



June 2023 Board of Commissioners Activity Report

Administration Address
219 E Paw Paw Street - Suite 305, Paw Paw, MI 49079
Website: www.vanburencountymi.gov

Telephone No.
(269) 657-8253
Email: Admin@vanburencountymi.gov

HIGHLIGHTS

- 1. Public Defender 2023 Annual Report** - Chad Catalino presented the 2023 Annual Report for the Public Defender's Office. To view the full report, visit the County's minutes and agenda's page.
- 2. Van Buren County Road Commission Monthly Update** - Bret Witkowski presented the Road Commission Monthly Update. To view the full report, visit the County's minutes and agenda's page.
- 3. VBEMS Contract Amendment** - The Board of Commissioners approved the amendment of the VBEMS Ambulance Services contract to expand the geographical service effective June 16, 2023, and include all of Arlington Township, Bangor City, Bangor Township, Hartford City, and Hartford Township and to terminate the Pride Care Ambulance Services effective June 15, 2023.
- 4. Use of County Property – Paw Paw Days 2023** – The Board of Commissioners approved the request to use County property for the 2023 Paw Paw Days event from July 21st – July 22nd.
- 5. HSW-USDA Lease** - The USDA is slightly reducing the area necessary to lease at the Human Services West Building, which requires us to submit Amendment #6. This Amendment includes updated drawings and cost estimates. To submit the requested Amendment, they are also asking for proof of authority to show that the Administrator is authorized to act on behalf of the County for the purposes of this proposal. This authorization will apply to the submission of the lease proposal only. If it is accepted, the actual lease will be brought to the Board for formal approval. The ten-year lease will require building improvements, which will be reimbursed over the first 5 years of the lease. This reimbursement will be in addition to the rent. For the first five years, we will receive approximately, \$270,000. For the remaining five years we will receive approximately \$170,000. The Van Buren County Board of Commissioners approves the authorization of John Faul, County Administrator, to act on behalf of the County for the submission of USDA Request for Lease Proposals No. 57- 26159-20-FA Paw Paw, MI.
- 6. May 2023 Claims** – Claims in the amount of \$2,134,334.30 for May 2023 were submitted, reviewed, and approved by the Board during the June 27th Board of Commissioners meeting.
- 7. County Administrator Contract – John Faul** – The Board of Commissioners approved the contract with John Faul to serve as the Van Buren County Administrator and for the Board Chair to sign on the Board's behalf.

Appointment/Re-appointment Requests

1. **Palisades Community Advisory Panel – John Lewandowski** - The Board of Commissioners approved the appointment of John Lewandowski to the Palisades Community Advisory Panel.
2. **Parks Commission – Daywi Cook** – The Board of Commissioners approved the appointment of Daywi Cook to the Parks Commission for a three-year term set to expire on December 31, 2026.

Facebook: <https://www.facebook.com/VanBurenCountyMI/> 

LinkedIn: <https://www.linkedin.com/company/van-buren-county-government> 

Twitter: <https://twitter.com/VanBurenCoMI> 

Watch us on our [YouTube page](#). 

All board meeting agendas and minutes can be found on the county website:

<https://www.vanburencountymi.gov/129/Agendas-Minutes>