           | 100.00           |
| 515.7 Eqt Maintenance Other                  | 20.00         | 220.00           | 200.00           | 200.00           |
| 515.8 Small Equipment Maintenan              | 0.00          | 390.89           | 200.00           | 200.00           |
| 515.9 Medical Supplies                       | 0.00          | 2,167.00         | 1,500.00         | 1,500.00         |
| <b>Total 515 Equipment &amp; Equip Maint</b> | <b>20.00</b>  | <b>5,335.68</b>  | <b>6,500.00</b>  | <b>6,500.00</b>  |
| <b>516 Training</b>                          |               |                  |                  |                  |
| 516.1 Fire Chief Training                    | 0.00          | 0.00             | 1,500.00         | 1,500.00         |
| 516.2 Firefighter I & II                     | 0.00          | 564.01           | 1,000.00         | 1,000.00         |
| 516.3 Medic                                  | 0.00          | 1,048.00         | 1,000.00         | 1,000.00         |
| 516.4 Fire Officer Classes                   | 0.00          | 1,000.00         | 1,000.00         | 1,000.00         |
| 516.5 Drivers Training                       | 0.00          | 0.00             | 200.00           | 200.00           |
| 516.6 Training - Other                       | 0.00          | 0.00             | 0.00             | 0.00             |
| <b>Total 516 Training</b>                    | <b>0.00</b>   | <b>2,612.01</b>  | <b>4,700.00</b>  | <b>4,700.00</b>  |
| <b>518 Physicals</b>                         |               |                  |                  |                  |
| 518.1 Annual Physicals                       | 0.00          | 7,215.00         | 7,400.00         | 7,400.00         |
| 518.2 New Employee Physicals                 | 0.00          | 0.00             | 300.00           | 300.00           |
| <b>Total 518 Physicals</b>                   | <b>0.00</b>   | <b>7,215.00</b>  | <b>7,700.00</b>  | <b>7,700.00</b>  |
| <b>519 Subscriptions &amp; Dues</b>          |               |                  |                  |                  |
| 519.1 HelpNet                                | 186.00        | 930.00           | 800.00           | 800.00           |
| 519.11 West MI Assn of Fire Chi              | 0.00          | 0.00             | 150.00           | 150.00           |
| 519.13 S MEMSIC                              | 0.00          | 75.00            | 75.00            | 75.00            |
| 519.14 Van Buren Co. FF Assn                 | 0.00          | 0.00             | 0.00             | 0.00             |
| 519.2 Magazine Subscriptions                 | 0.00          | 50.00            | 200.00           | 200.00           |
| 519.3 FirePrograms                           | 0.00          | 1,711.69         | 1,711.60         | 1,711.60         |
| 519.4 IAFC                                   | 0.00          | 0.00             | 250.00           | 250.00           |
| 519.5 MI State Firefighters Asn              | 0.00          | 75.00            | 100.00           | 100.00           |
| 519.6 NFPA                                   | 0.00          | 175.00           | 300.00           | 300.00           |
| 519.9 MPSCS                                  | 0.00          | 105.00           | 100.00           | 100.00           |
| <b>Total 519 Subscriptions &amp; Dues</b>    | <b>186.00</b> | <b>3,121.69</b>  | <b>3,686.60</b>  | <b>3,686.60</b>  |
| <b>525 Personal Equipment</b>                |               |                  |                  |                  |
| 525.1 Duty Gear                              | 0.00          | 7,528.36         | 7,000.00         | 7,000.00         |
| 525.2 Personal Equipment                     | 0.00          | 1,691.54         | 2,800.00         | 2,800.00         |
| 525.3 Small Equipment                        | 0.00          | 1,505.67         | 1,600.00         | 1,600.00         |
| <b>Total 525 Personal Equipment</b>          | <b>0.00</b>   | <b>10,725.57</b> | <b>11,400.00</b> | <b>11,400.00</b> |
| 527 Bank Fees                                | 37.70         | 401.45           | 250.00           | 250.00           |
| 528 Bd Members Compensation                  | 90.00         | 1,350.00         | 2,250.00         | 2,250.00         |
| <b>529 Mandatory Annual Testing</b>          |               |                  |                  |                  |
| 529.1 Personal Veh Inspections               | 0.00          | 0.00             | 500.00           | 500.00           |
| 529.2 Fire Extinguishers                     | 0.00          | 370.00           | 300.00           | 300.00           |
| 529.3 Hoses                                  | 0.00          | 2,468.10         | 2,700.00         | 2,700.00         |
| 529.4 Ladders                                | 0.00          | 1,236.45         | 1,200.00         | 1,200.00         |
| 529.6 Bottles                                | 0.00          | 1,320.00         | 500.00           | 500.00           |
| 529.8 Air Compressor                         | 0.00          | 1,420.00         | 1,000.00         | 1,000.00         |

# Hartford Fire Board

## Profit & Loss Budget Performance

### June 2021

|                                    | Jun 21    | Jul '20 - Jun 21 | YTD Budget  | Annual Budget |
|------------------------------------|-----------|------------------|-------------|---------------|
| 529.9 Flow Testing Air Packs       | 0.00      | 0.00             | 1,000.00    | 1,000.00      |
| Total 529 Mandatory Annual Testing | 0.00      | 6,814.55         | 7,200.00    | 7,200.00      |
| 530 Generator                      |           |                  |             |               |
| 530.1 Maintenance                  | 0.00      | 0.00             | 250.00      | 250.00        |
| 530.2 Maintenance Contract         | 0.00      | 627.41           | 700.00      | 700.00        |
| Total 530 Generator                | 0.00      | 627.41           | 950.00      | 950.00        |
| 531 Auxiliary                      |           |                  |             |               |
| 531.1 Auxiliary Supplies           | 0.00      | 0.00             | 250.00      | 250.00        |
| Total 531 Auxiliary                | 0.00      | 0.00             | 250.00      | 250.00        |
| Capital Expense                    | 0.00      | 0.00             | 164,898.75  | 164,898.75    |
| Investment Fees                    | 0.00      | 15.00            |             |               |
| Payroll Tax Expense                | 1,275.03  | 37,291.88        | 14,000.00   | 14,000.00     |
| Reconciliation Discrepancies       | 0.00      | 0.01             |             |               |
| Uncategorized Expenses             | 0.00      | 1,542.90         |             |               |
| Total Expense                      | 21,565.25 | 349,533.55       | 457,939.87  | 457,939.87    |
| Net Ordinary Income                | 25,518.42 | 85,789.47        | -169,253.00 | -169,253.00   |
| Net Income                         | 25,518.42 | 85,789.47        | -169,253.00 | -169,253.00   |

**Hartford Fire Board Meeting  
July 12, 2021  
2021-2022 Fiscal Year Organizational Meeting**

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**Hartford Fire Board Meeting  
July 12, 2021  
June Business**

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**Hartford Fire Board**  
Organizational Meeting Minutes  
Monday, 12 July, 2021 7:00 PM

Roll call: Steve Starner; Chad Hunt; Helen Sullivan; Carlos Ledesma; Absent: Jerry Birmele

Others Present: Carole Kiernan, Assistant Chief McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Organizational was presented. Motion by Hunt Second by Sullivan to approve the agenda as presented. Motion: Approved

Organization of Fire Board Offices:

Motion by Hunt; second by Sullivan to nominate Starner as Fire Board Chairperson for the 2021-22 fiscal year. Motion: Approved.

Motion by Sullivan; second by Starner to nominate Hunt as Fire Board Vice – Chairperson for the 2021-22 fiscal year. Motion: Approved.

Motion by Starner; second by Hunt to nominate Birmele as Fire Board Secretary for 2021-22 fiscal year. Motion: Approved.

Motion by Hunt; second by Starner to nominate Sullivan as Fire Board Treasurer for 2021-22 fiscal year. Motion: Approved.

**Organization of Meetings for 2021-22 fiscal year:**

Motion by Hunt; second by Starner to set regular meetings of the Hartford Fire Board on the second Monday of each month at 7 p.m. for the 2021-22 fiscal year. Motion: Approved.

Motion by Sullivan second by Hunt to adjourn the 2021-22 organizational meeting at 7:05 pm. Motion: Approved.

Respectfully submitted,

Jerry Birmele, Secretary

**Hartford Fire Board**  
**July 12, 2021 Meeting**  
**Income & Expense and Expenses by Vendor Summary**  
**June Business**

**Expense by Vendor**

|                                  | <u>Jun 21</u>   |
|----------------------------------|-----------------|
| AT&T                             | -352.05         |
| Auto-Wares                       | -19.37          |
| City of Hartford (Dental/Vision) | -134.31         |
| City of Hartford {2}             | -250.76         |
| City of Hartford Health Ins.     | 1,676.04        |
| Comcast                          | -189.17         |
| Consumers Energy                 | -109.00         |
| Helen Sullivan                   | -30.00          |
| HelpNet                          | -186.00         |
| Indiana Mich Power               | -327.00         |
| IRS Online Payment               | 2,837.56        |
| Kevin McGrew                     | -20.00          |
| ShellFleet Plus Card             | -297.63         |
| Steven Starner                   | -30.00          |
| V.F.I.S.                         | 3,304.00        |
| <b>TOTAL</b>                     | <b>9,762.89</b> |

**Income & Expense**

|                                 | <u>Jun 21</u>    |
|---------------------------------|------------------|
| <b>Ordinary Income/Expense</b>  |                  |
| Income                          |                  |
| 303 Investment Market Changes   | 351.62           |
| 401 Hartford Township           | 13,427.79        |
| 402 Hartford City               | 8,951.96         |
| 404 Interest                    | 1.69             |
| 411 Hartford City Millage       | 6,343.02         |
| 412 Hartford Township Millage   | 14,016.35        |
| 420 Bangor 1st Resp Reimburse   | 3,416.24         |
| 521 Cost Recovery Reimbursement | 50.00            |
| Other Revenues                  | 525.00           |
| <b>Total Income</b>             | <b>47,083.67</b> |
| <b>Gross Profit</b>             | <b>47,083.67</b> |
| Expense                         |                  |
| 500 Payroll                     |                  |
| 500.1 Fire Chief                | 4,179.38         |

|  |                  |
|--|------------------|
| 500.10 Chief Health Benefits                 | 1,810.35         |
| 500.2 Firefighters/Medics                    | 5,216.01         |
| 500.3 Support Staff                          | 622.50           |
| 500.4 Chief Retirement                       | 250.76           |
| 500 Payroll - Other                          | 1,020.00         |
| <b>Total 500 Payroll</b>                     | <b>13,099.00</b> |
| <b>502 Utilities</b>                         |                  |
| 502.1 Internet-Telephone                     | 189.17           |
| 502.2 Electric                               | 327.00           |
| 502.3 Natural Gas                            | 109.00           |
| 502.4 First Net-AT&T                         | 352.05           |
| <b>Total 502 Utilities</b>                   | <b>977.22</b>    |
| <b>506 Fuel</b>                              |                  |
| 506.1 Unleaded Gas                           | 297.63           |
| <b>Total 506 Fuel</b>                        | <b>297.63</b>    |
| <b>508 Vehicle Maintenance</b>               |                  |
| 508.4 Rescue Pickup #1869                    | 0.00             |
| 508.8 #1802                                  | 19.37            |
| <b>Total 508 Vehicle Maintenance</b>         | <b>19.37</b>     |
| <b>512 Insurance</b>                         | <b>3,304.00</b>  |
| <b>513 Payroll Taxes</b>                     | <b>2,259.30</b>  |
| <b>515 Equipment &amp; Equip Maint</b>       |                  |
| 515.7 Eqt Maintenance Other                  | 20.00            |
| <b>Total 515 Equipment &amp; Equip Maint</b> | <b>20.00</b>     |
| <b>519 Subscriptions &amp; Dues</b>          |                  |
| 519.1 HelpNet                                | 186.00           |
| <b>Total 519 Subscriptions &amp; Dues</b>    | <b>186.00</b>    |
| <b>527 Bank Fees</b>                         | <b>37.70</b>     |
| <b>528 Bd Members Compensation</b>           | <b>90.00</b>     |
| <b>Payroll Tax Expense</b>                   | <b>1,275.03</b>  |
| <b>Total Expense</b>                         | <b>21,565.25</b> |
| <b>Net Ordinary Income</b>                   | <b>25,518.42</b> |
| <b>Net Income</b>                            | <b>25,518.42</b> |



**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting June 14, 2021**

**Members Present upon roll call:** Steve Starnier; Helen Sullivan; Carlos Ledesma; Chief Harting  
Absent: Chad Hunt; Jerry Birmele;

**Others Present:** Carole Kiernan, Kevin McGrew, Brandon Bodary

Chairman Starnier called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of June 14, 2021 was presented and amended.  
Motion Ledesma; Second by Sullivan; to approve the agenda as amended. Motion: Approved

The proposed minutes of the May 10, 2021 Fire Board meeting were presented. Motion by Starnier;  
Second by Sullivan to accept the minutes as presented Motion: Approved

The May Treasurer's report was presented. Motion by Sullivan; Second by Ledesma; to accept  
Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ 21,978.09 Motion by Starnier; Second by Sullivan;  
to pay bills in amount of \$ 21,978.09. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

None

**New Business:**

1. Acceptance of Rosita Alonso's resignation. Motion by Starnier; Second Sullivan to accept  
Rosita Alonso's letter of resignation effective June 1, 2021. Motion Approved.
2. Assistant Fire Chief's Job description was presented. Motion by Starnier; Second Ledesma to  
approve Assistant Fire Chief's job description as presented. Motion Approved
3. Approval of Brianna Hoy as a Cadet. Motion by Starnier; Second Ledesma to approve Brianna  
Hoy as a Cadet as recommended by Assistant Chief McGrew Motion Approved
4. Revised POV Response policy was presented. Motion by Starnier; Second Ledesma to  
approve the Revised POV Response policy as presented. Motion Approved.

**Fire Chief's Report:**

**Meetings Attended:** None

**Information:**

- Hose Testing completed. 1 piece of 5" failed.
- Working 2022 DNR Grant –submitted 14 June 14, 2021
- VBC Youth Fair starting July 19, 2021.
- Updated NIMS Training with the VBC EOC
- Renewed the Departments Medical License with the State.
- Firehouse Subs Grant announced 1 July 2021

Respectfully Submitted,

*R. Harting*

Robbie Harting – Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended: NONE**

**Information:**

- 1871 update/Spencer Meetings
- Proctored FF test for Vo-tech Center Students
- Flags out at cemetery
- Ambulance ride-alongs for Emt class
- Phtls and epc training for Emt class

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Pride Care **has paid** for the Months of Jan & Feb

Motion by Sullivan; second by Starnier to close meeting at 7:38 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**Hartford Fire Board  
July 12, 2021 Meeting  
Payroll Summary  
June Business**

|   | <b>TOTAL</b>  |             |                 |
|---|---------------|-------------|-----------------|
|   | <b>Hours</b>  | <b>Rate</b> | <b>Jun 21</b>   |
| <b>Employee Wages, Taxes and Adjustments</b>  |               |             |                 |
| <b>Gross Pay</b>                              |               |             |                 |
| Salary  | 2.00          |             | 4,179.38        |
| Assistant Fire Chief                          | 1.00          |             | 400.00          |
| Fire Board Office                             | 41.50         |             | 622.50          |
| Grass Fire                                    | 5.00          |             | 72.75           |
| Med Assist                                    | 166.00        |             | 2,403.25        |
| Mutual Aid                                    | 43.00         |             | 631.88          |
| Other   | 74.00         |             | 1,081.75        |
| PI Accident                                   | 23.50         |             | 340.63          |
| Shift Coverage                                | 68.00         |             | 1,020.00        |
| Training                                      | 24.00         |             | 344.25          |
| Vehicle Inspection                            | 24.00         |             | 341.50          |
| <b>Total Gross Pay</b>                        | 472.00        |             | 11,437.89       |
| <b>Deductions from Gross Pay</b>              |               |             |                 |
| Dental-Vision                                 |               |             | -26.86          |
| Firefighters Assn Dues                        |               |             | -480.00         |
| Health Insurance                              |               |             | -335.20         |
| <b>Total Deductions from Gross Pay</b>        |               |             | -842.06         |
| <b>Adjusted Gross Pay</b>                     | 472.00        |             | 10,595.83       |
| <b>Taxes Withheld</b>                         |               |             |                 |
| Federal Withholding                           |               |             | -853.07         |
| Medicare Employee                             |               |             | -165.86         |
| Social Security Employee                      |               |             | -709.17         |
| MI - Withholding                              |               |             | -552.97         |
| Medicare Employee Addl Tax                    |               |             | 0.00            |
| MI - Cities Res Tax                           |               |             | 0.00            |
| MI - Cities Work Tax                          |               |             | 0.00            |
| <b>Total Taxes Withheld</b>                   |               |             | -2,281.07       |
| <b>Net Pay</b>                                | <u>472.00</u> |             | <u>8,314.76</u> |
| <b>Employer Taxes and Contributions</b>       |               |             |                 |
| Company FICA                                  |               |             | 709.17          |
| Company Med                                   |               |             | 165.86          |
| Retirement Fund                               |               |             | 236.34          |
| MI - Obligation Assessment                    |               |             | 0.00            |
| <b>Total Employer Taxes and Contributions</b> |               |             | <u>1,111.37</u> |

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting July 12, 2021**

**Members Present upon roll call:** Chad Hunt; Steve Starnier; Helen Sullivan; Carlos Ledesma;  
Absent: Jerry Birmele; Chief Harting

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starnier called the meeting to order at 7:05 p.m.

Public comment opened at 7:05. No public comments, closed at 7:06.

The proposed agenda for the Fire Board meeting of July 12, 2021 was presented. Motion Hunt;  
Second by Sullivan; to approve the agenda as presented. Motion: Approved

The proposed minutes of the June 14, 2021 Fire Board meeting were presented. Motion by Starnier;  
Second by Hunt to accept the minutes as presented Motion: Approved

The June Treasurer's report was presented. Motion by Sullivan; Second by Ledesma; to accept  
Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$21,640.68 Motion by Starnier; Second by Hunt;  
to pay bills in amount of \$21,640.68 . Motion Approved upon roll call vote of members present.

**Unfinished Business:**

None

**New Business:**

1. Acceptance of Chad Kostrzewa resignation. Motion by Starnier; Second Hunt to accept Chad Kostrzewa letter of resignation effective June 30, 2021. Motion Approved.
2. Approve moving 1871 final payment from 2020/2021 to 2021/2022 Budget. Motion by Sullivan;  
Second Ledesma to approve moving the final payment to Spencer for new 1871 Motion  
Approved

**Fire Chief's Report:**

**Meetings Attended:**

City of Hartford

**Information:**

No Report from Chief

**Assistant Fire Chief's Report:**

**Meetings Attended:** NONE

**Information:**

- 1871 update—95% complete will be pump tested Thursday. There are some items for the new truck whose cost are slightly over budget
- AAA grant was denied
- Light Bar on 1810 broke
- Finishing up EMT Class
- Start making contacts to sell Old 1871 this week

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

- If old 1871 not sold, perhaps ISD could use it for classes.
- Budget adjustments will be made at the next meeting.

Motion by Sullivan; second by Starner to close meeting at 7:42 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

# Treasurer's Report for meeting on July 12, 2021

## For the month ending June 30, 2021

### Cash Balances

#### Operations – General Fund

|   |              |
|---|--------------|
| Reconciled Cash Balances of Prior Month ended May 31, 2021 – tcf bank | \$ 93,011.35 |
|---|--------------|

### XXX May Deposits

|  |              |
|--|--------------|
| City of Hartford – Contribution(June)      | \$ 8,951.85  |
| Township of Hartford – Contribution (June) | \$ 13,427.79 |
| Bangor Township Cost Recovery              | \$ 3,416.24  |
| Cost Recovery                              | \$ 50.00     |
| Pride Care (Jan & Feb)                     | \$ 525.00    |
| Interest                                   | \$ 0.82      |

|                |              |
|----------------|--------------|
| Total Deposits | \$ 26,371.70 |
|----------------|--------------|

|                                      |                      |
|--------------------------------------|----------------------|
| <b>Total Balance of General Fund</b> | <b>\$ 119,383.05</b> |
|--------------------------------------|----------------------|

### XXX Expenditures for approval:

|   |             |
|---|-------------|
| Vendors payable                                   | \$ 9,762.89 |
| Payroll released June 2021 (11,437.89 – 2,281.07) | \$ 9,156.82 |
| Bank Fees   | \$ 37.70    |
| MI & Fed Tax Withholdings                         | \$ 2,683.27 |

|                          |                     |
|--------------------------|---------------------|
| <b>Total Expenditure</b> | <b>\$ 21,640.68</b> |
|--------------------------|---------------------|

|   |                     |
|---|---------------------|
| <b>General Fund Balance June 30, 2021</b> | <b>\$ 97,742.37</b> |
|---|---------------------|

### Capital Equipment

|  |               |
|--|---------------|
| Reconciled Cash Balance as of June 30, 2021 – Millage Fund | \$ 103,931.51 |
|--|---------------|

|   |              |
|---|--------------|
| Reconciled Cash Balance as June 30, 2021 – Maintenance Fund | \$ 13,314.00 |
|---|--------------|

|                                       |               |
|---------------------------------------|---------------|
| Cash Balances for month June 30, 2021 | \$ 117,245.51 |
|---------------------------------------|---------------|

|   |         |
|---|---------|
| Renewal CD Balance as of month ended October 31, 2020 | \$ 0.00 |
|---|---------|

### Invested Capital Equipment

|  |              |
|--|--------------|
| Et Cetera Investment Services, LLC – Millage Fund Investment May 28,2021 | \$ 80,708.86 |
|--|--------------|

|  |               |
|--|---------------|
| Et Cetera Investment Services, #2-TCF Investment May 28,2021 | \$ 100,640.57 |
|--|---------------|