

**Hartford Fire Board Meeting  
October 10, 2022  
September Business**

**RECEIVED**  
**OCT 17 2022**  
**CITY OF HARTFORD**

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**Hartford Fire Board**  
Agenda  
Monday, October 10, 2022 7:00 PM

- I. Call to Order, Pledge
  - II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
  - III. Public Comment: Limited to three minutes per person
  - IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
  - V. Approval of previous meeting minutes from September 12, 2022: Motion by \_\_\_\_\_ Second \_\_\_\_\_ Motion \_\_\_\_\_
  - VI. Approval of September Treasurer's report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer's report as presented. Motion \_\_\_\_\_
    - a. Accounts Payable: Amount **\$ 26,027.65** Motion by \_\_\_\_\_ Second \_\_\_\_\_ by roll call vote Motion \_\_\_\_\_
  - VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
  - VIII. Fire calls
  - IX. Unfinished Business:  
NONE
  - X. New Business:  
  
NONE
- Reports:
- a. Fire Chief
  - b. Assistant Fire Chief
  - c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_ pm.

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting September 12, 2022**

**Members Present upon roll call:** Steve Starnier; Carlos Ledesma; Helen Sullivan Absent: Chad Hunt; Jerry Birmele; Chief Harting

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starnier called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of September 12, 2022, was presented. Motion by Sullivan; Second by Ledesma; to approve the agenda as amended. Motion: Approved

The proposed minutes of the August 8, 2022 Fire Board meeting were presented. Motion by Sullivan; Second by Ledesma to accept the minutes as presented Motion: Approved

The August Treasurer's report was presented. Motion by Starnier; Second by Sullivan; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$23,568.65** Motion by Starnier; Second by Ledesma; to pay bills in amount of **\$23,568.65**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

**None**

**New Business:**

1. Discussion of Policy 502. Motion by Ledesma to adopt Policy 502 Personal Protective Equipment (PPE) Second: Sullivan Motion Approved
2. Discussion/Approval of PrimaryAdmin/Contact. Motion for Carole Kiernan to request to be the primary admin/contact for Quickbooks by Starnier: Second by Ledesma. Motion: Approved

**Fire Chief's Report:**

**Meetings Attended:**

- Township
- City

**Information:**

1. Completed Fire Safety Inspection at New Beacon House 63509 62<sup>nd</sup> Street/installed Knox box

2. Completed Fire inspection at Med Leaf

Respectfully Submitted,  
*Robbie Harting*

Robbie Harting-Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended:**

Township  
VBC Chiefs Meeting  
VBC Training Council Meeting

**Information:**

- 3 more cold weather suits were donated.
- The Back to School bash was a huge success.
- Met with Van Buren County Fair Officials to discuss next year fair events and procedures.
- Received our New gear that was purchased with CSX grant monies.
- Wrote Policy to reflect this new gear and its usages.
- Curbs and Lines Painted in Parking Lot

Respectfully Submitted,  
*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Motion Starner; second by Ledesma to close meeting at 7:35 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting October 10, 2022**

**Members Present upon roll call:** Steve Starner; Chad Hunt; Helen Sullivan; Chief Harting Absent: Carlos Ledesma; Jerry Birmele

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of October 10, 2022, was presented. Motion by Hunt; Second by Sullivan; to approve the agenda as presented. Motion: Approved

The proposed minutes of the September 12, 2022 Fire Board meeting were presented. Motion by Starner; Second by Hunt to accept the minutes as presented Motion: Approved

The September Treasurer's report was presented. Motion by Sullivan; Second by Hunt; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$26,027.65** Motion by Hunt; Second by Sullivan; to pay bills in amount of **\$26,027.65**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

None

**New Business:**

NONE

**Fire Chief's Report:**

**Meetings Attended:**

- Township
- City
- VBC FF Training Committee
- VBC Medical Control
- **Information:**

1. Completed Final Fire Safety Inspection at New Doctors Office/Dental Clinic in Old PNC Building
2. Participated in Healthy Walk at Redwood Elementary

3. Fire Prevention at Redwood Elementary about 600 children
4. Department physicals will be Monday October 24

Respectfully Submitted,  
*Robbie Harting*

Robbie Harting-Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended:**

- Township

**Information:**

- New Flagpole Installed in memory of Bob Walker
- Floor drains project
- Submitted Grant to WPLCo
- Attended Drills at Schools
- New outside lights
- Training outline for 2023
- Pancake Breakfast & Parade

Respectfully Submitted,  
*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Motion Hunt; second by Starner to close meeting at 7:21 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**Treasurer's Report for meeting on October 10, 2022  
For the month ending September 30, 2022**

Cash Balances

**Operations – General Fund**

Reconciled Cash Balances of Prior Month ended August 31, 2022–Huntington **\$ 103,080.45**

**XXX** Deposits

City of Hartford – Contribution	\$ 10,208.68
Township of Hartford – Contribution	\$ 15,313.02
Pride Care	\$ 375.00
Township Ass't Chief Grant	\$ 800.00
Bangor Township Cost Recovery	\$ 365.50
Interest	\$ 9.63

**Total Deposits \$ 27,071.83**

**Total Balance of General Fund \$ 130,152.28**

**XXX** Expenditures for approval:

Vendors payable	\$ 15,265.99
Grant Expense	\$ 0.00
Payroll released September 2022 (9,917.00 – 2,035.93)	\$ 7,881.07
Bank Fees	\$ 86.00
MI & Fed Tax Withholdings	\$ 2,794.59

**Total Expenditure \$ 26,027.65**

**General Fund Balance September 30, 2022 \$ 104,124.63**

**Capital Equipment**

Reconciled Cash Balance as of September 30, 2022–Millage Fund **\$ 102,632.50**

Reconciled Cash Balance as September 30, 2022–Maintenance Fund **\$ 13,328.75**

Cash Balances for month September 30, 2022 **\$ 220,085.88**

**Invested Capital Equipment**

Huntington Investment #TCL6358 – Millage Fund Investment August 31, 2022 **\$ 9,894.55**

Huntington Investment #TCL6901 Investment August 31, 2022 **\$ 90,856.54**

**Hartford Fire Board  
October 10, 2022 Meeting  
Income & Expense and Expenses by Vendor Summary  
September Business**

**Expense by Vendor**

	<u>Sep 22</u>
A T & T	-367.65
Appolo Fire Equipment	-1,730.46
Back Roads Services	-1,738.38
Carlos Ledesma	-60.00
City of Hartford (Dental/Vision)	-145.40
City of Hartford {2}	-269.91
City of Hartford Health Ins.	-1,771.20
Comcast	-230.47
Consumers Energy	-324.00
First Bankcard	-518.49
Hartford Firefighters Association	-420.00
HEI Wireless	-125.00
Helen Sullivan	-60.00
HelpNet	-186.00
Indiana Mich Power	-390.00
IRS Online Payment	-2,219.68
Kellogg Hardware	-311.83
ShellFleet Plus Card	-476.52
Spencer Manufacturing, Inc.	-75.00
Steven Starner	-60.00
VFIS	-3,786.00
TOTAL	<u>15,265.99</u>

500.1 Fire Chief	4,498.50
500.10 Chief Health Benefits	1,916.60
500.2 Firefighters/Medics	2,077.50
500.3 Support Staff	616.00
500.4 Chief Retirement	269.91
500 Payroll - Other	<u>1,425.00</u>
Total 500 Payroll	10,803.51
502 Utilities	
502.1 Internet-Telephone	230.47
502.2 Electric	390.00
502.3 Natural Gas	324.00
502.4 First Net-AT&T	<u>367.65</u>
Total 502 Utilities	1,312.12
505 Building Maintenance	
505.1 Bldg Supplies/Maintenanc	307.84
505.3 Grounds Maintenance	<u>3.99</u>
Total 505 Building Maintenance	311.83
506 Fuel	
506.1 Unleaded Gas	<u>476.52</u>
Total 506 Fuel	476.52
508 Vehicle Maintenance	
508.1 Ladder #1841	759.31
508.2 Tanker #1831	724.07
508.3 Heavy Rescue #1871	<u>455.00</u>
Total 508 Vehicle Maintenance	1,938.38
511 Office	
511.3 Office Supplies	<u>74.22</u>
Total 511 Office	74.22
512 Insurance	3,786.00
513 Payroll Taxes	2,639.68
516 Training	
516.1 Fire Chief Training	128.00
516.2 Firefighter I & II	<u>179.67</u>
Total 516 Training	307.67
519 Subscriptions & Dues	
519.1 HelpNet	<u>186.00</u>
Total 519 Subscriptions & Dues	186.00
525 Personal Equipment	
525.1 Duty Gear	1,730.46
525.3 Small Equipment	<u>136.60</u>
Total 525 Personal Equipment	1,867.06
527 Bank Fees	86.00

**Grant Expense None  
Income & Expense**

	<u>Sep 22</u>
Ordinary Income/Expense	
Income	
303 Investment Market Changes	-2,861.10
401 Hartford Township	15,313.02
402 Hartford City	10,208.68
404 Interest	19.76
420 Bangor 1st Resp Reimburse	365.50
Hartford Township Grants	1,600.00
Other Revenues	<u>375.00</u>
Total Income	<u>25,020.86</u>
Gross Profit	25,020.86
Expense	
500 Payroll	



**Hartford Fire Board  
October 10, 2022 Meeting  
Income & Expense and Expenses by Vendor Summary  
September Business**

528 Bd Members Compensation	180.00
Payroll Tax Expense	2,058.66
<b>Total Expense</b>	<u>26,027.65</u>
<b>Net Ordinary Income</b>	<u>-1,006.79</u>
<b>Net Income</b>	<u>-1,006.79</u>

**Hartford Fire Board  
October 10, 2022 Meeting  
Payroll Summary  
September Business**

	TOTAL		
	Hours	Rate	Sep 22
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Salary	2.00		4,498.50
Assistant Fire Chief	2.00		500.00
Fire Board Office	38.50		616.00
Gas Leaks/CO	3.00		50.00
Grant Pay	1.00		800.00
Lift Assist	3.00		49.50
Med Assist	57.00		918.75
Mutual Aid	2.00		31.00
Other	11.00		171.75
PI Accident	10.00		154.75
Shift Coverage	95.00		1,425.00
Training	20.00		312.50
Vehicle Fire	3.00		44.75
Vehicle Inspection	22.00		344.50
<b>Total Gross Pay</b>	269.50		9,917.00
<b>Deductions from Gross Pay</b>			
Dental-Vision			-29.08
Firefighters Assn Dues			-420.00
First Net AT&T			-40.00
Health Insurance			-354.24
<b>Total Deductions from Gross Pay</b>			-843.32
<b>Adjusted Gross Pay</b>	269.50		9,073.68
<b>Taxes Withheld</b>			
Federal Withholding			-777.38
Medicare Employee			-143.80
Social Security Employee			-614.86
MI - Withholding			-499.89
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
<b>Total Taxes Withheld</b>			2,035.93
<b>Net Pay</b>	269.50		7,037.75
<b>Employer Taxes and Contributions</b>			
Company FICA			614.86
Company Med			143.80
Retirement Fund			269.90
MI - Obligation Assessment			0.00
<b>Total Employer Taxes and</b>			1,028.56

**Hartford Fire Board Meeting  
October 10, 2022  
Balance Sheet & Deposit Detail  
September Business**

**BALANCE SHEET**

	Sep 30, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Hunt..3427	89,089.15
105 CD Fund Equity..C...288	0.38
106 Millage Fund Hunt..3456	102,632.50
108 Maintenance Hunt...3469	13,327.58
Chemical Financial Advisors	69,932.47
Huntington Advisors #901	90,856.54
Huntington TLC006358	9,894.55
<b>Total Checking/Savings</b>	375,733.17
<b>Total Current Assets</b>	375,733.17
<b>TOTAL ASSETS</b>	375,733.17
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Deposit Detail**

Type	Num	Date	Name	Account	Amount
Deposit		09/10/2022		102 Regular Check Hunt..3427	16,488.02
				401 Hartford Township Hartford Township Grants	15,313.02 -800.00
Payment	773088785	09/10/2022	Pride Care Ambulance	Undeposited Funds	-375.00
TOTAL					16,488.02
Deposit		09/13/2022		102 Regular Check Hunt..3427	10,208.68
				402 Hartford City	10,208.68
TOTAL					10,208.68
Deposit		09/14/2022		102 Regular Check Hunt..3427	800.00
				Hartford Township Grants	-800.00
TOTAL					-800.00
Deposit		09/19/2022		102 Regular Check Hunt..3427	365.50
			Bangor	420 Bangor 1st	-365.50

**Hartford Fire Board Meeting  
October 10, 2022  
Balance Sheet & Deposit Detail  
September Business**

		Township	Resp Reimburse	
TOTAL				-365.50
Deposit	09/30/2022		108 Maintenance Hunt....3469	1.13
			404 Interest	-1.13
TOTAL				-1.13
Deposit	09/30/2022		106 Millage Fund Hunt..3456	9.00
			404 Interest	-9.00
TOTAL				-9.00
Deposit	09/30/2022		102 Regular Check Hunt..3427	9.63
			404 Interest	-9.63
TOTAL				-9.63
Check	09/30/2022		Huntington TLC006358	0.00
TOTAL				0.00
Deposit	09/30/2022		Huntington TLC006358	18.06
			303 Investment Market Changes	-18.06
TOTAL				-18.06
Deposit	09/30/2022		Huntington Advisors #901	167.49
			303 Investment Market Changes	-167.49
TOTAL				-167.49
Paycheck	AC H	09/30/2022	Flemming, Ryan C.	
			102 Regular Check Hunt..3427	0.00
			500.2 Firefighters/Medics	32.00
			500.2 Firefighters/Medics	32.00
			Payroll Liabilities	-36.38
			Payroll Tax Expense	3.97
			Payroll Liabilities	-3.97
			Payroll Liabilities	-3.97
			Payroll Tax Expense	0.93
			Payroll Liabilities	-0.93
			Payroll Liabilities	-0.93
			Payroll Liabilities	-22.72
TOTAL				0.00

## Hartford Fire Board

# Profit & Loss Budget Performance

### September 2022

	<u>Sep 22</u>	<u>Budget</u>	<u>Jul - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
303 Investment Market Changes	-2,861.10		-2,801.64		
401 Hartford Township	15,313.02	15,313.02	45,939.06	45,939.06	183,756.24
402 Hartford City	10,208.68	10,208.68	30,626.04	30,626.04	122,504.16
404 Interest	19.76		58.83		
409 Fire Report Request	0.00	4.18	10.00	12.54	50.00
420 Bangor 1st Resp Reimburse	365.50	718.17	4,855.25	2,154.52	8,617.87
521 Cost Recovery Reimbursement	0.00	756.89	346.80	2,270.67	9,082.68
DNR Grant	0.00		1,044.85		
Hartford Township Grants	1,600.00	800.00	2,400.00	2,400.00	9,600.00
Investment Income	0.00		595.65		
Other Revenues	375.00		1,335.00		
<b>Total Income</b>	<u>25,020.86</u>	<u>27,800.94</u>	<u>84,409.84</u>	<u>83,402.83</u>	<u>333,610.95</u>
<b>Gross Profit</b>	25,020.86	27,800.94	84,409.84	83,402.83	333,610.95
<b>Expense</b>					
<b>500 Payroll</b>					
500.1 Fire Chief	4,498.50	4,498.50	13,398.63	13,495.50	53,982.00
500.10 Chief Health Benefits	1,916.60	1,916.66	5,749.80	5,750.06	23,000.00
500.2 Firefighters/Medics	2,077.50	5,833.33	8,285.63	17,500.03	70,000.00
500.3 Support Staff	616.00	750.00	1,936.00	2,250.00	9,000.00
500.4 Chief Retirement	269.91	333.33	809.73	1,000.03	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	3,600.00	14,400.00
500 Payroll - Other	1,425.00		3,330.00		
<b>Total 500 Payroll</b>	<u>10,803.51</u>	<u>14,531.82</u>	<u>33,509.79</u>	<u>43,595.62</u>	<u>174,382.00</u>
<b>501 Professional, Insur.&amp; Legal</b>					
501.1 Legal Expenses	0.00	250.00	0.00	750.00	3,000.00
501.2 Professional - Audit	0.00	583.33	0.00	1,750.03	7,000.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<u>0.00</u>	<u>833.33</u>	<u>0.00</u>	<u>2,500.03</u>	<u>10,000.00</u>
<b>502 Utilities</b>					
502.1 Internet-Telephone	230.47	241.66	689.45	725.06	2,900.00
502.2 Electric	390.00	450.00	1,150.00	1,350.00	5,400.00
502.3 Natural Gas	324.00	125.00	742.00	375.00	1,500.00
502.4 First Net-AT&T	367.65	375.00	1,102.16	1,125.00	4,500.00
502.5 EPS Door Security	0.00	50.00	149.58	150.00	600.00
<b>Total 502 Utilities</b>	<u>1,312.12</u>	<u>1,241.66</u>	<u>3,833.19</u>	<u>3,725.06</u>	<u>14,900.00</u>
<b>503 Mileage</b>					
503.1 Mileage - other	0.00	8.33	0.00	25.03	100.00
<b>Total 503 Mileage</b>	<u>0.00</u>	<u>8.33</u>	<u>0.00</u>	<u>25.03</u>	<u>100.00</u>
<b>505 Building Maintenance</b>					
505.1 Bldg Supplies/Maintenanc	307.84	250.00	649.90	750.00	3,000.00
505.3 Grounds Maintenance	3.99	41.66	3.99	124.98	499.92
505.4 Capital Bldg Improvement	0.00	333.33	0.00	1,000.03	4,000.00
505.5-Trash	0.00	27.08	80.25	81.28	325.00

## Hartford Fire Board

# Profit & Loss Budget Performance

### September 2022

	<u>Sep 22</u>	<u>Budget</u>	<u>Jul - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Total 505 Building Maintenance</b>	311.83	652.07	734.14	1,956.29	7,824.92
<b>506 Fuel</b>					
506.1 Unleaded Gas	476.52	366.66	1,616.13	1,100.06	4,400.00
506.2 Diesel	0.00	250.00	709.15	750.00	3,000.00
<b>Total 506 Fuel</b>	476.52	616.66	2,325.28	1,850.06	7,400.00
<b>508 Vehicle Maintenance</b>					
508.1 Ladder #1841	759.31	258.33	18,692.19	775.03	3,100.00
508.2 Tanker #1831	724.07	175.00	1,443.72	525.00	2,100.00
508.3 Heavy Rescue #1871	455.00	175.00	455.00	525.00	2,100.00
508.4 Rescue Pickup #1869	0.00	33.33	0.00	100.03	400.00
508.5 Jeep #1860	0.00	33.33	0.00	100.03	400.00
508.6 Explorer #1810	0.00	33.33	0.00	100.03	400.00
508.7 Pick-Up #1801	0.00	33.33	305.58	100.03	400.00
508.8 #1802	0.00	33.33	0.00	100.03	400.00
<b>Total 508 Vehicle Maintenance</b>	1,938.38	774.98	20,896.49	2,325.18	9,300.00
<b>511 Office</b>					
511.1 Office Equipment	0.00	0.00	0.00	166.66	166.66
511.2 Equipment Repairs	0.00	12.50	0.00	37.50	150.00
511.3 Office Supplies	74.22	125.00	218.67	375.00	1,500.00
511.4 Printing	0.00	16.66	0.00	50.06	200.00
511.5 Software/Upgrades	0.00	0.00	0.00	100.00	100.00
511.6 Copy Lease	0.00	30.00	92.70	90.00	360.00
<b>Total 511 Office</b>	74.22	184.16	311.37	819.22	2,476.66
<b>512 Insurance</b>					
512.1 Worker's Comp	0.00	500.00	1,261.25	1,500.00	6,000.00
512.10 Accident & Sickness Ins	0.00	1,833.33	0.00	5,500.03	22,000.00
512 Insurance - Other	3,786.00		7,573.00		
<b>Total 512 Insurance</b>	3,786.00	2,333.33	8,834.25	7,000.03	28,000.00
<b>513 Payroll Taxes</b>	2,639.68		8,458.35		
<b>515 Equipment &amp; Equip Maint</b>					
515.1 Ladder #1841	0.00	58.33	16.98	175.03	700.00
515.10 Firefighting Foam	0.00	83.33	0.00	250.03	1,000.00
515.11 Ford Truck	0.00	8.33	0.00	25.03	100.00
515.12 Air Tanks	0.00	237.50	0.00	712.50	2,850.00
515.2 Tanker #1831	0.00	58.33	16.98	175.03	700.00
515.3 Heavy Rescue #1871	0.00	475.00	2,552.68	1,425.00	5,700.00
515.4 Rescue Pickup #1869	0.00	16.66	0.00	50.06	200.00
515.5 Jeep #1860	0.00	0.00	0.00	0.00	0.00
515.6 Explorer #1810	0.00	45.83	404.00	137.53	550.00
515.7 Eq Maintenance Other	0.00	116.66	1,008.97	350.06	1,400.00
515.8 Small Equipment Maintenance	0.00	33.33	170.74	100.03	400.00
515.9 Medical Supplies	0.00	208.33	0.00	625.03	2,500.00
<b>Total 515 Equipment &amp; Equip Maint</b>	0.00	1,341.63	4,170.35	4,025.33	16,100.00
<b>515.13 Ford Truck 1802</b>	0.00	8.33	0.00	25.03	100.00

## Hartford Fire Board

# Profit & Loss Budget Performance

### September 2022

	<u>Sep 22</u>	<u>Budget</u>	<u>Jul - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>516 Training</b>					
516.1 Fire Chief Training	128.00	166.66	128.00	500.06	2,000.00
516.2 Firefighter I & II	179.67	283.33	1,450.67	850.03	3,400.00
516.3 Medic	0.00	83.33	0.00	250.03	1,000.00
516.4 Fire Officer Classes	0.00	166.66	950.00	500.06	2,000.00
516.5 Drivers Training	0.00	16.66	0.00	50.06	200.00
<b>Total 516 Training</b>	<u>307.67</u>	<u>716.64</u>	<u>2,528.67</u>	<u>2,150.24</u>	<u>8,600.00</u>
<b>518 Physicals</b>					
518.1 Annual Physicals	0.00	666.66	0.00	2,000.06	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	75.00	300.00
<b>Total 518 Physicals</b>	<u>0.00</u>	<u>691.66</u>	<u>0.00</u>	<u>2,075.06</u>	<u>8,300.00</u>
<b>519 Subscriptions &amp; Dues</b>					
519.1 HelpNet	186.00	66.66	372.00	200.06	800.00
519.11 West MI Assn of Fire Chi	0.00	8.33	0.00	25.03	100.00
519.13 SMEMSIC	0.00	6.25	0.00	18.75	75.00
519.3 FirePrograms	0.00	166.66	1,968.34	500.06	2,000.00
519.4 IAFC	0.00	20.83	0.00	62.53	250.00
519.5 MI State Firefighters Asn	0.00	8.33	0.00	25.03	100.00
519.6 NFPA	0.00	25.00	0.00	75.00	300.00
519.9 MPSCS	0.00	8.33	0.00	25.03	100.00
<b>Total 519 Subscriptions &amp; Dues</b>	<u>186.00</u>	<u>310.39</u>	<u>2,340.34</u>	<u>931.49</u>	<u>3,725.00</u>
<b>525 Personal Equipment</b>					
525.1 Duty Gear	1,730.46	583.33	1,730.46	1,750.03	7,000.00
525.2 Personal Equipment	0.00	233.33	1,547.70	700.03	2,800.00
525.3 Small Equipment	136.60	133.33	136.60	400.03	1,600.00
<b>Total 525 Personal Equipment</b>	<u>1,867.06</u>	<u>949.99</u>	<u>3,414.76</u>	<u>2,850.09</u>	<u>11,400.00</u>
526 FEMA Grant	0.00	208.33	0.00	625.03	2,500.00
527 Bank Fees	86.00	30.00	221.00	90.00	360.00
528 Bd Members Compensation	180.00	350.00	660.00	1,050.00	4,200.00
<b>529 Mandatory Annual Testing</b>					
529.1 Personal Veh Inspections	0.00	41.66	0.00	125.06	500.00
529.2 Fire Extinguishers	0.00	41.66	0.00	125.06	500.00
529.3 Hoses	0.00	250.00	2,791.60	750.00	3,000.00
529.4 Ladders	0.00	116.66	1,306.50	350.06	1,400.00
529.8 Air Compressor	0.00	83.33	165.00	250.03	1,000.00
529.9 Flow Testing Air Packs	0.00	91.66	0.00	275.06	1,100.00
<b>Total 529 Mandatory Annual Testing</b>	<u>0.00</u>	<u>624.97</u>	<u>4,263.10</u>	<u>1,875.27</u>	<u>7,500.00</u>
<b>530 Generator</b>					
530.1 Maintenance	0.00	20.83	0.00	62.53	250.00
530.2 Maintenance Contract	0.00	58.33	0.00	175.03	700.00
<b>Total 530 Generator</b>	<u>0.00</u>	<u>79.16</u>	<u>0.00</u>	<u>237.56</u>	<u>950.00</u>
<b>531 Auxiliary</b>					
531.1 Auxiliary Supplies	0.00	20.83	0.00	62.53	250.00
<b>Total 531 Auxiliary</b>	<u>0.00</u>	<u>20.83</u>	<u>0.00</u>	<u>62.53</u>	<u>250.00</u>

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
 September 2022

	<u>Sep 22</u>	<u>Budget</u>	<u>Jul - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Payroll Tax Expense	2,058.66		6,260.04		
Uncategorized Expenses	0.00		7.03		
<b>Total Expense</b>	<u>26,027.65</u>	<u>26,508.27</u>	<u>102,768.15</u>	<u>79,794.15</u>	<u>318,368.58</u>
<b>Net Ordinary Income</b>	-1,006.79	1,292.67	-18,358.31	3,608.68	15,242.37
<b>Other Income/Expense</b>					
Other Expense					
Grant Expenditures	0.00		42.20		
<b>Total Other Expense</b>	<u>0.00</u>		<u>42.20</u>		
<b>Net Other Income</b>	0.00	0.00	-42.20	0.00	0.00
<b>Net Income</b>	<u><u>-1,006.79</u></u>	<u><u>1,292.67</u></u>	<u><u>-18,400.51</u></u>	<u><u>3,608.68</u></u>	<u><u>15,242.37</u></u>



**September 2022 CALLS**

<b>+</b>	<b>#</b>	<b>TIME</b>	<b>Address</b>	<b>People</b>	<b>COST</b>	<b>TYPE OF CALL</b>
1-Sep	468-City	14:47	School St.	3	\$ 49.50	Med Assist-Chest P.
1-Sep	469-Twp	19:22	62nd St. & 66th Ave	3	\$ 48.00	Med Assist-Mental E
2-Sep	470-Twp	18:28	CR 681	4	\$ 61.25	Med Assist-Syncopa
2-Sep	471-Twp	18:19	Gridley St.	1	\$ 13.75	Med Assist-Cancelle
4-Sep	472	6:23	Red Arrow Hwy	3	\$ 48.00	Other-Smoke Invest
4-Sep	473-Twp	20:39	CR 687	2	\$ 33.00	Med Assist-Mental E
6-Sep	474-Twp	11:44	Springdale Dr.	2	\$ -	Med Assist-Seizure
6-Sep	475-Twp	14:31	48th Ave.	2	\$ 17.00	Med Assist-Sick Per
7-Sep	476-Twp	22:09	67 1/2 St.	4	\$ 63.00	PI Accident
8-Sep	477-City	17:48	Bennett Ave.	2	\$ 33.50	Med Assist-Chest P.
9-Sep	478-Twp	5:39	52nd Ave	5	\$ 63.00	PI Accident
12-Sep	479	7:29	Red Arrow Hwy	2	\$ 33.00	Med Assist-Chest P.
10-Sep	480-Twp	16:51	CR 372	2	\$ 32.50	Med Assist-Stage
12-Sep	481-City	10:53	Wendell Ave.	3	\$ 32.50	Lift Assist
13-Sep	482-City	4:14	Maple St.	1	\$ 17.00	Med Assist-Fall
13-Sep	483-Twp	17:52	48th Ave.	2	\$ 30.75	Med Assist-Sick Per
14-Sep	484	8:29	Red Arrow Hwy	4	\$ 31.00	Other-Electrical Haz
9/14	985-Twp	11:31	CR 681 & Butcher Rd	5	\$ 44.75	Vehicle Fire
14-Sep	486-City	16:20	Main St.	2	\$ 33.00	Med Assist-Seizure
15-Sep	487-City	9:05	Engel Way	2	\$ 16.00	Med Assist-Possible
15-Sep	488-City	16:17	Main & Haver	3	\$ 45.75	PI Accident
17-Sep	489-City	23:27	Main St.	2	\$ 33.00	Med Assist-Mental E
18-Sep	490-Twp	15:49	Ellenborough Ave.	1	\$ 17.00	Med Assist-Difficulty
19-Sep	491-City	11:33	Maple St.	4	\$ 32.00	Med Assist-Unrespc
19-Sep	492-City	13:50	Franklin St.	2	\$ -	Med Assist-unconsc
19-Sep	493-City	20:38	Vanderlyn Dr.	3	\$ 48.00	Med Assist-Pain
19-Sep	494-City	21:10	Marion Ave.	3	\$ -	Med Assist-Siezure
21-Sep	495-City	6:44	Maple St.	1	\$ 17.00	Lift Assist
21-Sep	496-City	12:44	Franklin St.	5	\$ 45.75	Med Assist-Unrespc
21-Sep	497-Twp	13:49	Rush Lake Rd.	5	\$ 45.75	Med Assist-Difficulty
21-Sep	498-Twp	21:57	62nd Ave	3	\$ 48.00	Med Assist-Possible
22-Sep	499-City	11:20	School St.	3	\$ 16.50	Med Assist-Choking
23-Sep	500-Twp	14:37	68th Ave	3	\$ 33.00	Med Assist-Sick Per
23-Sep	501-City	18:26	Maple Hill	2	\$ 33.00	CO2
24-Sep	502-City	23:47	Maple Hill	1	\$ 17.00	CO2
26-Sep	503-City	9:32	Maple St.	2	\$ -	Med Assist-Dog Bite
26-Sep	504-Twp	20:56	66th Ave	2	\$ 33.00	Med Assist-Abdomir
27-Sep	505	9:11	Coloma	4	\$ 31.00	Mutual Aid
27-Sep	506-City	11:16	Wendell Ave.	2	\$ -	Med Assist-Bleeding
27-Sep	507	12:41	Red Arrow Hwy	2	\$ -	Med Assist-Unrespc
27-Sep	508	18:43	Red Arrow Hwy	1	\$ 17.00	Med Assist-Seizure
27-Sep	509	19:57	Red Arrow Hwy	1	\$ 17.00	Med Assist-Seizure
28-Sep	510-City	8:42	Bernard St.	6	\$ 60.75	Other-Cooking Fire
28-Sep	511	15:00	Red Arrow Hwy	3	\$ 32.00	Other-Service Call

29-Sep	512-Twp	13:03	CR 372	2	\$ -	Gas Leak
29-Sep	513-Twp	21:06	61st Ave	3	\$ 65.50	Med Assist-Difficulty
30-Sep	514-City	10:46	Maple St.	2	\$ -	Med Assist-Difficulty
30-Sep	515-Twp	15:47	CR 687	1	\$ 17.00	Med Assist-Seizure
30-Sep	516-City	22:31	Haver St.	2	\$ 32.00	Med Assist-Feeding

<b>Total Costs for Fire Calls</b>	<b>\$ 1,437.50</b>
Chief's Salary	\$ 4,498.50
Administrative Cost (Support Staff)	\$ 616.00
Trainings/Inspection Costs	\$ 657.00

<b>Total Costs for Fire Calls</b>		<b>\$ 7,209.00</b>		
<b>Total Calls this mo</b>	49	<b>Total Sept. Calls</b>	<b>Fiscal Year Totals</b>	Grass Fire 0
Total Calls for 2021	794	City Calls 22	City Calls 72	Med Assist 35
Total Calls for 2020	698	Twp Calls 19	Twp Calls 61	PI Accident 3
Total Calls for 2019	673	I-94 Calls 0	I-94 Calls 6	Mutual Aid 1
Total Calls for 2018	552	Other 1	Other 14	Other 4
Total Calls for 2017	345	Red Arrow Calls 7	Red Arrow 14	Gas Leak/CO2 3
Total Calls for 2016	303		Total f/y 167	Fire 0
Total Calls for 2015	333			Vehicle Fire 1
Total Calls for 2014	312			Lift Assist 2
Total Calls for 2013	292			
Total Calls for 2012	281			
Respectfully submitte		Priority 3 Calls	SHADED	

## **Assistant Chief Report**

**October**

### **Information**

- **New Flagpole Installed in memory of Bob Walker**
- **Floor drains project**
- **Submitted Grant to WPLCo**
- **Attended Drills at Schools**
- **New outside lights**
- **Training outline for 2023**
- **Pancake Breakfast & Parade**

Meetings Attended: Township

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

# **Fire Chiefs Report**

**October 2022**

## **INFORMATION:**

**1. Meetings Attended:**

- Township
- City
- VBC FF Training Committee
- VBC Medical Control

**2. Completed Final Fire Safety Inspection at New Doctors Office/Dental Clinic in Old PNC Building**

**3. Participated in Healthy Walk at Redwood Elementary**

**4. Fire Prevention at Redwood Elementary**

**5. Department physicals will be Monday October 24**

**Robbie Harting – Fire Chief**