

Memo

To: Mayor Hall
From: Sanya Vitale
cc: City Council
Date: June 13, 2023
Re: DWAM Grant Change Order

On May 5, 2023, I learned that the contract with Plummer's Environmental Services, the contractor approved to do the lead investigation work (formally called Distribution System Material Inventory Verification) throughout the City expired on 9/30/22 with the majority of work incomplete.

Upon review of this information with Wightman, I learned the following from Mickey Bittner:

We discovered how challenging it was to get affirmative responses back from property owners and we (Yemi, contractor, and us) all agreed that we didn't know how long it would take. Instead of executing a Contract Modification to extend the completion date and likely doing that multiple times, we just agreed to try and get the permissions and then formally extend the completion date when they were completed.

At that time, I asked Wightman to prepare a Change Order to the Contract extending the Contract through September 30, 2023 for consideration by the City Council.