

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2024 – 038**



**RESOLUTION TO APPROVE THE CITY COMMISSION RULES OF ORDER POLICY  
AMENDMENT**

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on August 26, 2024 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_,

**WHEREAS**, the City Commission adopted a “City Commission Rules of Order” policy on July 28, 1997; and

**WHEREAS**, Section 8.0 of the policy addresses Citizen’s Rights; and

**WHEREAS**, the City’s attorney, Nick Curcio, advised the City Manager that the council should adopt the public participation language; and

**WHEREAS**, the City Manager is recommending section 8, titled Citizen’s Rights, be replaced with Public Participation; and

**WHEREAS**, also, sections 8.1 through 8.4 be replaced with Attorney Curcio’s recommendations below:

Audience members' comments shall be limited to the designated public comment periods and public hearings set aside on the agenda. Comments during a public hearing must be pertinent to the specific matter being considered by the council.

Anyone wishing to speak shall approach the podium and will be requested to state their name and address. Members of the public may not address the council from any location other than the podium.

If a speaker wishes to submit written comments or other written materials to the council for consideration during a meeting, he or she shall request permission to provide such materials to the City Clerk, who shall then distribute them to the council.

Public comment periods and public hearings are intended for oral and written comments only. Members of the public who wish to present PowerPoint presentations or other audio-visual materials may request permission to do so by contacting the City Clerk in advance of the meeting.

Public comment periods and hearings are opportunities for the public to express their opinions. You will be asked to introduce yourself and keep your comments to three minutes. The Council will listen to your comments, and if a response is needed, the City Manager will contact you to update or respond within seven business days of the meeting.

Comments must (i) be loud enough to be audible but not so loud as to be inappropriate for a meeting, (ii) not be profane, threatening, slanderous, or sexually explicit, (iii) not be addressed to anyone other than

the Council or the Mayor, and (iv) be given only by a single speaker at a time (except when the speaker requires assistance). Comments must not include demonstrations or materials that, when used, could be hazardous or unduly disruptive to the meeting.

If a group of citizens of the organization would like to address the Council, they will be asked to appoint one person to address the Council once the Mayor has recognized them.

The Mayor shall have the discretion to curtail repetitive public comments and may limit public comments that are so prolonged as to unduly interfere with the council's ability to address other items on the meeting's agenda.

Members of the public shall not disrupt council meetings by making comments, gestures, or other engaging in other disruptive behaviors from the audience seating section.

**NOW, THEREFORE BE IT RESOLVED**, the Hartford City Commission approves the above mentioned City Commission Rules of Order policy amendment.

YEAS: Commissioner's

NAYS: Commissioner

ABSENT: Commissioner

RESOLUTION DECLARED ADOPTED

DATE: August 26, 2024

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on August 26, 2024

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk City of Hartford  
19 West Main Street, Hartford MI 49057