

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
JUNE 26, 2023

Commissioners Present: Jane Danger; Frank Dockter; Ramon Beltran; Helen Sullivan; Mayor Richard A. Hall  
Commissions Absent: John Miller; Terry Tibbs;

Staff Present: Rodney-Isbrecht, Shultz; Vitale

Pledge of Allegiance was said.

Motion by Commissioner Beltran, supported by Commissioner Dockter to approve the agenda as amended to include discussion & consideration of Marihuana RFP under old business.

Motion carried 5 – 0

**Guests:** None

**Public Comment:**

- Bruce Plyer, 211 Church St – Concerns about his flat rate sewer bill & wanting to connect to water but is not available at the end of Church St. Extension to the Church St & Reynolds St area was included in the water capital improvement plan.

**Communications:**

- Comcast Communication June 2023 Notice of Programing Price Change
- VBC Friend of the Court Notice of New Location
- VBC Road Commission 2022 Annual Report
- DDA June 28, 2023 Cancelled, Next Meeting July 26, 2023 9:00am
- City Hall will be closed July 4, 2023 in observance of Independence Day
- Special Council Meeting July 11, 2023 at 7:30pm
- Holy Family Healthcare will be closing their facilities on June 30, 2023 after 11 years of service to the community.
- Strawberry Festival Committee sent a Thank You for the City's cooperation in making the 2023 festival a success.
- Commissioner Beltran introduced Gage Gardner who is seeking to get involved in the community and has filed to run as a City Commissioner in the 2023 November 7, 2023 Election.

**Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:**

- Hartford Public Library Board Minutes 2023 March & April
  - Hartford Public Schools Meeting Minutes, Communications & 2023-2024 Academic Calendar
  - Planning Commission Meeting Minutes 2023 June
  - VB Conservation District – 2023 May
  - VB Senior Services Meeting Minutes & Communications 2023 May
- A. **Police & Ordinance** – Chief Prince – Commissioners requested information on status of Ordinance Officer – Chief Prince has been out of the office on bereavement & personal leave; the Manager is waiting on results of a background check for the most recent applicant.
- B. **Fire Department** – Chief Harting – \$1,200 raised during Strawberry Festival; Participated in end of school year events; Smoke detectors are available; Hose Testing Complete; Pump Testing Complete; Preparing for VBY Fair; State Fire Marshal is investigating a fire at 105 Engle Way; Fire at 7 West Main St; VBMS has been using the station as needed.
- C. **Ambulance** – Pride Report on file – VBMS took over providing service on June 16, 2023
- D. **Van Buren County** – Mike Chappell – Animal Control building on County Road 681 is in serious need of repair, the County is looking at cost options to meet State requirements to operate.

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- E. **Public Works** – Report on file, 2022 Water Quality Report Available
- F. **Wastewater Treatment Plant** – Report on file
- G. **Treasurers, Investment & List of Bills** – \$114,842.54
- H. **City Manager** – Weekly Update 6/19/2023; Staffing Update; City Attorney working on several City agreements and ordinance updates; Current Litigation update on agenda; VBEMS Agreement; 7 West Fire update, review by Building Inspector; 215 Shepard St Demolition update; Planning Commission approved Car Wash Site Plan and reviewed ordinance changes; Summer newsletter available; WWTP UV Racks under review by Wightman’s.

**Approval of Commission Minutes:**

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the minutes of the May 18, 2023 special business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the minutes of the May 22, 2023 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Motion by Commissioner Sullivan, supported by Commissioner Beltran, to approve the minutes of the, June 7, 2023 special business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the minutes of the, June 7, 2023 special closed business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the minutes of the, June 13, 2023 special business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Motion by Commissioner Sullivan, supported by Commissioner Beltran, to approve the minutes of the, June 19, 2023 special closed business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

**Approval of Reports:**

Motion by Commissioner Dockter, supported by Commissioner Beltran, to accept the May 2023 reports of Officers, Boards & Committees and place them on file.

Motion carried 5 – 0

Motion by Commissioner Sullivan, supported by Commissioner Dockter, to approve the June 26, 2023 list of bills in the amount of \$965,031.70.

Motion carried 5 – 0

Motion by Commissioner Beltran, supported by Commissioner Dockter, to approve the July, 2023 list of bills in the amount of \$33,170.16.

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Motion carried 5 – 0

**Goals/Objectives:** None

**Old Business:**

- Discussion & Consider Re-Releasing Recreational Marihuana RFP

Motion by Commissioner Beltran, supported by Commissioner Dockter, to re-release the Recreational Marihuana RFP for two weeks.

Motion carried 4 – 1 (Danger)

Discussion: The City Manager is requesting to re-open the Recreational Marihuana RFP for two weeks to accept applications by interested parties.

**New Business:**

- Discuss & Consider – Closed Session to Discuss & Review Pending Legal Litigation

Motion by Commissioner Beltran, supported by Commissioner Danger, to suspend the regular business meeting to go into closed session for the purpose of discussing pending legal litigation at 7:59pm.

Motion carried 5 – 0

Motion by Commissioner Dockter, supported by Commissioner Danger to return to open session and resume the regular meeting at 8:18pm.

Motion carried 5 – 0

Motion by Commissioner Dockter, supported by Commissioner Danger to approve the settlement of pending legal litigation that was discussed in closed session.

Motion carried 5 – 0

- Discuss & Consider – EPS Access Control Equipment Proposal \$2,137.81 + Monthly Service

Motion by Commissioner Beltran, supported by Commissioner Dockter to approve the Access Control Equipment & monthly service as proposed by EPS in the amount of \$2,137.81 and authorize the City Manager to sign the agreement.

Motion carried 5 – 0

- Discuss & Consider – RFP Demolition 106 South Center Street

Motion by Commissioner Dockter, supported by Commissioner Danger to approve the issuance of request for Demolition proposal for 106 South Center Street as presented.

Motion carried 5 – 0

- Discuss & Consider – Ely Park Rules – The City Manager provided her recommendations and the Commission provided their input on the rules and application. The Manager will bring back a policy & rules for the park.

- Discuss & Consider – 2022 Fire Board Audit

Motion by Commissioner Beltran, supported by Commissioner Dockter to accept the 2022 Fire Board Audit.

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Motion carried 5 – 0

**Resolutions, Ordinance, Proclamation's:**

- Resolution 2023 – 017 Amending Sewer Rates

Motion by Commissioner Dockter, supported by Commissioner Beltran, to adopt Resolution 2023 – 017 amending the City of Hartford sewer rates.

Motion carried 4 – 1 (Danger)

- Resolution 2023 – 018 Amending Water Rates

Motion by Commissioner Dockter, supported by Commissioner Sullivan, to adopt Resolution 2023 – 018 amending the City of Hartford water rates

Motion carried 4 – 1 (Danger)

- Resolution 2023 – 019 2023/2024 4<sup>th</sup> Quarter Budget Adjustments

Motion by Commissioner Dockter, supported by Commissioner Sullivan, to adopt Resolution 2023 – 019 approving the 2023/2024 4<sup>th</sup> Quarter Budget adjustments.

Motion carried 5 – 0

- Discuss & Consider Regulation of Garage, Yard, Basement & Private Sales Ordinance

Discussion: Council provided their input and changes to the proposed ordinance. This ordinance will be brought back for a first reading at a future meeting to Include Sunday's and Monday Holiday's allowing five sales per/year.

**Adjournment:**

Motion by Commissioner Dockter, supported by Commissioner Beltran, to adjourn the meeting at 9:00pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk