

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MARCH 28, 2022

Commissioners Present: Ramon Beltran; Ron Burleson; Frank Dockter; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs

Members Absent:

Staff Present: Akinwale; Beltran; Rodney-Isbrecht, Shultz, Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Burleson, to approve the agenda as amended to discuss sale of City Property on Marion Ave.

Motion carried 7 – 0

Guests: None

Public Comment: None

Communications:

1. VB Conservation District Program Updates
2. Hartford Motor Speedway has published the 2022 Race Schedule
3. Honor Credit Union will be having a Shred day August 13, 10 – Noon, in the City’s North Parking Lot
4. Spring Newsletter has been delivered & available at City Hall & the website, with important dates listed.
5. Hartford Public Schools Kindergarten Round Up April 21st 4pm-7pm, the Police Department & Clerk’s office will have a table with information & give – a - ways.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Chief Beltran, Sponsored Cadet will be finishing soon. Brandon Crossman is now doing Ordinance enforcement.
- B. **Fire Dept** – Chief Harting – Received \$6,000 grant to purchase imaging cameras, seeking grant for boat & motor for the purpose of Paw Paw River water rescues. Medical Staff is paid for on-call times of 6pm – 6am & 24 hours shifts on the weekend.
- C. **Ambulance** – Bill Mears was present for questions & had met with the ambulance committee to go over current service. Most providers are still short on labor but is better than last year, staffing is improving slowly. Concerns were addressed on reporting, will be changing some language to accurately reflect coverage. Always’ s compliant with State & County requirements. Hartford Township talked about building a fire station behind township hall & the ambulance on duty would certainly use the facilities if it were to work out. The Ambulance that parks at the Fire Station in Keeler is contracted specific for Keeler service area but using the station there is problematic as it does not have the space or privacy for ambulance staff. Pride does track their vehicles, 911 does not track and could be a reason for the difference in response times. There has been some conflict with Medic 1 for mutual aid on transfer calls, if there is an ambulance available, they will respond though. Pride will be adding a Transfer Ambulance specific to Lakeland Health Care, transfers have been a problem because it takes away from other higher priority calls.
- D. **Van Buren County** – Commissioner Chappell, Delinquent Tax Revolving Fund; Public Transit; Rural Broadband Survey; K9 Aspen Adoption; Veterans Grants; Appointments, Hartford Chamber Dinner
- E. **Public Works** – Superintendent Staunton, working on pot holes
- F. **Wastewater Treatment Plant** – Contractor has begun collecting information.
- G. **Treasurers, Investment & List of Bills** – No Discussion

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- H. **City Manager** – 2020 Census Report & It’s Impact; Wastewater Treatment Plant Operational Assistance; Lead Service Replacement Grant Application; Downtown Development Authority Board Appointment; Quotes for Fire Protection;

Approval of Commission Minutes:

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to approve the minutes of the February 28, 2022 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 – 0

Approval of Reports:

Motion by Commissioner Dockter, supported by Commissioner Miller, to accept the February 2022 departmental reports as presented and place them on file.

Motion carried 7 – 0

Goals/Objectives:

- Report American Rescue Plan Fund

Old Business:

- Proposed Interlocal Fire Agreement Changes – Discussion/Next Steps

Discussion: Sent info to Township regarding moving forward with Arbitration. Waiting on response.

- Committee (Commissioners Beltran, Miller & Sullivan) Update – City Commission Rules of Order –

Discussion: Committee met & made some recommendations; the Clerk will revise the current Rules with recommendations & bring back a draft before the full Council for discussion.

- Committee Update – Ambulance Medical Calls, met with Bill Mears on March 28, 2022.
- Ordinance no. 321 – 2022 Require Numbering Buildings – Second Reading, Discussion & Adoption

Motion by Commissioner Dockter supported by Commissioner Tibbs, to adopt Ordinance 321 – 2022 Require Numbering Buildings.

Motion carried 5 – 2 (Miller, Sullivan)

- Proposed City Hall Fire Alarm Quotes – Discussion

Motion by Commissioner Dockter supported by Commissioner Beltran, to accept the quote from EPS for \$8,466.36. for new fire alarm system & monitoring.

Motion carried 7 – 0

New Business:

- DDA Resignation & Appointment -

Motion by Commissioner Miller, supported by Commissioner Beltran, to accept Gary Barkers resignation & appoint Rick Stevens to the DDA Board.

Motion carried 7 – 0

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- CSX Agreement Permit Package \$4,825 & Assign Designee – CR 687 Sewer Project.

Motion by Commissioner Miller, supported by Commissioner Tibbs, to authorize the City Manager to sign the CSX Agreement Permit Package for the CR 687 Sewer Project at a cost of \$4,825.00.

Motion carried 7 – 0

- Sale of City Property on Marion Ave

Motion by Commissioner Burleson, supported by Commissioner Miller, to authorize the City Manager to sell City Property on Marion Ave, Property #80-52-180-009-00 to David & Michelle Edmonds 235 Marion Ave in the amount of \$1,500 plus closing costs to be paid by the buyer.

Motion carried 7 – 0

Resolutions, Ordinance, Proclamation's:

- Resolution 2022 – 005 Authorizing Senior Services Millage Ballot Language.

Motion by Commissioner Miller, supported by Commissioner Tibbs, adopt Resolution 2022-005 authorizing senior services millage ballot language.

Motion carried 6 – 1 (Burleson)

Adjournment:

Motion by Commissioner Beltran, supported by Commissioner Tibbs, to adjourn the meeting at 8:48pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk