

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 – 070**



ACCOUNTING ASSESSMENT AND ACCOUNTING SERVICES

At a Special meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on November 3, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____, and supported by Commissioner _____.

WHEREAS, the City is seeking to fill the Treasurer position as required by the City Charter, chapter IV, Section 4.1; and

WHEREAS, the City Manager has requested a proposal from Hungerford, CPS's and Advisors, to assess the Finance Department, the Treasurer position and related job duties, and support the Treasurer's Department during the search to fill the position; and

WHEREAS, the proposal also includes an accounting assessment and a review of the functions of accounts payable, payroll, journal entries, and all other accounting functions necessary to maintain consistency and stability within the Treasurer's role and the Finance Department until the position can be filled; and

WHEREAS, the City Manager will assess and review whether Hungerford is the appropriate temporary support, and may propose outsourcing some of the Treasurer's duties to meet the immediate needs of the Finance Department until the Treasurer position can be filled; and

NOW, THEREFORE BE IT RESOLVED, that the City Commission approves the proposal from Hungerford for an accounting assessment at a cost of \$6,500 and weekly ongoing accounting services for the Treasurer's department at a cost of \$1,250 per week, and authorizes the City Manager to execute the agreement.

YEAS: Commissioner's

NAYS: Commissioner's ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: November 3, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on November 3, 2025.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford , 19 West Main Street, Hartford MI 49057