

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
DECEMBER 21, 2020

Commissioners Present: Ron Burleson; Frank Dockter; Dennis Goss; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs;

Members Absent: None

Staff Present: Akinwale; Rodney-Isbrecht;

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Commissioner's Burleson, Dockter and Miller took the oath of office after being elected in the November 3, 2020 General Election.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Miller, to approve the agenda as presented.

Motion carried 7 – 0

**Guests:**

- Kevin Marks, Wightman's, provided information on two grant's they are working on for the City, 1. Lead service line identification & replacement. 2. The Consolidation Contamination Risk Reduction (C2R2) Grant, the City will be applying for this grant to extend service to those Township residents impacted by PFAS contamination and water connections for two trailer parks located in the Township. Both Applications are due in January 2021.
- Joe Deckard, Clark Street Resident, built a car port on a non-conforming lot. He will need to file for a special use permit through the planning commission.

**Public Comment:** None

**Communications:**

- Van Buren Conservation District Newsletter
- City Hall will be closed in Observance of Christmas December 24 & 25, 2020
- City Hall will be closed in Observance of New Year December 31, 2020 & January 1, 2021
- Fire Board, City of Hartford Commission & Hartford Township Board Joint Meeting Notice February 10, 2021 7:00pm at the Fire Station to discuss the Fire Boards 2021/2022 Budget.
- Designated Assessor Agreement Addendum
- City Hall will be closed to the public until January 15, 2021 due to COVID-19 restrictions.
- The Clerk is using Minutes & Agenda Management Municode software that will integrate into the new website.

**Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:**

- A. **Police & Ordinance** – follow-up on Ordinance enforcement.
- B. **Fire Dept** – No representative, no discussion
- C. **Ambulance** – No representative, Commissioners would like follow-up on building an ambulance station close to the City limits.
- D. **Van Buren County** – No representative, no discussion
- E. **Public Works** – Sewer main break on CR 687
- F. **Wastewater Treatment Plant** – next meeting with Wightman's has not been set.
- G. **Treasurers, Investment & List of Bills** – No discussion

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- H. **City Manager** – Payment in Lieu of Health Insurance Benefit; 5 West Main Street Update; Red Arrow Highway Water Extension Project; Police Union Contract; Police Department Lieutenant position filled

**Approval of Commission Minutes:**

Motion by Commissioner Tibbs, supported by Commissioner Miller, to approve the minutes of the October 26, 2020 business meeting of the Hartford City Commission as presented and place them on file.

Motion carried 7 – 0

**Approval of Reports:**

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to accept the October & November 2020 departmental reports as presented and place them on file.

Motion carried 7 – 0

**Goals/Objectives:**

- Wendell Avenue
- Complete the two water connection projects

**Old Business:**

- Complaints received regarding how the planters in downtown were decorated. Commissioners want something else done for the 2021 season. Commissioners were extremely pleased with City Hall decorations done by Naylor Landscaping.
- Commissioner Burleson would like to see more activities during the Christmas season for example ice carvings and holiday lighted parade.

**New Business:**

Motion by Commissioner Miller, supported by Commissioner Tibbs, to approve the agreement between the City of Hartford and the International Brotherhood of Teamsters Municipal & County Workers Local #214 July 1, 2020 – June 30, 2025.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Goss, to approve policy change to Employees Health Benefit Policy. Payment In Lieu of Health Insurance Benefit.

Motion carried 7 – 0

Motion by Commissioner Tibbs, supported by Commissioner Miller, to approve the City Issued Electronic Device Policy.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Goss, to authorize the City Manager to apply for a Consolidation Contamination Risk Reduction (C2R2) Grant from the Department of Energy, Great Lakes & Environment (EGLE) to extend water service to township residents impacted by PFAS contamination.

Motion carried 7 – 0

Discussion: The Township of Hartford adopted a resolution in support of the grant application and reserves the right to use their designated engineer.

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**Resolutions, Ordinance, Proclamation's:**

- Introduce Consumers Energy Ordinance No. 175 – 2021 Amended – First Reading

Motion by Commissioner Miller, supported by Commissioner Goss, to adopt Resolution 2020- 016, accepting letters of protest from City resident property owners for March 2021 Board of Review.

Motion carried 7 – 0

Motion by Commissioner Dockter, supported by Commissioner Goss, to adopt Resolution 2020- 017, setting the poverty exemption, income guidelines & asset test for the March 2021 Board of Review.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Goss, to adopt Resolution 2020- 018, provide for alternate staring dates for March 2021 Board of Review.

Motion carried 7 – 0

Motion by Commissioner Tibbs, supported by Commissioner Miller, to adopt Resolution 2020- 019, allowing for electronic meetings of all City of Hartford Public Bodies and/or the attendance at meetings by members of those public bodies remotely.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Dockter, to adjourn the meeting at 8:59pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk