

**Hartford Fire Board Meeting
April 8th, 2024
March Business**

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Hartford Fire Board
Agenda
Monday April 8th, 2024, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Chad Hunt, Eric Germinder, Carlos Ledesma, Ron Sefcik
- III. Guests:
- IV. Public Comment: Limited to three minutes per person
- V. Additions or Deletions to the agenda
- VI. Approval of the Agenda as presented. Motion by _____ Second by _____ to approve agenda as presented. Motion _____ Yeas: ____ Nays: _____
- VII. Approval of meeting minutes from the Special Joint Budget Meeting on April 3rd 2024: Motion by _____ Second _____ to approve the Special Joint Budget Meeting Minutes as presented. Motion _____ Yeas: _____ Nays: _____
- VIII. Approval of previous meeting minutes from March 12th, 2024: Motion by _____ Second _____ to approve previous meeting minutes as presented. Motion _____ Yeas: ____ Nays: _____
- IX. Approval of March Treasurer's report: Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____ Yeas: _____ Nays: _____
 - a. Accounts Payable: Amount \$22,235.78 Motion by _____ Second _____ by roll call vote Motion _____ Yeas: _____ Nays: _____
- X. Review: Review Revenue & Expenditure Report; Invoice Register
- XI. Fire calls
- XII. Unfinished Business:
 1. Honor Credit Union (Bank Accounts)
- XIII. New Business:
 1. Approval of Resolution # 24-01
 2. Approval of Budget Adjustment # 2 as presented.
 3. Approval of the updated 2024/2025 Operating Budget.

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____ pm.

Hartford Fire Board
Joint Budget Meeting Agenda
Wednesday, April 3, 2024 7:00 PM

Call to Order, Pledge

Members Present upon roll call: Jerry Birmele, Eric Germinder, Carlos Ledesma, Ron Sefcik, Chief Harting Absent: Chad Hunt

Others present: Peter Stanslawski, Assistant Chief McGrew, Hartford City Commission Members, Hartford City Manager, Nicole Brown and Township Board Members

Chairman Sefcik called the meeting to order at 7:01 pm

Public Comment Opened at 7:01 pm No Public Comment

Presentation and Discussion on Proposed 2024/2025 Budget

No action was taken on the Proposed 2024/2025 Budget

Discussion:

Motion by Sefcik to adjourn at 7:31 pm.

Respectfully submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING

Minutes of Fire Board Meeting March 12th, 2024

Members Present upon roll call: Ron Sefcik; Chad Hunt(7:04) Eric Germinder; Carlos Ledesma; Jerry Birmele; Chief Harting **Absent:**

Others Present: Assistant Chief McGrew, Peter Stanslawski

Chairman Sefcik called the meeting to order at 7:00 p.m.

Guest: None

Public comment opened at 7:01 NO public comment.

Public comment closed at 7:01

The proposed agenda for the Fire Board meeting of March 12th, 2024, was presented and approved. Motion by Germinder Second by Ledesma to approve the agenda as presented.

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the February 12th, 2024, Fire Board Meeting were presented. Motion by Sefcik; Second by Germinder to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

The February Treasurer's Report was presented: Motion by Birmele; Second by Sefcik to approve Treasurer's Report as presented.

Yeas: 5 Nays: 0 **Approved**

Bills were presented for approval in the amount of \$18,201.41 Motion by Ledesma; second by Sefcik to pays bills in the amount of \$18,201.41

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Hunt, Germinder, Birmele **Nays:0**

Review of Revenue & Expenditure Report

Discussion of Last months Fire calls

Unfinished Business: N/A

New Business:

1. Discussion took place on the need to add Peter Stanslawski as an authorized user to the Huntington Investment Accounts. Motion by Sefcik; Seconded by Germinder to approve the addition of Peter Stanslawski as an authorized user on the Huntington Investment Accounts.

Yeas: 5 Nays: 0 **Approved**

2. Discussion took place on the possibility of closing our Huntington accounts and moving all accounts over to Honor Credit Union. Peter is going to have a conversation with Honor and see if this is feasible for us.

Tabled until April Meeting.

3. Discussion on the upcoming Millage Request, Sefcik updated the board on the process that we must take to submit the request for approval with the city and township. A resolution will be presented at the April Meeting for approval by the fire board.

4. Probationary Firefighter Noah Emerick submitted a written letter of resignation on February 24th, 2024, Motion by Sefcik; Seconded by Hunt to accept the resignation of Noah Emerick effective February 24th.

Yeas: 5 Nays: 0 **Approved**

5. Discussion on the future of Grass Rig 1860 took place, Chief Harting and Asst. Chief McGrew presented facts about the jeep and the need for repairs. Currently the unit is not safe to be in service and we do not technically own

it as it belongs to the Michigan DNR. After continued discussion a Motion was made by Sefcik; Seconded by Hunt to contact the Michigan DNR for them to come pick it up.

Yeas: 5

Nays: 0

Approved

Fire Chiefs Report:

1. Meetings Attended:

- Township
- VBC FF Training Committee
- VBC Medical Control

2. Air Care is closing in April- Medical Control is looking at alternatives.

3. 3 Members attended an electric vehicle class in Bangor.

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

Meetings Attended:

1. All equipment has been brought back to the station from the township hall storage barn.

2. Oil Change & Service completed on the mule.

3. Smoke & CO alarms restocked from the State.

4. Applied for a Grant from Wolverine Pipeline for \$1,100.00 for a Emergency Plug for Electric Vehicles.

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Other board Business:

- Sefcik mentioned to the board about the Capital Improvement Plan and the importance of the millage renewal to continue to support Equipment purchases in the future.

Motion by Ledesma; Second by Sefcik to adjourn the meeting at 7:47p.m.

Yeas: 5 Nays:0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING

Minutes of Fire Board Meeting April 8th, 2024

Members Present upon roll call: Ron Sefcik; Chad Hunt; Eric Germinder; Carlos Ledesma; Jerry Birmele; Chief Harting **Absent:**

Others Present: Assistant Chief McGrew

Chairman Sefcik called the meeting to order at 7:00 p.m.

Guest: None

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of April 8th, 2024, was presented and approved. Motion by Germinder Second by Birmele to approve the agenda as presented.

Yeas: 5 Nays: 0 **Approved**

The proposed minutes of the April 3rd, 2024 Special Joint Budget Meeting were presented. Motion by Sefcik; Second by Ledesma to accept the minutes as presented.

Yeas: 5 Nays: 0 **Approved**

The proposed minutes of the March 12th, 2024, Fire Board Meeting were presented. Motion by Hunt; Second by Birmele to accept the minutes as presented.

Yeas: 5 Nays: 0 **Approved**

The March Treasurer's Report was presented: Motion by Hunt; Second by Germinder to approve Treasurer's Report as presented.

Yeas: 5 Nays: 0 **Approved**

Bills were presented for approval in the amount of \$22,235.78 Motion by Ledesma; second by Sefcik to pays bills in the amount of \$22,235.78

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Hunt, Germinder, Birmele Nays:0

Review of Revenue & Expenditure Report

Discussion of Last months Fire calls

Unfinished Business:

1. Honor Credit Union (Bank Accounts) Tabled until further information is available.

New Business:

1. Discussion and Reading of Resolution # 24-01, Chairman Sefcik Read the Resolution. Motion by Sefcik; Seconded by Germinder to approve Resolution #24-01

Resolution approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Hunt, Germinder, Birmele Nays:0 Absent:0

2. Budget Adjustment # 2 was presented, after brief discussion Motion by Sefcik; Seconded by Ledesma to approve Budget Adjustment # 2 as presented.

Yeas: 5 Nays: 0 **Approved**

3. A updated version of the 2024/2025 Proposed Budget was presented, Discussion took place on the need for the updated version, there was some confusion on the Township ARPA Allocation money, it was thought to have expired this year, but after further review it does not expire until October 2025, additional revenue line item for Cell Phone reimbursement was

internally left off of the budget revenue. Both items were resolved, and the updated budget was presented. Motion by Birmele; Seconded by Geminder to approve the updated 2024/2025 Proposed Budget as presented.

Yeas: 5 Nays: 0 **Approved**

Discussion continued about the budget in reference to the Joint Meeting, with a Updated Budget being presented another Joint Meeting must be called, It was agreed that we send notice to the City & Township to hold a Second Joint Budget Meeting to be held on Wednesday May 1st at 7:00pm at the Fire Station.

Fire Chiefs Report:

1. Meetings Attended:
 - Township
 - City
 - VBC FF Training Committee
 - VBC Medical Control
2. Aero Med Helicopter Service will be assisting Van Buren County with the closure of AIRCARE.
3. Ian Sharpe Passed his Fire Instructor 1 class, he's moving on to taking Officer 1 classes later this month.
4. New AED's will be needed soon.
5. Service completed on electric extrication tools.
6. Participated in community First Responder Event.
7. Budget meeting with City/Township.

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

1. We had a meeting with the Fair Board Chairman to discuss the upcoming Van Buren County Fair.
2. Fire Stand-by coverage schedule for the fair completed.
3. Worked on Budget.
4. New Garage Door openers will be installed soon on two the front bay doors.

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Other board Business:

- Ledesma inquired about how the new fire report software is working, McGrew updated the board on the software, it has gotten better.
- Sefcik asked the board to start thinking about the 10-year plan, it was agreed that at the next meeting we should have a workshop to go over the 10 year plan and put a priority list together for future purchasing.

Motion by Ledesma; Second by Sefcik to adjourn the meeting at 7:43p.m.

Yeas: 5 Nays:0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

HARTFORD FIRE

CASH BALANCES

APRIL 8 2024

General Checking	\$ 71,109.41
Operating Account	\$ 100,563.94
Millage Account	\$ 270,335.77
Maintenance Account	\$ 13,621.33
Donation Account	\$ 7,236.33
Investment Account Huntington	\$ 102,592.92

Total Spendable Accounts

\$ 565,459.70

04/04/2024 CHECK REGISTER FOR HARTFORD FIRE DEPTMENT				
CHECK DATE FROM 03/12/2024 - 04/08/2024				
Check Date	Check	Vendor Name	Description	Amount
Bank HNB CHECKING ACCOUNT				
03/13/2024	15036	S&A AUTOMOTIVE INC	MAINTENANCE FORD EXPLORER	152.69
03/15/2024	DD364(A)	HARTING, ROBBIE	PAYROLL	1,798.33
03/15/2024	DD365(A)	MC GREW, KEVIN	PAYROLL	847.88
03/29/2024	EFT80(E)	CITY OF HARTFORD	RETIREMENT	280.70
03/29/2024	EFT81(E)	INTERNAL REVENUE SERVICE	PAYROLL	2,512.38
03/29/2024	EFT82(E)	STATE OF MICHIGAN	PAYROLL	1,623.54
03/31/2024	192(E)	CRYSTAL FLASH	DIESEL	607.13
04/01/2024	DD366(A)	HARTING, ROBBIE	PAYROLL	1,768.34
04/02/2024	DD367(A)	BODARY, BRANDON	PAYROLL	369.53
04/02/2024	DD368(A)	EASTMAN, SCOTT	PAYROLL	51.93
04/02/2024	DD369(A)	FRY, STEVEN	PAYROLL	120.19
04/02/2024	DD370(A)	GERMINDER, ERIC	PAYROLL	52.86
04/02/2024	DD371(A)	HARTING, BRANDI	PAYROLL	421.29
04/02/2024	DD372(A)	HUNT, CHAD	PAYROLL	51.86
04/02/2024	DD373(A)	LEDESMA, CARLOS	PAYROLL	52.86
04/02/2024	DD374(A)	LOWE, STEVEN	PAYROLL	289.80
04/02/2024	DD375(A)	MC CLELLAN, TROY	PAYROLL	28.13
04/02/2024	DD376(A)	MC GREW, KEVIN	PAYROLL	1,483.64
04/02/2024	DD377(A)	ROBERTS, KHELUN	PAYROLL	332.35
04/02/2024	DD378(A)	SEFCIK, RONALD	PAYROLL	52.86
04/02/2024	DD379(A)	SHARPE, IAN	PAYROLL	235.73
04/02/2024	DD380(A)	WEBERG, SCOTT	PAYROLL	302.90
04/02/2024	STUB36(A)	FLEMMING, LISA	PAYROLL	0.00
04/02/2024	STUB37(A)	FLEMMING, RYAN	PAYROLL	0.00
04/02/2024	STUB38(A)	HUNT, COLE	PAYROLL	0.00
04/03/2024	EFT83(E)	ASSN DUES TO MEMBERSHIP	PAYROLL	389.78
04/08/2024	193(E)	INDIANA MICHIGAN POWER	ELECTRIC	483.36
04/08/2024	194(E)	AT&T MOBILITY	CELL PHONES	406.60
04/08/2024	195(E)	BESTWAY	TRASH	87.75
04/08/2024	196(E)	COMCAST	TELEPHONES & INTERNET	296.13
04/08/2024	197(E)	CONSUMERS ENERGY	NATURAL GAS	188.94
04/08/2024	198(E)	FIRST NATIONAL BANK OMAHA	TRAINING, SUPPLIES & MAINTENANCE	1,166.68
04/08/2024	199(E)	SHELL FLEET PLUS	DIESEL & GASOLINE	430.09
04/08/2024	200(E)	VFIS	INSURANCE	4,198.00

04/04/2024 CHECK REGISTER FOR HARTFORD FIRE DEPTMENT				
CHECK DATE FROM 03/12/2024 - 04/08/2024				
Check Date	Check	Vendor Name	Description	Amount
04/08/2024	201(A)	BRONSON HELP NET	PROFESSIONAL SERVICES	186.00
04/08/2024	15037	KELLOGG HARDWARE INC	SUPPLIES	35.53
04/08/2024	15038	BERRIEN COUNTY FFTC	TRAINING	250.00
04/08/2024	15039	JOHN RUDER	WEBSITE	80.00
04/08/2024	15040	PETER STANISLAWSKI	FINANCE SERVICES	600.00
Total of 39 Checks:				22,235.78
Less 0 Void Checks:				0.00
Total of 39 Disbursements:				22,235.78

Vendor Name	Description	Amount
1. AT&T MOBILITY	CELL PHONES	406.60
2. BERRIEN COUNTY FFTC	TRAINING	250.00
3. BESTWAY	TRASH	87.75
4. BRONSON HELP NET	PROFESSIONAL SERVICES	186.00
5. COMCAST	TELEPHONES & INTERNET	296.13
6. CONSUMERS ENERGY	NATURAL GAS	188.94
7. CRYSTAL FLASH	DIESEL	607.13
8. FIRST NATIONAL BANK OMAHA	TRAINING, SUPPLIES & MAINTENANCE	1,166.68
9. INDIANA MICHIGAN POWER	ELECTRIC	483.36
10. JOHN RUDER	WEBSITE	80.00
11. KELLOGG HARDWARE INC	SUPPLIES	35.53
12. PETER STANISLAWSKI	FINANCE SERVICES	600.00
13. S&A AUTOMOTIVE INC	MAINTENANCE FORD EXPLORER	152.69
14. SHELL FLEET PLUS	DIESEL & GASOLINE	430.09
15. VFIS	INSURANCE	4,198.00
TOTAL - ALL VENDORS		9,168.90

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDT
		AMENDED BUDGET	NORMAL (ABNORMAL)	04/30/2024	04/30/2024			
Fund 206 - FIRE FUND								
Revenues								
Dept 000	HARTFORD TOWNSHIP	157,305.85		128,710.71		14,301.19	28,595.14	81.82
206-000-401.000	HARTFORD CITY	127,074.78		105,895.64		10,589.57	21,179.14	83.33
206-000-402.000	HARTFORD TWP MILLAGE	65,529.00		61,824.74		22,800.91	3,704.26	94.35
206-000-411.000	HARTFORD CITY MILLAGE	46,000.00		39,141.83		0.00	6,858.17	85.09
206-000-412.000	BANGOR TWP COST RECOVERY	5,642.47		5,296.00		225.50	346.47	93.86
206-000-420.000	COST RECOVERY	1,743.10		1,110.00		0.00	633.10	63.68
206-000-422.000	FIRE REPORTS/ FOIA	46.66		20.00		0.00	26.66	42.86
206-000-450.000	DONATIONS	8,917.00		8,917.23		8,917.23	(0.23)	100.00
206-000-539.000	GRANTS	2,500.00		1,400.00		0.00	1,100.00	56.00
206-000-582.000	TOWNSHIP GRANTS	9,600.00		7,200.00		800.00	2,400.00	75.00
206-000-584.000	VBEMS	12,198.33		11,340.00		0.00	858.33	92.96
206-000-665.000	INTEREST	11,500.00		6,461.44		0.00	5,038.56	56.19
Total Dept 000		448,057.19		377,317.59		57,634.40	70,739.60	84.21
TOTAL REVENUES								
		448,057.19		377,317.59		57,634.40	70,739.60	84.21
Expenditures								
Dept 336 - FIRE OPERATING	BOARD SALARY	4,200.00		2,160.00		240.00	2,040.00	51.43
206-336-702.000	CHIEF SALARY	56,141.00		42,105.78		2,339.21	14,035.22	75.00
206-336-704.000	FIREFIGHTER/ MFR	55,000.00		45,493.65		3,906.75	9,506.35	82.72
206-336-710.000	SHIFT COVERAGE	14,400.00		9,735.00		1,155.00	4,665.00	67.60
206-336-712.000	SUPPORT STAFF	80.00		80.00		0.00	0.00	100.00
206-336-714.000	PAYROLL TAXES	14,000.00		8,647.18		584.55	5,352.82	61.77
206-336-720.000	RETIREMENT	4,000.00		2,386.00		140.35	1,614.00	59.65
206-336-724.000	GASOLINE & DIESEL	9,400.00		4,750.29		446.09	4,649.71	50.54
206-336-730.000	VEHICLE MAINTENANCE	9,500.00		6,213.75		0.00	3,286.25	65.41
206-336-731.000	EQUIPMENT MAINTENANCE	12,900.00		5,423.52		40.93	7,476.48	42.04
206-336-733.000	OPERATING SUPPLIES	350.00		96.62		0.00	253.38	27.61
206-336-740.000	MEDICAL SUPPLIES	2,500.00		665.14		65.57	1,834.86	26.61
206-336-741.000	ANNUAL TESTING	8,150.00		2,593.10		0.00	5,556.90	31.82
206-336-742.000	PHONES	6,615.20		5,776.39		660.73	838.81	87.32
206-336-751.000	UTILITIES	10,000.00		6,393.46		760.05	3,606.54	63.93
206-336-753.000	BUILDING MAINTENANCE	36,550.00		28,710.51		508.96	7,839.49	78.55
206-336-763.000	DUES/ SUBSCRIPTIONS	4,125.00		2,977.34		80.00	1,147.66	72.18
206-336-767.000	TURN OUT GEAR/ UNIFORMS	16,000.00		13,414.21		0.00	2,585.79	83.84
206-336-781.000	EDUCATION/ TRAINING	8,700.00		7,842.25		820.75	2,353.44	72.95
206-336-785.000	PHYSICALS	8,300.00		7,842.25		186.00	457.75	94.48
206-336-799.000	OFFICE/ COMPUTER	5,910.00		3,112.72		0.00	2,797.28	52.67
206-336-801.000	PROFESSIONAL SERVICES	20,000.00		17,295.00		600.00	2,705.00	86.48
206-336-810.000	GRANT MATCH	2,500.00		0.00		0.00	2,500.00	0.00
206-336-815.000	GENERAL INSURANCE	28,000.00		25,331.97		4,198.00	2,668.03	90.47
Total Dept 336 - FIRE OPERATING		337,321.20		247,550.44		16,732.94	89,770.76	73.39
TOTAL EXPENDITURES								
		337,321.20		247,550.44		16,732.94	89,770.76	73.39
Fund 206 - FIRE FUND:								
TOTAL REVENUES								
		448,057.19		377,317.59		57,634.40	70,739.60	84.21

REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPARTMENT

04/04/2024 09:34 AM
 User: BSA
 DB: Hfd

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 206 - FIRE FUND		337,321.20	247,550.44	16,732.94	89,770.76	73.39
TOTAL EXPENDITURES		110,735.99	129,767.15	40,901.46	(19,031.16)	117.19
NET OF REVENUES & EXPENDITURES						

City of Hartford/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#
3/2/2024	Burning-561	1802	4	66	2024-141
3/2/2024	Medical Call-311	1810	3	25.25	2024-143
3/4/2024	Medical Call-311	1810	1	17.5	2024-149
3/4/2024	Medical Call-311	1810	3	34	2024-150
3/6/2024	Medical Call-321	1810&1802	5	82.5	2024-155
3/6/2024	Medical Call-311	1810	3	48.25	2024-156
3/7/2024	Medical Call-311	1802	2	16.5	2024-158
3/7/2024	LIFT ASSIST-554	1802	2	16.5	2024-159
3/11/2024	Burning-561	1802&1869	4	67	2024-164
3/14/2024	CO Alarm	1801&1802	2	0	2024-169
3/17/2024	Cancelled-611	1802&1810	3	50.5	2024-176
3/18/2024	Medical Call-321	1810	2	15.5	2024-180
3/18/2024	PI-Accident	1802	3	49.5	2024-181
3/18/2024	Medical Call-311	1802&1810	4	63.75	2024-182
3/19/2024	Medical Call-321	1810	3	32	2024-184
3/19/2024	Medical Call-311	1802	2	31.75	2024-186
3/21/2024	Medical Call-311	1802	1	17.5	2024-188
3/21/2024	Cancelled-611	1802	2	34	2024-191
3/22/2024	LIFT ASSIST-554	1810	1	0	2024-192
3/22/2024	Vehicle Fire	1802&1871	5	82.5	2024-193
3/26/2024	Medical Call-311	1810	1	17.5	2024-198
3/27/2024	Medical Call-311	1802	1	17.5	2024-199
3/27/2024	Medical Call-311	1801	1	0	2024-200
3/27/2024	Medical Call-311	1810	2	0	2024-201
3/27/2024	Alarm Activation	1801	4	16.5	2024-203
3/28/2024	Medical Call-321	1802&1810	4	64.75	2024-206
3/30/2024	LIFT ASSIST-554	1802	2	34	2024-207
3/30/2024	Medical Call-321	1810	2	34	2024-208
3/31/2024	Medical Call-311	1810&1802	5	83.5	2024-212

Township of Hartford/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#
3/2/2024	Medical Call-311	1810	4	41.75	2024-144
3/3/2024	Medical Call-311	1802	1	17.5	2024-145
3/3/2024	Medical Call-311	1810	5	81.25	2024-146
3/3/2024	Medical Call-311	1810	4	64.75	2024-147
3/3/2024	Medical Call-311	1810&1802	4	64.75	2024-148
3/4/2024	Medical Call-321	1810	3	16.5	2024-151
3/4/2024	Medical Call-321	1802&1810	4	63.75	2024-153
3/5/2024	Medical Call-311	1810	2	33	2024-154
3/7/2024	Medical Call-311	1802	2	16.5	2024-157
3/8/2024	Medical Call-311	1802	1	17.5	2024-162
3/11/2024	Medical Call-311	1802	1	17.5	2024-163
3/12/2024	Medical Call-321	1802&1810	7	112.25	2024-165
3/13/2024	Medical Call-321	1802	2	17.5	2024-167
3/14/2024	Medical Call-311	1810	2	0	2024-170
3/15/2024	PI-No Injuries	1802	2	33	2024-172
3/14/2024	Medical Call-311	1802&1810	2	34	2024-171
3/16/2024	PI-No Injuries	1802&1871	2	34	2024-175
3/17/2024	Medical Call-321	1802&1810	4	66	2024-177
3/18/2024	Power Line-444	1802&1869	4	41.75	2024-178
3/18/2024	Medical Call-311	1810	3	32	2024-179
3/19/2024	Medical Call-311	1810	4	62.75	2024-183
3/19/2024	Medical Call-311	1802&1810	4	63.75	2024-185
3/20/2024	Medical Call-311	1810	3	15.5	2024-187
3/21/2024	Lift Assist-554	1810	3	15.5	2024-189
3/21/2024	Medical Call-311	1810	2	0	2024-190
3/22/2024	Cancelled-611	1802&1810	2	33	2024-194
3/23/2024	Cancelled-611	1802	2	34	2024-195
3/24/2024	Medical Call-311	1810	1	14.25	2024-196
3/26/2024	Medical Call-311	1802	2	34	2024-197
3/27/2024	Medical Call-321	1801&1802	3	32	2024-202
3/31/2024	Medical Call-311	1810	3	50.5	2024-211
3/31/2024	Medical Call-321	1802&1810	4	67	2024-213

Township of Bangor/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#
3/2/2024	Medical Call-311	1810	3	50.5	2024-142
3/4/2024	Fire Alarm	1802	1	0	2024-152
3/12/2024	Medical Call-311	1810	7	112.25	2024-166
3/16/2024	Medical Call-311	1810	3	74.25	2024-173
3/27/2024	Medical Call-311	1810	2	30.75	2024-204
3/27/2024	Medical Call-311	1810	2	31.75	2024-205
3/30/2024	Medical Call-311	1802	2	34	2024-209

I-94 & Red Arrow Hwy or

Cost Recovery	Location	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#
3/8/2024	I-94	PI-No Injuries	1802	3	33	2024-160
3/8/2024	I-94	PI-No Injuries	1802&1871	4	48.5	2024-161

Mutual Aid/Date

Mutual Aid/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Area
3/13/2024	Hay Bales on Fire	1802&1831	5	155.25	2024-168	Lawrence TWP
3/16/2024	Structure Fire-111	1802&1831	7	114.5	2024-174	Lawrence TWP
3/31/2024	Cancelled En Route-611	1802	6	98	2024-210	Watervliet

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: April 8th 2024
Submitted By: Kevin McGrew- Assistant Fire Chief
Prepared By: Ron Sefcik- Board Chairman
Agenda Title: Adoption of Resolution 24-01

RECOMMENDED ACTION:

The Board needs to adopt Resolution 24-01 for the upcoming millage renewal request.

Hartford Fire Department, Van Buren County, Michigan

Resolution #24-01

Request for the City of Hartford and the Township of Hartford to place the renewal of the Fire Apparatus and Equipment millage on the ballot for the August 6, 2024 election.

Whereas, The Hartford Fire Department wishes to provide fire protection and safety; and

Whereas, The Hartford Fire Department wishes to request the renewal of the Fire Apparatus and Equipment millage for use by the Hartford Fire Department

Whereas, the millage would be for the years of 2025 and 2026

Now, Therefore, be it resolved that the Hartford Fire Board of Hartford, Van Buren County request that the City of and the Township of Hartford place the millage renewal on the August 6, 2024 ballot.

The foregoing resolution offered by _____ and supported by _____

Upon roll call vote the following voted:

Ayes:

Nays:

Absent:

The Chairman declared the resolution adopted this 8th day of April, 2024.

Ron Sefcik, Chairman

FIRE APPARATUS AND EQUIPMENT RENEWAL

PROPOSAL FOR FIRE DISTRICT
MILLAGE RENEWAL

Shall the previously-voted millage to fund the purchase of fire apparatus and equipment for use by the Hartford Fire Department be renewed at 0.7019 mills (\$0.7019 per thousand dollars of taxable value) for a period of 2 years (2025 through 2026 inclusive) and shall the Township be authorized to levy this millage on all taxable real and personal property in Hartford Township raising an estimated \$65,529.00 in the first year of the levy, provided that the voters in the City of Hartford approve a similar renewal of the city's fire millage?

YES _____

NO _____

PROPOSAL FOR FIRE DISTRICT
MILLAGE RENEWAL

Shall the previously-voted millage to fund the purchase of fire apparatus and equipment for use by the Hartford Fire Department be renewed at 1.4185 mills (\$1.4185 per thousand dollars of taxable value) for a period of 2 years (2025 through 2026 inclusive) and shall the city be authorized to levy this millage on all taxable real and personal property in the city raising an estimated \$58,979 in the first year of the levy, provided that the voters in Hartford Township approve a similar renewal of the township's fire millage?

YES _____

NO _____

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: April 8th 2024
Submitted By: Peter Stanslawski
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Approval of 2023/2024 Budget Adjustment # 2

RECOMMENDED ACTION:

Peter has submitted the recommended budget adjustments for approval.

HARTFORD FIRE DEPTMENT
JOURNAL ENTRY
JE: 87

Post Date: 04/04/2024
Entry Date: 04/04/2024
Description: BUDGET ADJUSTMENT#2

Entered By: BSA
Journal: BA

GL #	Description	Increase/(Decrease)
206-000-402.000	HARTFORD CITY	(1,630.00)
206-000-420.000	BANGOR TWP COST RECOVERY	1,500.00
206-000-450.000	DONATIONS	8,917.00
206-000-665.000	INTEREST	5,500.00
206-000-421.000	COST RECOVERY	(5,000.00)
	Revenue Change:	9,287.00
	Expenditure Change:	0.00
	Budgeted Change To Fund Balance:	9,287.00

APPROVED BY: _____

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: April 8th 2024
Submitted By: Kevin McGrew- Assistant Fire Chief
Prepared By: Budget Committee
Agenda Title: Fire Board Approval of 2024/2025 Operating Budget

RECOMMENDED ACTION:

Budget Committee has prepared the attached proposed budget and is recommending to the fire board that we approve this budget as updated.

Hartford Fire Department 2024/2025 Proposed Budget

GL NUMBER	DESCRIPTION	2024/2025 Budget
Fund 206 - FIRE	FUND	
Revenues		
Dept 000		
206-000-401.000	HARTFORD TOWNSHIP	163,570.00
206-000-402.000	HARTFORD CITY	133,830.00
206-000-420.000	BANGOR TWP COST RECOVERY	5,200
206-000-421.000	COST RECOVERY	1,000
206-000-422.000	FIRE REPORTS/ FOIA	50
206-000-539.000	GRANTS	2,500
206-000-582.000	TOWNSHIP ARPA Funds Allocation	9,600
206-000-584.000	VBEMS	10,000
206-000-665.000	Interest	1,000
206-000-666.000	Cell Phone Reimbursment	800
Total Dept 000		327,550.00
206-000-411.000	Hartford Township Millage	67,000
206-000-412.000	Hartford City Millage	46,000
206-000-450.000	DONATIONS	8,700
Total Transferable Revenue		121,700.00
TOTAL REVENUES		449,250
Expenditures		
Dept 336 - FIRE		
OPERATING		
206-336-702.000	BOARD SALARY	4,200
206-336-704.000	CHIEF SALARY	58,950
206-336-705.000	Asst. CHIEF SALARY	24,000
206-336-710.000	FIREFIGHTER/ MFR	50,000
206-336-712.000	SHIFT COVERAGE	14,400
206-336-714.000	SUPPORT STAFF	0
206-336-720.000	PAYROLL TAXES	10,000
206-336-724.000	RETIREMENT	3,800
206-336-730.000	GASOLINE & DIESEL	9,400
206-336-731.000	VEHICLE MAINTENANCE	9,500
206-336-733.000	EQUIPMENT MAINTENANCE	13,000
206-336-740.000	OPERATING SUPPLIES	400
206-336-741.000	MEDICAL SUPPLIES	2,500
206-336-742.000	ANNUAL TESTING	8,500
206-336-751.000	PHONES	7,500
206-336-753.000	UTILITIES	10,000
206-336-763.000	BUILDING MAINTENANCE	10,000
206-336-767.000	DUES/ SUBSCRIPTIONS	4,200
206-336-781.000	TURN OUT GEAR/ UNIFORMS	15,000
206-336-785.000	EDUCATION/ TRAINING	8,500
206-336-796.000	PHYSICALS	10,000
206-336-799.000	OFFICE/ COMPUTER	4,700
206-336-801.000	PROFESSIONAL SERVICES	16,500
206-336-810.000	GRANT MATCH	2,500
206-336-815.000	GENERAL INSURANCE	30,000
Total Dept 336 - FIRE OPERATING		327,550
206-336-965.000- Transfer to Millage Fund		113,000
206-336-966.000 Transfer to Donation Fund		8,700
Total Budget		449,250

	A	B
1	Hartford Fire Department 2024/2025 Proposed Budget	
2		
3	Revenue	
4	Hartford Township	163,570
5	Hartford City	133,830
6	Bangor Township Cost Recovery	5,200
7	Cost Recovery	1,000
8	Fire Reports/ FOIA	50
9	Grants	2,500
10	Township ARPA Funds Allocation	9,600
11	VBEMS	10,000
12	Interest	1,000
13	Cell Phone Reimbursment	800
14	Total Revenue 2024/2025	327,550
15		
16		
17		
18	Hartford Township Millage	67,000
19	Hartford City Millage	46,000
20	Donations	8,700
21	Total Transferable Revenue	121,700
22		
23		
24	Revenue from B14+B21 for 2024/2025 Budget year	449,250
25		
26		
27	Total Revenue from B6,B7,B8,B9,B10,B11,B12,B13	30,150
28		
29	Total Expenitures for 2024/2025 Budget year	327,550
30		
31		
32		
33	B29 Total Expenitures minus B27 Revenues	297,400
34		
35	B33 multiplied by 55% = Township Contribution	163,570
36	B33 multiplied by 45% = City Contribution	133,830
37		
38	B35 divided by 12 months = Township Monthly Contribution	13,630.83
39	B36 divided by 12 months = City Monthly Contribution	11,152.50
40		
41	B18 & B19 Transfer to Millage Fund	113,000
42	B20 Transfer to Donations Fund	8,700

Fire Chiefs Report

April 2024

INFORMATION:

1. Meetings Attended:

- Township
- City
- VBC Medical Control
- Van Buren County Firefighter Training Committee

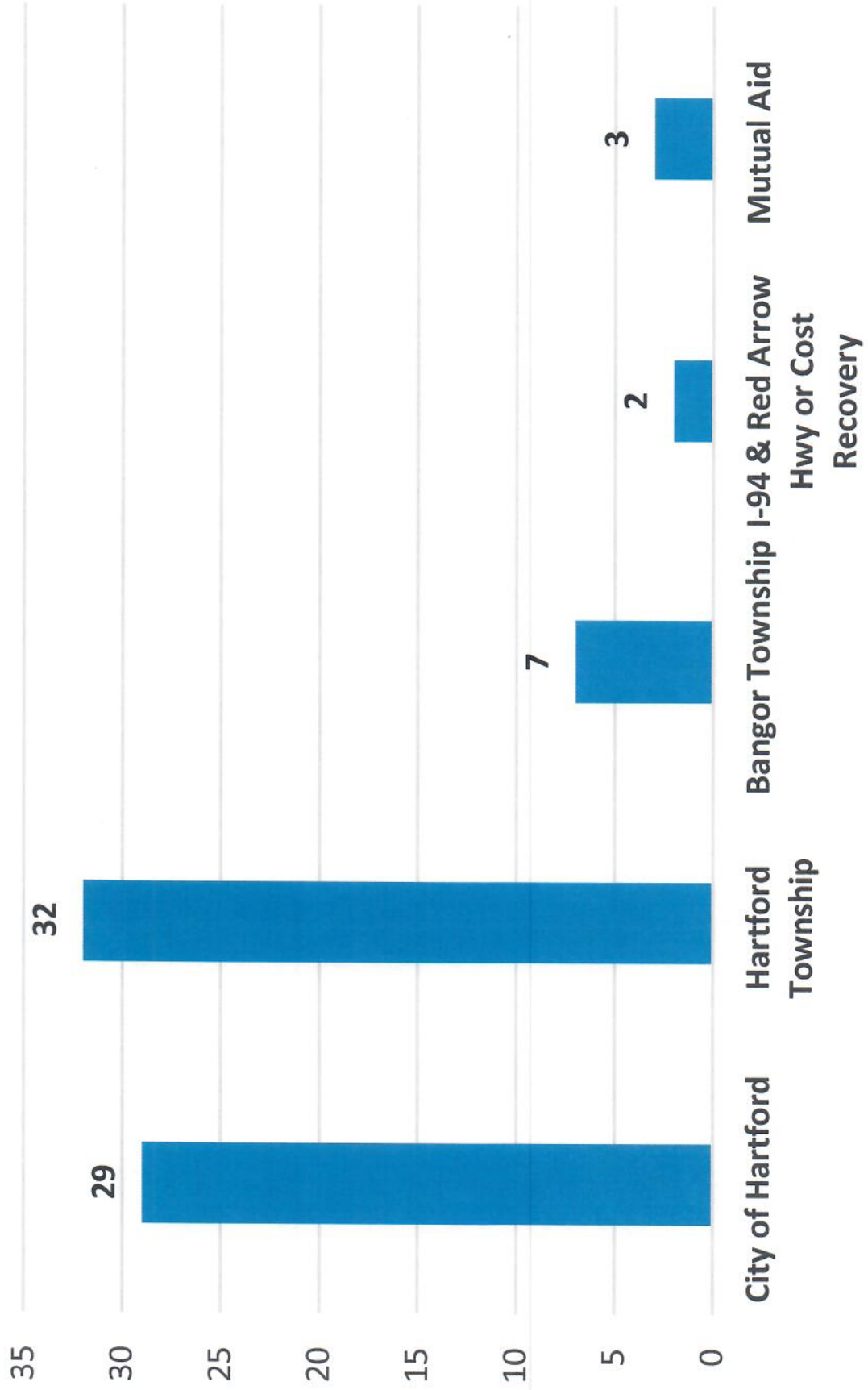
2. Information:

- Annual service completed on electric extrication tools.
- Participated in community First Responder event.
- Budget meeting with the City/Township

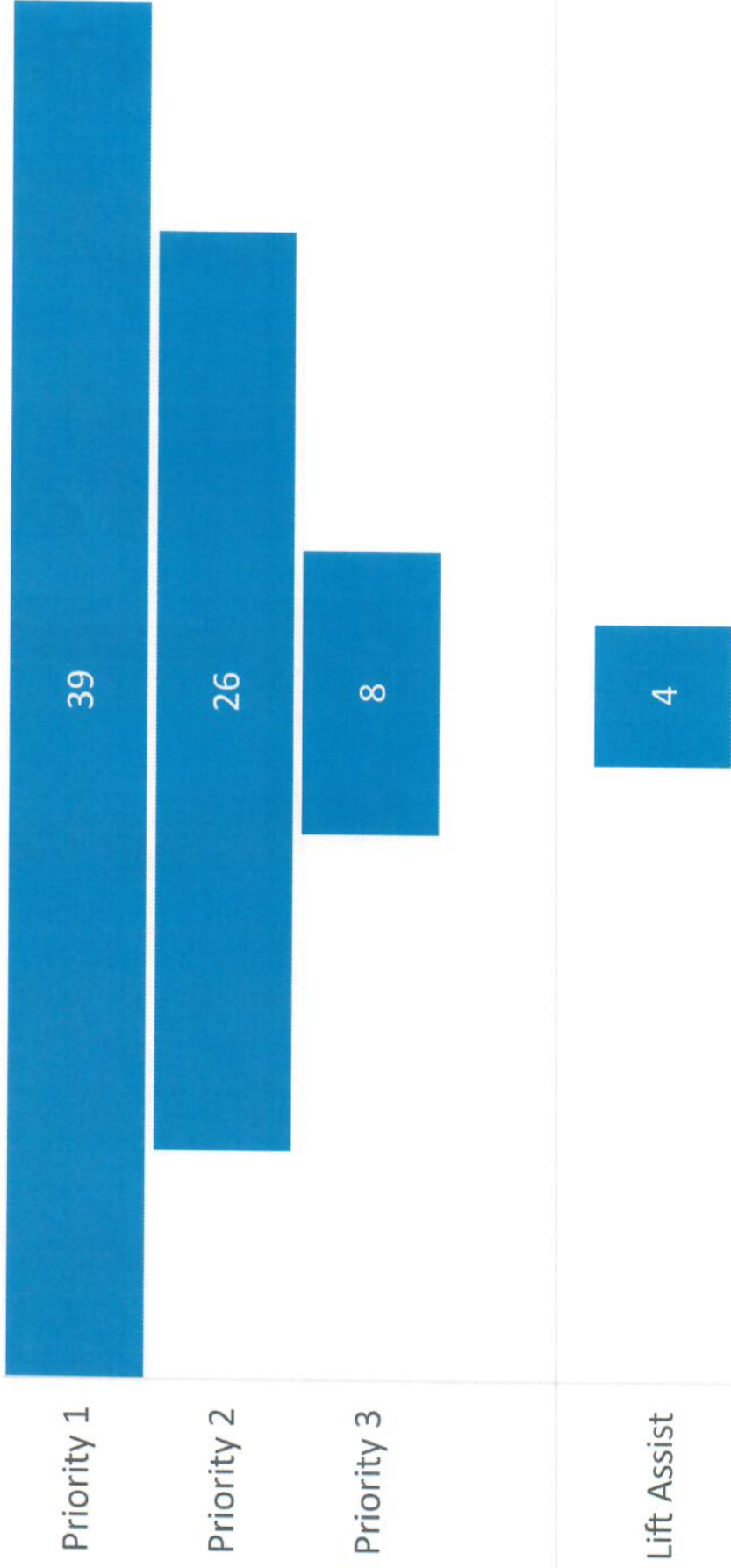
Sincerely,

Robbie Harting – Fire Chief

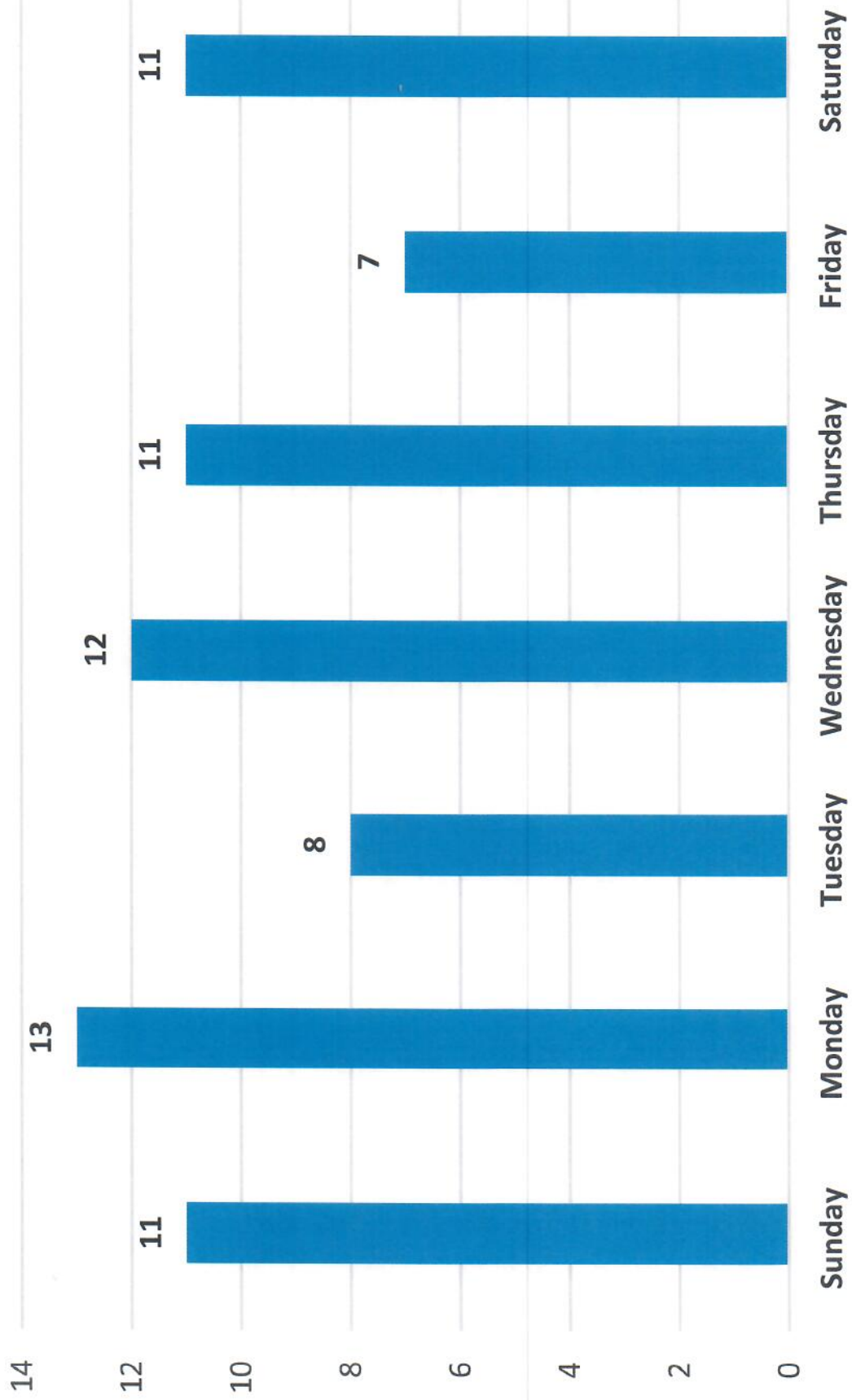
Hartford Fire Department March 2024 Calls Breakdown Per Zone



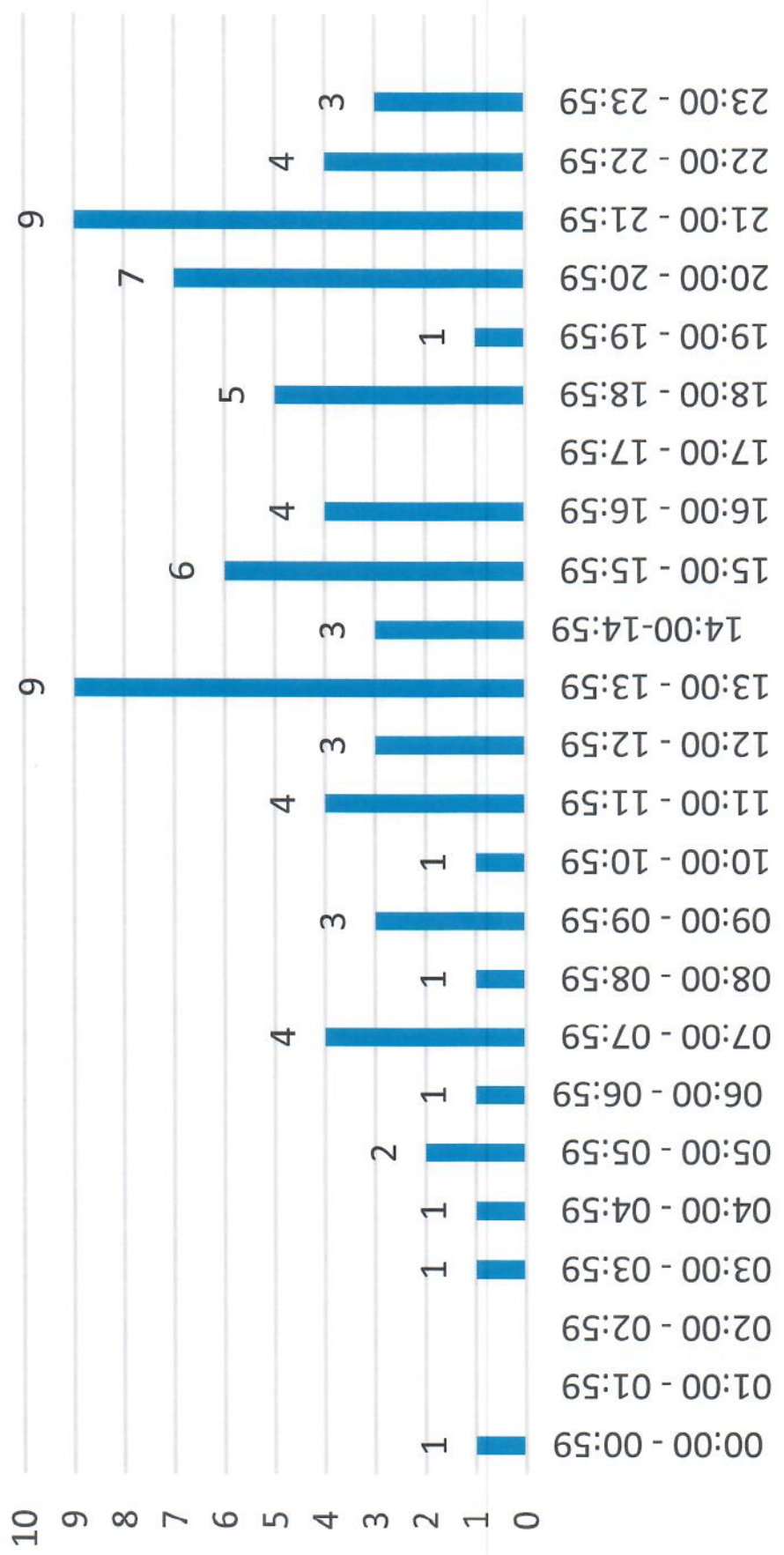
Breakdown of Priority Calls March 2024



Calls by Day of Week March 2024



Call Breakdown by Hour March 2024

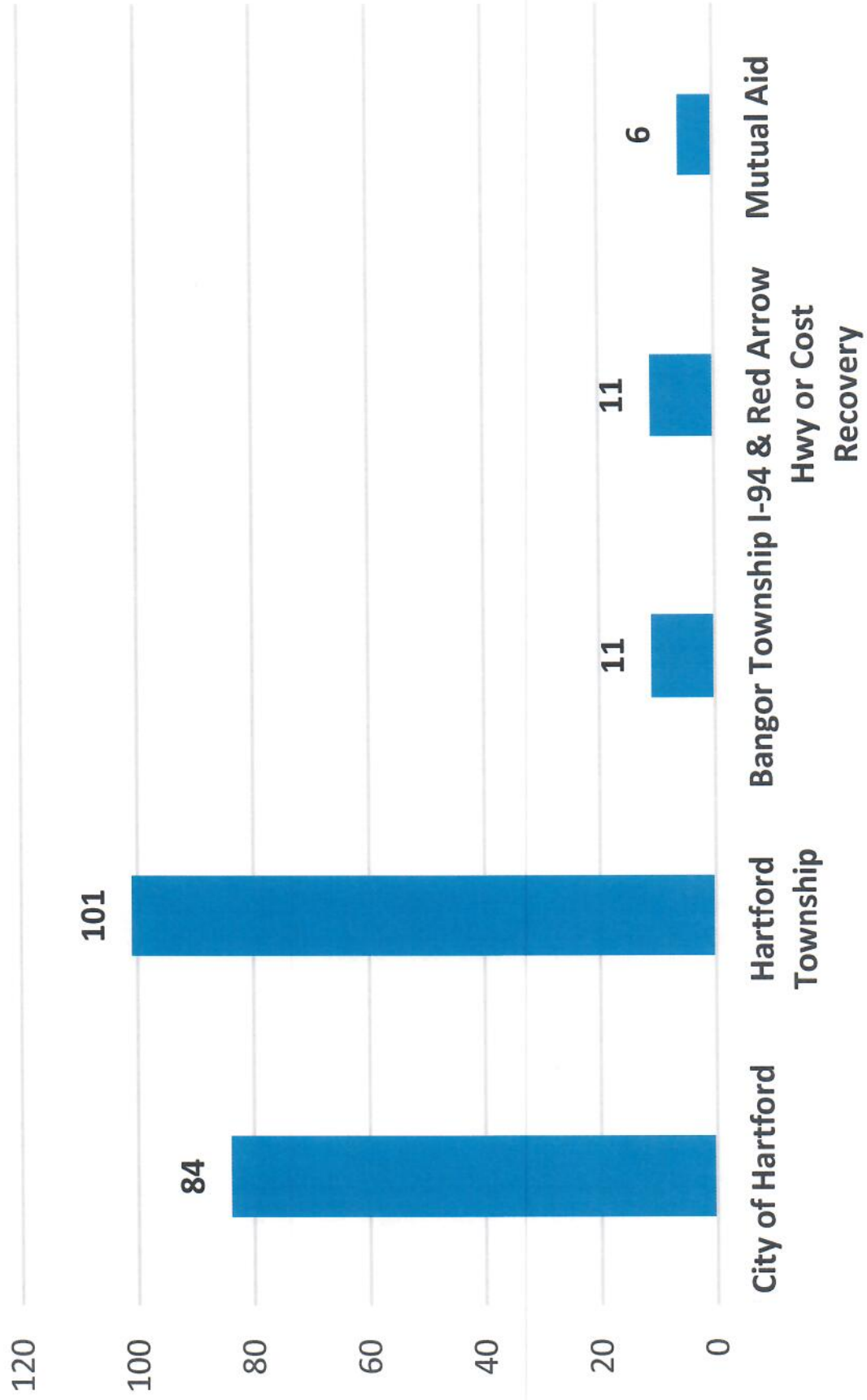


March 2024 Calls

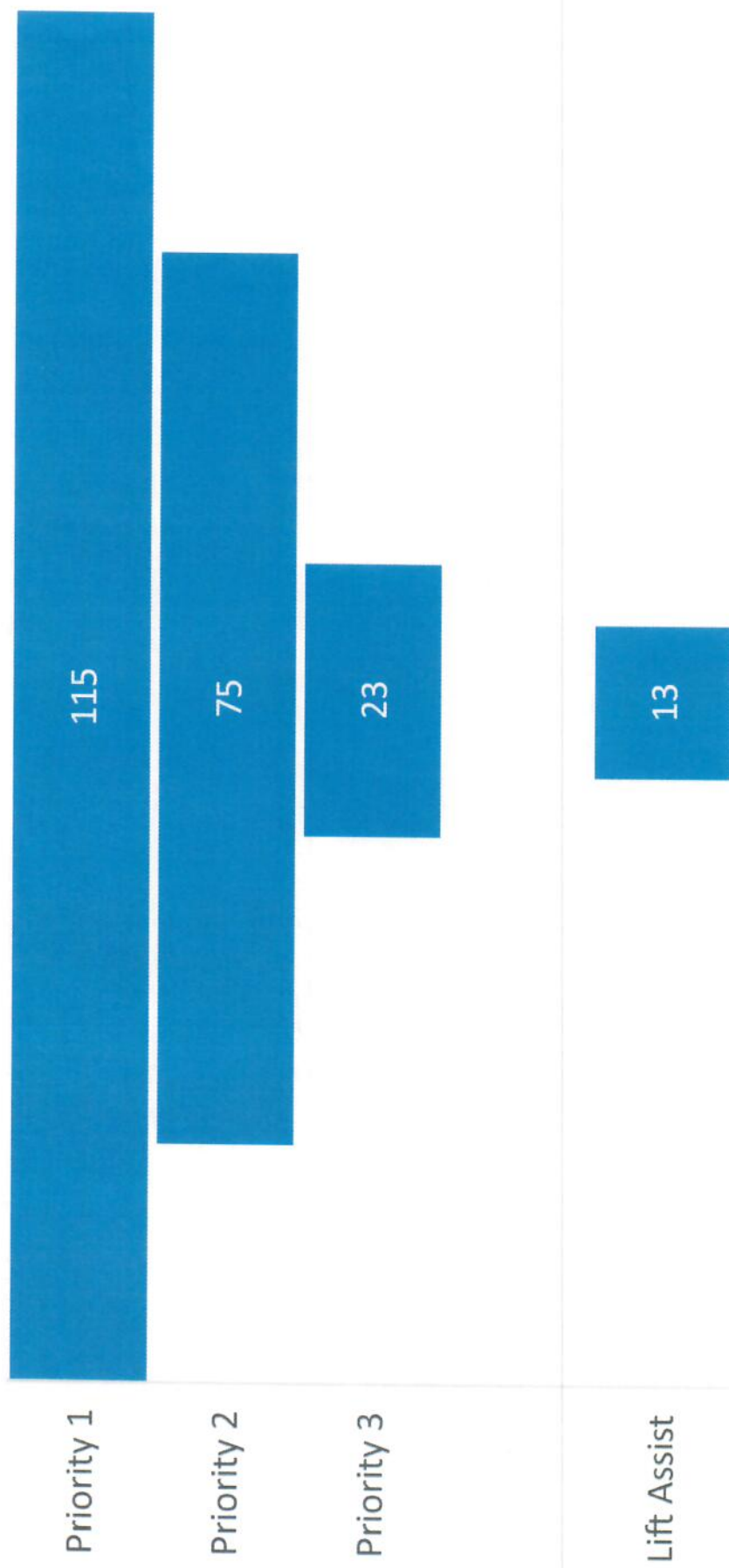
73

Personal	Number of Calls	% of Calls
Rob Harting	14	19%
Kevin McGrew	66	90%
Ryan Flemming	3	4%
Brandon Bodary	27	37%
Steven Fry	6	8%
Scott Weberg	17	23%
Scott Eastman	2	2%
Brandi Harting	15	21%
Ian Sharpe	15	21%
Troy McClellan	4	5%
Khelun Roberts	23	32%
Cole Hunt	1	1%
Steve Lowe	21	29%

Hartford Fire Department 1st QTR 2024 Calls Breakdown Per Zone



Breakdown of Priority Calls 1st QTR. 2024



Personal 1st QTR. 2024

213

Rob Harting	53	25%
Kevin McGrew	187	87%
Mike Chappell	1	1%
Ryan Flemming	5	2%
Brandon Bodary	76	35%
Steven Fry	43	20%
Scott Weberg	60	28%
Scott Eastman	6	2%
Brandi Harting	42	20%
Ian Sharpe	62	29%
Troy McClellan	7	3%
Khelun Roberts	48	22%
Lisa Flemming	3	1%
Cole Hunt	7	3%
Kirkland Love	3	1%
Steve Lowe	66	31%

Assistant Chief Report

April

Information

1. Meeting with VBC Fair Officials
2. Fair Schedule Finalized
3. Budget Work

Meetings Attended:

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief