



# City of Hartford \* County of Van Buren \* State of Michigan

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## City Manager's Monthly Update Staff Update

December 15, 2025

### **Audit:**

A special meeting is needed this month to present the draft Audit.

### **Spark Grant/DNR/Council Michigan Foundations:**

Signed contracts for the ELY park project.

### **Master Plan:**

Please see the attached presentation from McKenna to the Planning Commission.

### **Surf Internet:**

Surf is working in the last section of the city. We will have a ribbon-cutting ceremony on Friday, December 12th, at 2:00 pm.

### **Treasurer's Department:**

The city opened an MI CLASS account to invest its funds. MI CLASS rates are currently at 4%, while Honor's rate is only 0.25%. That's a significant difference. So far, I have transferred \$1 million from Sturgis Bank (general fund) and \$1.8 million from Honor Bank (general fund) into our MI CLASS account. Closed an Honor's CD that was giving us a little over a 1% interest rate. We are working to reduce the number of bank accounts the city has with Honor Bank and Sturgis Bank. Tax bills were sent out on time, before December 1st.

### **Staff Meetings:**

I started meeting with the WWTP and DPW staff every Monday to discuss the week's priorities and address staff concerns. I will begin meeting with the Police Department in January. Also, I have been meeting with Mayor Danger weekly.

### **Mayor and City Commissioners Retreat/Workshop:**

I want to schedule a retreat/workshop for a Saturday morning in January to discuss the city manager's goals, the mayor's/city commissioners' goals for the city manager, and 2026 priorities. After the mayor/city commission retreat, I will schedule a retreat/workshop for all staff on a Saturday morning to discuss 2026 priorities and to include departmental goals. I'm proposing Saturday, January 24<sup>th</sup> or 31<sup>st</sup>, from 9 am – 2 pm.

### **WWTP:**

Agenda item to hire legal counsel to assist with the local IPP user. We are focused on equipment maintenance, lab cleaning, and compliance with EGLE's requirements for lab upkeep.

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**Department of Public Works:**

DPW staff have done a commendable job keeping up with the first significant snowfall during their first winter. Decorations are being installed this week inside City Hall. DPW cleared the snow from the sidewalks entirely on both sides of Main Street. The Christmas decorations are on the light poles downtown.

**Open Positions:**

DPW Laborer

Election/Utility Clerk

**Drinking Water Sewer Revolving Fund Project (Lead Service Line Replacement & Water System Improvements) Update:**

See Wightman's update

**West Main Street Improvements – W. City Limits to Center Street:**

See Wightman's Report

Respectfully Submitted,



Nicol Pulluam

City Manager